

Council Approved Meeting Minutes

January 9, 2017

The regular meeting of North Apollo Borough Council was called to order at 7:00 PM in the conference room of the municipal building by Vice President D. Baustert, who led the Pledge of Allegiance. Roll Call of Members: The following members were present: D. Baustert, D. Stankus, P. Ellenberger and R. Good. Absent was L. Ford. Also present were Mayor J. Durandetto, Clerk A. Bell, Solicitor A. Generelli, B. Bothell from Senate Engineering, and Equipment Operator W. Beck.

Minutes Minutes of the meeting on December 5, 2016 and from the Special Meeting on December 19, 2016 were approved as presented by motion of D. Stankus, seconded by R. Good. – Ayes-4, Nays-0.

NACOG **Public Participation:** Visitor Barry Morris, an architect from Greensburg, presented plans for North Apollo Church of God to construct 2 additions onto the current building for their youth ministry. B. Bothell notified Council that Dennis from KVVPCA approved the project as far as capacity is concerned. B. Bothell also said a planning exemption module would have to be filled out for KVVPCA. Council agreed to table any decision until next month so Solicitor A. Generelli could look into paper alley and zoning can be reviewed.

MS-4 **Engineer's Report:** B. Bothell reported that the MS-4 waiver application was submitted on December 23, 2016. The Stormwater Management Ordinance is ongoing. Also, mapping outfall locations are complete.

Discussion took place regarding extending Pegtown Avenue. B. Bothell recommended council not agree to this and council decided not to act.

Tap-In **Solicitor's Report:** A motion was made by R. Good and seconded by D. Stankus to enact Fee Ord. Ordinance 324-2017, which amends Ordinance 319-2015, to provide for an enhanced tap fee as a result of an increase in the tapping fee-capacity portion as assessed by the Kiski Valley Water Pollution Control Authority, effective January 2, 2017. Ayes-4, Nays-0

Residen. Residential Ordinance was not advertised so it needs to be advertised. A motion was Ord. made by D. Stankus and seconded by R. Good to advertise Ordinance 325- 2017, an ordinance establishing minimum regulations for all residential rental properties within the Borough. Ayes-4, Nays-0.

Hoffman Discussion took place regarding homeowner being responsible for fees charged to the Borough by Hoffman Kennels for emergency or after hours phone calls. A motion was made by D. Stankus and seconded by P. Ellenberger to advertise Ordinance 326-2017, an ordinance amending Ordinance 316-2014 amending Chapter 2 of the Borough of North Apollo Code of Ordinances to govern and regulate activities with regard to dogs and cats within the Borough including safety precautions as well as establishing penalties for violation thereof. Ayes-3, Nays-1(R. Good).

Ads Solicitor A. Generelli offered to take over all advertising for the Borough. Council agreed.

Mayor's Report: Mayor John Durandetto reported on the police activity in the Police Borough. There were 37 total calls, 1 criminal DUI, 4 traffic violations and 6 citations.

The Mayor also reported that the Edward Hall, the owner of 1220 Leonard Avenue, 1220

requested more time to find someone to tear down the building. Leonard

Secretary's Report: Clerk A. Bell reported that the Borough needs a UCC Representative regular board and for the appeals board. P. Froncek expressed interest. UCC Rep.

A motion was made by D. Stankus and seconded by R. Good to pay the Non-Uniformed 2017 Pension MMO in October, after the Borough receives the state funds. Ayes-4, Nays-0. MMO

Streets: R. Good reported that the GPS mapping needs done. The railing on the ramp was completed. B. Beck reported that the 2001 red Ford truck needs tires which cost \$358.00. B. Beck also found a computer for the garage for \$450.00. The 2001 red Ford truck needs a new fender, which costs \$76.00 and the street crew needs new walkie-talkies which cost \$40.00. Council agreed to the purchase of the tires and walkie-talkies. Updates

Finance: A motion was made by D. Stankus and seconded by R. good to pay the bills presented except for Black Lab. Ayes-4, Nays-0. Bills

Comcast will be coming to install new internet and phone services next week and ADT Security will be installed before the end of the month as well Comcast & ADT

Public Safety: No report.

Grants: No report.

Motion was made by R. Good and seconded by P. Ellenberger to adjourn the meeting at 8:15pm. Ayes-4, Nays-0. Adjournment

February 6, 2017

The regular meeting of North Apollo Borough Council was called to order at 7:00 PM in the conference room of the municipal building by President L. Ford, who led the Pledge of Allegiance. Roll Call of Members: The following members were present: D. Baustert, D. Stankus, P. Ellenberger and R. Good. Also present were Mayor J. Durandetto, Secretary E. Stitt, Solicitor A. Generelli, B. Bothell from Senate Engineering, and Equipment Operator W. Beck.

Minutes Minutes from meeting on January 9, 2017 were approved as presented by Motion of D. Stankus, seconded by R. Good. Ayes- 5, Nays- 0.

Public **Public Participation:** Visitor Eugene Burns discussed using Apollo Police Department- council advised that they are looking into it. He also discussed council violating the Sunshine Law with hiring of borough worker, lowering the Fire Protection Fee and communities possibly having to collect delinquent fees for KVVWPCA.

NACOG Visitor Barry Morris discussed the expansion of the North Apollo Church of God.

Ord. 325 Visitor Ms. Gregg read a statement of behalf of Pat Froncek regarding his opposition to Ordinance #325.

Bills **Finance:** A motion was made by D. Stankus and seconded by D. Baustert to pay the bills presented except for Black Lab. Ayes- 5, Nays- 0. There was no hardwiring done in the garage for the computer. L. Ford stated that the computers will be tracked. Discussion took place regarding limiting street crew spending. W. Beck told not to buy computer.

ADT ADT Security system was installed.

Police D. Baustert is talking with Apollo regarding police coverage. Apollo agreed to same payment as Kiski Township. Apollo police officer will act as Ordinance officer. Discussion took place regarding conflict of interest with D. Baustert. D. Baustert need to recuse from negotiations.

Grants **Grants:** Nothing

Computer **Streets:** R. Good discussed setting up street computer.

Purchases A motion was made by D. Stankus and seconded by R. Good to limit the street crew spending limit to \$100.00. Ayes- 2 (D.Stankus, R.Good), Nays-3. A motion was made by D. Baustert and seconded by P. Ellenberger for limit of \$250.00. Ayes-3, Nays-2 (R.Good,D. Stankus)

Projects Storm drains were completed and handicap rail was completed. B. Bothell stated that GPS of 103 out of 191 catchbasins has been completed. Discussion took place regarding need for Emergency Plan. W. Beck to start Emergency Plan.

Discussion took place regarding bids for gloves for the street crew. Northern Supply is least expensive. Council wants sample of gloves. Gloves

L. Ford stated that NA Volunteer Fire Department expenses needs review and council wants public opinion on fee. A motion was made by D. Stankus and seconded by D. Baustert to hold special meeting regarding fire fee on February 22, 2017 at 6:30pm at the fire hall. Ayes- 5, Nays-0. Fire Fee

Engineer's Report: B. Bothell stated that Stormwater Ordinance needs reviewed. We are waiting for MS-4 waiver response to act. Also need 6 minimum control measures in place. B. Bothell will take Scenic Drive/Pegtown Ave. connection off the engineer's report per council. MS-4

Solicitor's Report: A. Generelli reported that Ordinance 325-2017 regarding regulating rental properties is too complicated. Discussion took place regarding holding until next month. Ord. 325

A motion was made by D. Baustert and seconded by D. Stankus to accept Ordinance 326-2017, an ordinance regulating dog and cat activity in the Borough. Ayes-4, Nays-1 (R. Good) Ord. 326

A discussion took place regarding a code enforcement officer. One resume was received but council needs more information from him. Code Officer

Mayor's Report: Mayor J. Durandetto reported on the police activity in the Borough There were 32 total calls. Police

Visitor Marlene Beck asked to see NA Volunteer Fire Department's budget. L. Ford stated that she cannot see it. NAVFD

A motion was made by D. Baustert and seconded by P. Ellenberger to go into executive session regarding personnel matters. Ayes- 5, Nays-0. A motion was made by D. Stankus and seconded by R. Good to return to regular session. Ayes-5, Nays-0
No action taken.

Exec.
Session

Discussion took place regarding Union negotiations. Procedures enacted to be followed.

A motion was made by P. Ellenberger and seconded by D. Stankus to adjourn meeting at 8:55pm. Ayes- 5, Nays-0.

Adjourn

February 22, 2017

Special Meeting North Apollo Borough Council met in special session at 6:30 PM at the North Apollo Volunteer Fire Department, located at 311 N. 16th Street in North Apollo, PA for the purposes of discussion the fire protection fee. President L. Ford called the meeting to order and led the Pledge of Allegiance. Roll Call of Members: The following members were present: R. Good and D. Stankus. Absent was P. Ellenberger and D. Bauster. Also present were Mayor J. Durandetto, Clerk A. Bell and Solicitor A. Generelli.

Knells **Public Participation:** Visitors Bob and Esther Knell discussed reasons opposed to fire fee. Fire department member, Mr. Barclay discussed training, equipment costs, reasons for not joining Apollo fire department.

Firefighter Josh McKendree discussed the costs of the fire fee per day.

Rearics Visitors Barb and Dave Rearic asked a question regarding who's assessed the fee. Council responded that all property owners are assessed.

Postle Visitor Jeananne Postle discussed reasons against the fire fee. Firechief Chris Kerr discussed costs of running the fire department. Firefighter Jason Burns discussed reasons they didn't consolidate with Apollo and he stated that they have applied for grants.

Burns Visitor Barbara Burns stated that the firemen not only fight fires but also save lives with CPR and other life saving techniques.

Ballot Visitor asked if Fire Protection fee could be put on the ballot for voting. Solicitor A. Generelli stated that it cannot be put on the ballot at this time.

Kerr Firechief Chris Kerr discussed how it's hard to recruit because there is no benefits to joining. Jeananne Postle stated that volunteering is not about what you get from it.

Attend Visitor Mr. Buhl discussed the lack of residence attendance. Visitor George Aaron discussed the advertising of the special meeting.

Council Response **Council Response:** D. Stankus- not opposed to it. R. Good- we need firemen but maybe reduce the total. L. Ford- hold off on vote until next meeting.

Adjourn A motion was made by D. Stankus and seconded by R. Good to adjourn the meeting at 7:40pm. Ayes- 3, Nays-0.

March 5, 2017

The regular meeting of North Apollo Borough Council was called to order at 7:00 PM at the North Apollo Volunteer Fire Department, located at 311 N. 16th Street in North Apollo, PA by President L. Ford, who led the Pledge of Allegiance. Roll Call of Members: The following members were present: D. Baustert, D. Stankus, P. Ellenberger., R. Good was absent. Also present were Mayor J. Durandetto, Clerk A. Bell, Solicitor A. Generelli, B. Bothell from Senate Engineering, and Equipment Operator W. Beck.

Minutes from the meeting on February 6, 2017 were approved as presented by motion Minutes made by D. Stankus and seconded by P. Ellenberger. Ayes- 4, Nays-0.

Public Participation (regarding Fire Protection Fee): Visitor Gerald Hawk Public commented that North Apollo needs firemen.

Visitor Ray Ruzs discussed collection of delinquent fees, merger with Apollo Fire Department and the NAVFD raising money.

Visitor Paul Walsh discussed council auditing the fire department. Solicitor A. Generelli stated that we can review and change the ordinance so an audit can be done.

Visitor George Aaron suggested raising the fire protection fee.
Visitor Mark Anderson supports the fire fee and recommends keeping it.

Visitor James Dixon thanked the firemen and discussed their fundraising. Fire Chief Chris Kerr said it was dangerous to stand on the streets. D. Baustert informed them that Dairy Queen will allow them to hold a boot drive there. Chris Kerr discussed the firedepartment losing money on bingo and fish fry.

Visitor John Kiser supports the fire tax and thinks the firemen should not have to fundraise.

Council Response: P. Ellenberger- keep it. D. Stankus- keep it, but supports changes to bylaws so NA residents can attend monthly fire department meetings. The NAVFD monthly meetings are the first Tuesday of every month at 6:30pm. D. Baustert- keep it, but a better auditing process is needed. Mayor J. Durandetto- keep it, they provide more than fire protection.

Visitor Randy Hooks discussed non-firefighting positions within the fire department. Chris Kerr stated that residents can have a social membership and any helpers would be covered under insurance.

L. Ford discussed keeping the fee and modifying the Fire Protection Fee Ordinance. L. Ford asked for a show of hands of who would like to keep the fire fee as is- 100% of residents in attendance were in favor. No one raised their hand as being opposed.

A motion was made by D. Stankus and seconded by D. Baustert to set the Fire Protection Fee fee at \$50.00 per year. Ayes- 4, Nays-0.

Minutes A motion was made by D. Stankus and seconded by P. Ellenberger to approve the Special Meeting minutes as presented from February 22, 2017. Ayes- 3, Nays-0 (D. Baustert recused herself from voting because she was not at the meeting).

Public **Public Participation (regarding regular monthly business):** Visitor Vivian Schaeffer asked if there was a fee involved in social membership to the fire department. No there is not.

- Taxes Visitor Mr. Walsh asked about delinquent taxes. Council informed him that he would have to talk to the tax collector, Debbie Artman.
- Fees Operator B. Beck inquired about the garbage and sewer recovery collections. Council informed him that garbage collections are good but sewer recover is not.
- Streets **Streets**: Operator B. Beck informed council that all GPS is done on all but one catch basins. There are 6 catch basins in Luxemburg Manor that are not our responsibility. Discussion took place on painting, and fixing various roads in the Borough. R. Good provided street crew with gloves and B. Beck obtained quote for street posts from Rae-Lynn. B. Bothell will drive through the Borough and recommend which streets are priority for fixing.
- L. Ford informed B. Beck that she will get a computer for the garage.
- Acheson Visitors Diane Aaron, Peter Pryor and Mrs. Kilgore discussed the speed limit on Acheson Avenue and the need for stop signs. A motion was made by D. Stankus and seconded by D. Bausterts to put 2 stops up at 19th and Acheson. Ayes-4, Nays-0.
- Visitor Pat Moran commended the street crew for keeping her street clean during the winter.
- Bills **Finance**: A motion was made by D. Stankus and seconded by P. Ellenberger to pay the bills presented except for Black Lab. Ayes-3, Nays-1 (D. Baustert- no to Geary & Loperfito bill).
- D. Baustert requested actual receipts from fire department. D. Baustert and A. Generelli will work on amending Fire Protection Fee Ordinance.
- Police **Public Safety**: P. Ellenberger discussed changing the Borough's police protection to Apollo. Discussion took place regarding the lack of presence of Kiski Township police.
- Grants **Grants**: D. Stankus is working on obtaining two grants for the Borough. One for blighted properties and one block grant.
- Police **Mayor's Report**: Mayor J. Durandetto reported on police activity in the Borough. There were 33 total calls, 3 criminal arrests and 2 ordinance citations.
- Engineer **Engineer's Report**: B. Bothell will meet with B. Beck to look at streets in the Borough. Discussion took place regarding council attending the MS-4 meeting/luncheon. B. Bothell is still waiting to hear from DEP regarding the Pollution Reductin Plan.

Solicitor's Report: Solicitor A. Generelli presented Ordinance 327-2017. A motion was made by D. Baustert and seconded by D. Stankus to advertise Ordinance 327-2017, an ordinance establishing minimum regulations for all residential rental properties within the Borough. Ayes-3, Nays-0 (P. Ellenberger recused himself). Ordinance #327-2017

Discussion took place regarding Ordinance 326-2017. A motion was made by D. Stankus and 2nd by P. Ellenberger to pass Ordinance 326-2017, an ordinance amending Ordinance 316-2014 amending Chapter 2 of the Borough of North Apollo Code of Ordinances to govern and regulate activities with regard to dogs and cats within the Borough including safety precautions as well as establishing penalties for violation thereof. Ayes- 4, Nays-0. Ordinance 326-2017

Secretary's Report: Nothing

L. Ford stated that P. Ellenberger is resigning from council because he is moving out of the Borough. A motion was made by D. Baustert and seconded by D. Stankus to advertise for a new council member. Ayes-4, Nays-0.

A motion was made by D. Stankus and seconded by P. Ellenberger to adjourn the meeting at 8:37pm. Ayes-4, Nays-0. Adjourn

April 3, 2017

The regular meeting of North Apollo Borough Council was called to order at 7:00 PM in the conference room of the municipal building by President L. Ford, who led the Pledge of Allegiance. Roll Call of Members: The following members were present; L. Ford, D. Baustert, R. Good, D. Stankus and P. Ellenberger. Also present were Mayor J. Durandetto, Sec'y E. Stitt, Solicitor A. Generelli, B. Bothell from Sernate Engineering, and Equipment Operator W. Beck.

Minutes Minutes of the meeting of March 6, 2017 were accepted as presented by motion of D. Stankus, seconded by D. Baustert – ayes 5, nays 0.

R. Rusz **Public Participation:** Discussion took place with visitor Ray Rusz, Stoops Court, Fire Fees regarding collection of delinquent Fire Protection Fees and the audit of the Fire Department.

Campbell Status of delinquent Sewer Recovery Fee collections was discussed with visitor William Swr Delq. Campbell, Cochran Avenue.

S. Bell A problem with stray cats in the neighborhood was discussed with visitor Susan Bell, Stray Cats Allison Avenue.

M. Back Visitor Melissa Back, Cochran Avenue, suggested a No Throughway sign on Cochran to avoid traffic problems at Cochran and 12th Street. This further led to discussion regarding a 15 m.p.h. speed limit and a stop sign at 13th and Robbins.

T. Bernat Visitor Tara Bernat, North Ridge Drive, asked who is responsible for dealing with Leashes unleashed pets in her neighborhood. She was advised that it is a Police matter.

Cleanup **Streets:** Spring Cleanup Day was discussed. Motion was made by D. Baustert, seconded by P. Ellenberger, to schedule Cleanup Day for Tuesday, May 23, 2017 – ayes 4, nays 1 (D. Stankus, who preferred that it be scheduled for a Saturday)

St. Rept. W. Beck reported that the street crew has been repairing potholes, cleaning catch basins, checking streets for possible paving projects, and adding stop signs at 19th and Acheson.

Millings D. Stankus questioned the use of stone as a base at the storage shed instead of millings. W. Beck advised that millings don't work well.

Work List The use of street work lists was discussed.

Pay Bills **Finance:** Motion to pay the bills presented, except for Black Lab Tree Service, was made by D. Stankus, seconded by R. Good – ayes 4, nays 1 (D. Baustert who indicated an issue with the bill from Campbell, Durrant, Beatty, Palombo, and Miller). See bill lists and Voucher Register for April, 2017).

Pol Serv. **Public Safety:** P. Ellenberger reported that Apollo is still interested in discussing Police servicing for the Borough. Also, Parks Township is interested in bidding on Police service.

April 3, 2017 (Continued)

Grants: D. Stankus passed information on Community Development Block Grant to Block
E. Stitt. Grants

Mayor's Report: J. Durandetto reported that stop signs were installed on a trial basis Stop
at 19th and Acheson and at 20th and Moore, and that the signs are also needed at 13th and Signs
Robbins and 14th and Cochran. Several other locations were also discussed. Motion was
made by D. Stankus, seconded by R. Good, to have an ordinance drawn up to add the
stop signs already installed and the others that have been recommended to the traffic
ordinance – ayes 5, nays 0.

J. Durandetto read the Police activities report. There were 3 criminal arrests, 6 ordinance Police
violations, and 2 traffic warnings. Report

The Hall property at Leonard Avenue and 13th Street was discussed. It appears that Hall
demolition work is in progress. Prop.

Solicitor: A. Generelli advised that a motion to accept P. Ellenberger's resignation from Ellenberger
Council needs to be passed. The action wasn't taken at the March meeting. Resig.

Motion was made by D. Stankus, seconded by D. Baustert, to adopt Ordinance 327-2017 Ord. 327
an ordinance establishing minimum regulations for all residential rental properties within Rental
the Borough – ayes 3, nays 1 (R. Good), and abstaining 1 (P. Ellenberger, due to personal Props.
interest).

Secretary: E. Stitt presented the summary of the 2016 Audit Report and the letter from 2016
the Auditors. Motion was made by D. Stankus, seconded by R. Good, to accept the Audit
Audit Report for 2016 – ayes 5, nays 0.

A brief summary of the March meeting of the Armstrong County Association of Boro.
Boroughs was given. Representatives from PennDOT Municipal Services described Assoc.
upcoming road projects in the area and talked about services PennDOT makes available
to municipalities.

Engineer: B. Bothell gave estimates for the paving of Robbins Avenue. The estimate Paving
for the entire street is \$115,000.00, from 13th to 14th is \$50,000.00 and from 14th to Robbins
16th is \$65,000.00.

Review of the GP-4 application submitted to PADEP for the Stoops Court stormwater Stoops
pond repairs should be completed this week. Pond

The DEP has denied the MS4 waiver. Six approaches for minimum control measures MS4
were discussed. Policies need to be written. Employees need to be trained. Holding
ponds need to be modified for sediment reduction. The estimate to establish the
pollution reduction plan is \$8,500.00, and it will need to be advertised and a public
hearing held. It is not likely that the DEP will be checking local compliance soon.
Motion was made by R. Good, seconded by D. Stankus, to authorize the expenditure PRP

April 3, 2017 (Continued)

Auth. of \$8,500.00 to do an engineer study of a pollution reduction plan – ayes 5, nays 0.
Pat Ellenberger, Eugene Burns, Ron Good and William Beck were named to serve on a subcommittee to consult on the pollution reduction plan.

2017 Paving Motion was made by D. Baustert, seconded by D. Stankus, to advertise for bids for the paving of Robbins Avenue, with separate bids for the entire street, the section from 13th to 14th Street, and the section from 14th to 16th Street, as well as the tar and chipping of Willow Avenue and Oakwood Avenue – ayes 5, nays 0.

Exec. Motion was made by D. Baustert, seconded by D. Stankus, to go into executive session to discuss personnel matters – ayes 5, nays 0.

Motion to return to regular session was made by D. Baustert, seconded by P. Ellenberger – ayes 5, nays 0.

Reestab Negotiate Motion was made by D. Baustert, seconded by R. Good, to rescind the previous offer and reestablish negotiations with the borough employees – ayes 5, nays 0.

P. E. Resigns Motion was made by D. Baustert, seconded by R. Good, to accept Patrick Ellenberger’s resignation from Council, effective immediately – ayes 3, nays 1 (D. Stankus)

Advert Council Seat Motion was made by D. Baustert, seconded by D. Stankus, to advertise for a Council member to fill the unexpired term of Patrick Ellenberger until January, 2018 – ayes 4, nays 0.

There being no further business to discuss, the meeting was adjourned at 9:00 PM.

May 1, 2017

The regular meeting of North Apollo Borough Council was called to order at 7:00 PM in the conference room of the municipal building by President L. Ford, who led the Pledge of Allegiance. Roll Call of Members: The following members were present; L. Ford, R. Good, and D. Stankus. Absent was D. Baustert. Also present were Mayor J. Durandetto, Sec’y E. Stitt, Solicitor A. Generelli, B. Bothell from Senate Engineering, and Equipment Operator W. Beck.

Minutes of the meeting of April 3, 2017 were accepted as presented by motion of D. Stankus, seconded by R. Good – ayes 3, nays 0. Minutes

Public Participation: Visitor William Campbell, Cochran Avenue, asked about the reason for 13th Street Park being closed. Discussion took place regarding the condition of the park equipment and possible funding to replace it. Campbell Park

Visitor Patrick Froncek, Wysocki Avenue, presented an application for Code Enforcement Officer. Froncek Code Off.

Discussion regarding the Church of God expansion took place with architect Barry C.O.G.

Morris. Plans have been approved by the Bureau Veritas. Building dimensions, property line, and traffic were discussed. Motion was made by D. Stankus, seconded by R. Good, to accept the plans for the expansion of the North Apollo Church of God – ayes 3, nays 0.	Expans.
Visitor Matt Knepp, Hickory Nut Road, asked if there were plans to pave Hickory Nut Road this year. The answer was negative.	M. Knepp Hick. Nut
The need for grass mowing and the incomplete Borough website were discussed with visitor Melissa Back of Cochran Avenue.	Grass
Streets: R. Good reported that M & M Tree Service will cut and trim trees on Moore Avenue at a cost of \$6,500.00.	Tree Cutting
W. Beck noted that he would need temporary help for Cleanup Day on May 23. Patrick Froncek offered to watch the dumpsters in Pegtown.	Cleanup Help
At W. Beck's request, motion was made by D. Stankus, seconded by R. Good, to authorize purchase of a weed trimmer, if needed, at a price not to exceed \$250.00 – ayes 3, nays 0.	Weedeater
W. Beck requested a change in his vacation time to allow him to be available for Cleanup Day. There was no objection.	Beck
Grants: D. Stankus reported that the Borough was approved for a 3M safety grant.	3M Grant
D. Stankus noted that a building on Wysocki Avenue is nearing collapse.	Bldg Coll
A park grant is available from the Department of Conservation of Natural Resources but it requires matching funds.	Park Gr

May 1, 2017 (continued)

Park Eq.	There is a possibility of obtaining used park equipment from Ford City.
Grass Complaints handled.	Mayor's Report: J. Durandetto reported that a number of grass complaints are being handled.
Hall Property	The building on the Edward Hall property at the corner of 13 th Street and Leonard Avenue must be removed by May 23, per order of the Magistrate.
Traffic	The Police were advised to enforce the traffic laws and issue no warnings.
Police Report	The report of Police activities was given. There were 40 total calls, 36 incidents logged, 3 arrests, and 2 traffic citations.
Held's	The list of new stop signs needs to include one at Held's parking lot and 16 th Street.
Noise Ord.	D. Stankus noted that the Borough needs a noise ordinance. After discussion, it was decided to study the need for a new noise ordinance.
Pay Bills	Finance: L. Ford recommended paying the bills presented, except for those from David Ross, Black Lab Tree Service, and Apollo Supply. Motion was made by R. Good, seconded by D.

Stankus, to pay the bills presented, except for Apollo Supply, Black Lab Tree Service, and David Ross – ayes 3, nays 0.

Grass Clippings J. Durandetto advised that residents are leaving grass clippings on the street, and this is against Borough Ordinance.

Paving **Engineer:** B Bothell reported that the following four sets of bids were received for the paving of Robbins Avenue from 13th to 14th Street and 14th to 16th Street:

Robbins Ave (13th to 14th) Total Bids

Tresco Paving - \$27,982.20

R & B Contracting - \$34,107.74

Derry Construction - \$39,712.20

Holbein, Inc. - \$46,931.89

Robbins Avenue (14th to 16th) Total Bids

Tresco Paving - \$36,302.70

R & B Contracting - \$38,796.44

Derry Construction - \$48,983.70

Holbein, Inc. - \$58,748.36

Tresco Awarded After discussion of the bids and the funding available, motion was made by D. Stankus, seconded by L. Ford, to award the contract for the paving of both sections of Robbins Avenue to Tresco Paving for a total cost of \$64,284.90 – ayes 2, nays 1 (R. Good)

C. Basins W. Beck noted that 2 catch basins at \$3,300.00 and 4 manhole covers are needed for

May 1, 2017 (Continued)

Robbins. Motion was made by D. Stankus, seconded by L. Ford to purchase 2 catch basins and 4 manhole covers for Robbins Avenue – ayes 2, nays 1 (R. Good). Robbins

Quotes of \$6,419.25 and \$9,753.75 were received for seal coating Willow Avenue. Also Seal Coat it was noted that Tresco might be able to blacktop the street for as little as \$4,500.00. Willow The matter was tabled for now.

The permit for the Stoops Court stormwater pond has been received Stoops Ct.

Discussion took place regarding request by resident Dolly McCoy, River Road to be allowed to clean the stream adjacent to her property. McCoy Stream

The 2 storm ponds in the Borough only cover 30% of what needs to be remediated under MS4 regulations. R. Good and L. Ford will meet with B. Bothell to discuss the matter. MS4 Regs.

L. Ford reported that 3 residents filed letters of interest in the Council seat left vacant by Pat Ellenberger's resignation. The names were Michael Bernat, Donald Acker, and Eugene Burns (who since rescinded his letter). None of the interested parties was present. After discussion, motion was made by D. Stankus, seconded by R. Good, to adopt Resolution 1 of 2017, which appoints Michael Bernat to the vacant seat on Council for a term to end January, 2018 – ayes 3, nays 0. Council Seat M. Bernat Reso. 1

Solicitor: The new stop sign ordinance was discussed and the intersection of 14th Street and Leonard Avenue was added. Motion was made by D. Stankus, seconded by R. Good, to advertise Ordinance 328-2017, which establishes additional stop sign intersections under Chapter 15 of the Borough Code of Ordinances, for adoption at the June 5 meeting – ayes 3, nays 0.

Ord 328
Stop Signs
Advert.

Motion was made by D. Stankus, seconded by R. Good, to go into executive session to discuss a personnel matter – ayes 3, nays 0.

Exec.
Session

Motion to return to regular session was made by D. Stankus, seconded by R. Good – ayes 3, nays 0. No action was taken.

Motion was made by D. Stankus, seconded by R. Good, to amend the previous motion to pay bills to indicate that all bills except for the bill from Black Lab Tree Service are to be paid – ayes 3, nays 0.

Pay Bills

There being no further business to discuss, L. Ford declared the meeting adjourned at 8:40 PM.

June 5, 2017

The regular meeting of North Apollo Borough Council was called to order at 7:00 PM in the conference room of the municipal building by President L. Ford, who led the Pledge of Allegiance. Roll Call of Members: The following members were present: D. Baustert, L. Ford, M. Bernat, and R. Good. Absent was D. Stankus. Also present were Mayor J. Durandetto, Sec’y E. Stitt, Solicitor A. Generelli, & B. Bothell from Senate Engineering.

Minutes D. Baustert questioned the motion to purchase a weed trimmer in the May minutes. No action was taken, and minutes of the May 1, 2017 were accepted as presented by motion of R. Good, seconded by M. Bernat – ayes 4, nays 0.

Campbell **Public Participation:** Visitor William Campbell, Cochran Avenue, noted the Labor Attorney fees paid by the Borough and inquired about a situation regarding the purchase of cold patch and stone. A. Generelli advised that this was a personnel matter and should be held for an executive session.

C. Geer Visitor Chris Geer, Birch Avenue, reported that damage was done to the end of his Driveway driveway by the Borough snowplow, but he was unsure if the damage was on his own property or Borough right of way. The matter will be investigated.

E. Adams Visitor Edward Adams, Moore Avenue, expressed concern about a special needs person living in a residence on Moore owned by a non- profit agency. A. Generelli will check Needs Res. into the matter.

Johnson Discussion took place with Tom Johnson, Allison Avenue, regarding his wish to create an Basement access way to his basement in an area that might be too close to a Borough paper street to meet zoning requirements.

MS4 **Engineer:** B. Bothell reported that the MS4 Pollution Reduction Plan is underway. Four Best Management Practice features were proposed: Raingardens at the stormwater ponds at Stoops Court and North Ridge Drive, a vegetated swale in Pegtown, and a bioswale at the end of Moore Avenue between the Church of God and Clark Park. Estimated costs will be \$9,000 for Stoops, \$11,000 for North Ridge, \$1,400 for Pegtown, and \$5,200 for Moore Avenue. These will be done over a 5 year period. The PRP must be advertised and available to the public for 45 days

prior to adoption. Discussion took place regarding grants, the different types of features, and potential problems involved.

- Advert. Motion was made by R. Good, seconded by D. Baustert, to advertise the Pollution
PRP Reduction Plan and make it available for public display for 45 days, so that public comments can be taken at the August 7 meeting – ayes 4, nays 0.
- Paving Tresco Paving was awarded the contract to pave Robbins Avenue. Subsequently, a math error was found in the R & B Contracting bid, but Tresco’s bid was still lower.
- Willow Possible savings on Robbins Avenue base repairs could possibly be used toward laying a binder course on Willow Avenue, the cost of which would be approximately \$10,000.

June 5, 2017 (Continued)

After discussion, motion was made by D. Baustert, seconded by M. Bernat, to authorize the paving of Willow Avenue with binder course at a cost not to exceed \$10,000 - ayes 4, nays 0. Pave Willow

ADA ramps for Robbins Avenue were discussed. They are not required if the street is paved curb to curb only and there are no aprons. ADA Ramps

Traffic calmers for water diversion were discussed. They could possibly be used at 18th and Moore, 19th and Moore, 19th and Acheson, and Allegheny Alley. L. Ford noted that more information is needed and suggested testing with sandbags. R. Good also suggested cold patch. Traffic Calmers

Streets: R. Good advised that the four new manhole covers and rings for Robbins Avenue might not be needed and that three of them could be returned and one kept for a spare. Manhole Return

After discussion, it was agreed to have contractor Mark Tomicek install the new catch basins on Robbins Avenue. Catch Basin

Ron Kerr Park has been reopened since repairs were made on the equipment. It was noted that there is still room for improvement. Kerr Park

The street crew has been mowing, cleaning catch basins, spreading gravel in the alleys, and cleaning catch basins. Inspection sheets are needed for the catch basins. Street Report

Discussion took place regarding safety and air concerns whenever the street workers enter a manhole. Manhole Safety

A request for inventory of Borough equipment was passed on to the street crew. Also keeping track of the Borough’s keys was discussed. Equip. Inventory

The street crew was asked to develop a list of weekly and monthly tasks. Task List

Finance: Motion was made by D. Baustert, seconded by R. Good, to pay the bills presented, except for Black Lab Tree Service and Campbell, Durrant, Beatty Palombo, and Miller – ayes 4, nays 0. Pay Bills

Discussion took place regarding work rules for the office employees. D. Baustert stated that the office must be open and ready to operate at 9 AM, that any time taken off must be made up within the pay period unless it takes place on the last day of the period, and nobody may take off unless the time is covered. Developing a handbook for the workers was mentioned. Office Rules

Mayor: J. Durandetto reported that Ed Hall is demolishing his building at Leonard and 13th Street. Discussion took place regarding the use of Borough barriers around the property, including comments from visitor Patrick Froncek. At this time J. Durandetto excused himself from the meeting and expressed his resignation from the office of mayor. Hall Prop.

June 5, 2017 (Continued)

Mayor Resigns Mayor, effective immediately.

Emerg. Action **Solicitor:** Discussion regarding the Hall property situation continued. A. Generelli noted that if there is an emergency situation regarding a property, further action would need to be taken.

Cond. Discussion took place regarding condemned properties.

Ord 328 Stop Signs Motion was made by R. Good, seconded by D. Baustert, to adopt Ordinance 328-2017, an ordinance which amends the Borough traffic ordinance by adding stop signs at a number of intersections – ayes 3, nays 1 (M. Bernat).

Code Enf The Code Enforcement Officer position was discussed with Patrick Froncek. L. Ford expressed concern the Froncek might have conflicts of interest due to his personal property interests.

Facebook Possible establishment of a Facebook page for the Borough was discussed.

Adjourned was moved at 9:45 PM by D. Baustert, seconded by R. Good – ayes 4, nays 0.

July 10, 2017

The regular meeting of North Apollo Borough Council was called to order in the conference room of the municipal building at 7:00 PM by President L. Ford, who led the Pledge of Allegiance. Roll Call of Members: The following members were present; D. Baustert, M. Bernat, L. Ford, R. Good, and D. Stankus. Also present were Mayor J. Durandetto, Sec’y E. Stitt, Solicitor A. Generelli, and Equipment Operator B. Beck.

Minutes L. Ford noted that J. Durandetto rescinded his verbal resignation from the June 5 meeting. Motion was made by D. Stankus, seconded by R. Good, to accept the minutes of the meeting of June 5, 2017 as presented – ayes 5, nays 0.

Campbell Stop Signs **Public Participation:** Discussion took place with visitor W. Campbell, Cochran Avenue, regarding potential liability in case of a vehicle accident at an intersection that should have a stop sign but doesn’t. The missing stop sign at 13th Street and Leonard Avenue was also discussed.

Ray Rusz Discussion took place with visitor Ray Rusz, Stoops Court, regarding the status of

Delq. Fees delinquent fee collections and procedures for collecting them. Also discussed was the
 Creek runoff from the creek behind the houses on the east side of Stoops Court. Limitations on
 Runoff what the Borough would be allowed to do were reviewed.

NAVFD Josh McKendree, President of the North Apollo Volunteer Fire Department, presented
 By Laws updated by laws of the Department and requested that they be acknowledged by Council. L. Ford
 is to study the document.

Robbins **Streets:** R. Good reported on problems with the Robbins Avenue paving project. Instead
 Paving of an expected 200 square yards of base repair, 900 square yards have been required so far, and
 the total is expected to be over 1000. Water line repairs have been required as well. Repairs
 should be completed by the end of the week.

Bump A bump was installed at Moore Avenue and 18th Street to help divert stormwater runoff,
 Moore and it seems to be working.

19th A cold patch repair at 19th Street and Clarion Alley is helping storm water to flow into the
 Clarion trough there.

Bill/Ron L. Ford thanked B. Beck and R. Good for assisting Wendy Baker with a flooding problem
 Thanked at her home on Moore Avenue.

Grass Problems with grass not being mowed on various properties were discussed. The
 Mowing possibility of the Borough mowing the properties and liening them was considered.

13th J. Durandetto advised that the owners of the property at 13th Street and Leonard Avenue
 Leonard have been placed on notice that they must complete the cleanup of their lot following
 demolition of their building.

Summer B. Beck advised that 4 to 6 Careertrak workers might possibly come to the Borough for a
 Help short time this summer. They will have their own supervisor.

July 10, 2017 (Continued)

Finance: Motion was made by D. Stankus, seconded by D. Baustert, to pay the bills Pay Bills
 presented, except for Black Lab Tree Service – ayes 4, nays 1 (R. Good).

D. Baustert noted that a new digital recorder was purchased to record the meetings Recorder

A suggestion by visitor Marlene Beck that the list of bills to be approved be read was Read Bills
 discussed.

Grants: Nothing to report.

Mayor's Report: J. Durandetto noted that a property on Clark Avenue has been cited Grass
 for high grass and has been partially cut. One on Wemple Avenue requires action since Problems
 the owners have left the state. A third property on Wysocki Avenue needs to be cut, and
 the owner has passed away.

The partially demolished property at 13th Street and Leonard Avenue was discussed as 13th
 a potential safety hazard. A magistrate hearing is coming on this property. Leonard

Solicitor: A. Generelli advised that no action can be taken regarding the property on Moore
 Moore Avenue that is being used to house a special needs person due to potential Spec Needs

housing discrimination charges.

The Pollution Reduction Plan has been advertised as required under MS4 regulations. PRP Advert

Motion was made by D. Baustert, seconded by D. Stankus, to go into executive session to discuss litigation issues – ayes 5, nays 0. Exec. Session

Motion to return to regular session was made by D. Baustert, seconded by D. Stankus – ayes 5, nays 0.

Motion was made by D. Stankus, seconded by R. Good, to engage the legal firm of Meyer, Darragh, and Associates to represent the Borough in a litigation matter – ayes 5, nays 0. Meyer Darragh Hired

L. Ford announced the following Council committees: Committees

Streets; R. Good (Ch.), M. Bernat (Assist)

Finance: D. Baustert (Ch.), D. Stankus (Assist)

Public Safety & Grants: M. Bernat (Ch.), D. Baustert (Assist)

Property & Ordinance: D. Stankus (Ch.), L. Ford (Assist)

A resume for Code Enforcement Officer was received from Ted Smith. Motion was made by D. Stankus, seconded by D. Baustert, to interview Ted Smith for the position of Code Enforcement Officer – ayes 3, nays 2 (R. Good and M. Bernat). T. Smith Code Enf

Discussion took place regarding the continuing work on Robbins Avenue.

Motion was made by D. Baustert, seconded by M. Bernat, to accept the Careertrak workers – ayes 5, nays 0. Robbins Accept Careertrak

Adjournment was moved at 8:30 PM by D. Stankus, seconded by D. Baustert – ayes 5, nays 0.

August 7, 2017

The regular meeting of North Apollo Borough Council was called to order at 7:00 PM in the conference room of the municipal building by President L. Ford, who read the Pledge of Allegiance. Roll Call of Members: The following members were present; L.Ford, D. Baustert, D. Stankus, and M. Bernat. Absent was R. Good. Also present were Sec’y E. Stitt, Solicitor A. Generelli, B. Bothell and J. Quade from Senate Engineering, and Operator W. Beck.

L. Ford advised that R. Good is absent to begin new employment out of the area but has not yet resigned from Council. R. Good Absence

Minutes of the meeting of July 10, 2017 were accepted as presented by motion of D. Baustert, seconded by D. Stankus – ayes 4, nays 0. Minutes

Discussion took place with B. Bothell and J. Quade regarding problems encountered during paving of Robbins Avenue. It was found that 90% of the subsurface was unstable resulting in three times the original estimate for base repairs. In addition, two water leaks were encountered. The reasoning behind milling the surface farther than originally specified was discussed. D. Baustert asked when a problem was discovered. It was noted that the price was discounted and no labor was charged for extra material.	Robbins Paving
Public Participation: Brian Querry noted that his basketball hoop was damaged during the Robbins Avenue paving. J. Quade advised that the matter will be turned in to the contractor.	B Ball Hoop
Visitor William Campbell, Cochran Avenue, suggested that stone would have been better for repairing the subsurface of Robbins than binder.	Stone Sub Surf.
Brian Querry reported of more water leaking on Robbins after the repairs. Those repairs will be the responsibility of the water authority.	Water Leaks
Visitor Patrick Froncek asked if firetrucks will cause problems with the street.	FireTk
Visitor Marlene Beck reported that there is a bump at the intersection of Robbins and 15 th Street.	Bump at 15 th Int.
Visitor James Morgan asked why the contractor didn't just mill an inch or two from Robbins.	Milling
Visitor John Kiser asked about cleaning up loose chips on Robbins. Roenigk, the contractor who did the seal coating will be asked about that.	Chips
Visitor Mark Lees noted that a large roller broke water lines on Wemple Avenue when it was paved.	Wemple
Visitor Matt Knepp complained of a problem with dust on Hickory Nut Road. That could be either Kiski Township's or the Borough's responsibility, depending on where the problem is.	Dust Hick. Nut

August 7, 2017 (Continued)

Leonard Sinking	Visitor Amanda Flickinger reported that the street is sinking at 12 th Street and Leonard Avenue. Also, the existence of a farm animal ordinance was discussed.
-----------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Handicap Ramps	Visitor Michael Flickinger reported that with the lack of handicapped ramps at Borough intersections, their handicapped child can't be taken for a walk.
----------------	----------------------------------------------------------------------------------------------------------------------------------------------------------

Streets: M. Bernat had nothing further to report.

St. Work	W. Beck reported that the Tri-County manpower crew has been painting curbs and crosswalks. This crew is being rotated between North Apollo and other towns. Also, the street employees have been mowing grass, patching potholes, and trimming rights of way. The Stoops Court creek has been cleared out with the rain.
----------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Ad For Clerk	<u>Finance:</u> Motion was made by D. Stankus, seconded by M. Bernat, to advertise for part-time Office help – ayes 4, nays 0.
--------------	---------------------------------------------------------------------------------------------------------------------------------------

Pay Bills	Motion was made by D. Baustert, seconded by D. Stankus, to pay the bills presented, except for Campbell Durrant, and Beatty, and Black Lab Tree Service – ayes 4, nays 0.
-----------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Grass **Property & Ordinance:** Grass problems at 1233 Pegtown Avenue and the Lloyd Miller property on Wysocki Avenue were discussed.

Mayor: Nothing additional to report.

Grants **Engineer:** B. Bothell reported that stormwater grants are now becoming available.

PRP B. Bothell asked if any comments were received about the Pollution Reduction Comments Plan. There were no comments.

Stoops The Stoops Court Creek is now flowing better.

Storm A. Generelli and B. Bothell discussed a stormwater management ordinance.

Water Ord

MS4 B. Bothell noted that the residents won't receive direct benefits from the MS4 changes.

Fire Fee **Solicitor:** A. Generelli presented a proposed ordinance to regulate disbursement of the Ord. 329 Fire Protection Fee and require the fire department to provide monthly reports on expenditures made with the fee. Motion was made by D. Baustert, seconded by D. Stankus, to advertise Ordinance 329-2017, which amends the Borough Code of Ordinances to regulate disbursement of the Fire Protection Services Fee – ayes 4, nays 0.

Stop Sign Discussion took place regarding the potential need for a stop sign at the parking lot at Held SnS Held's Shop N Save.

Prop Mnt Discussion took place regarding a property maintenance ordinance.

Grass Discussion took place regarding a grass ordinance requiring a notice to abate before acting

August 7, 2017 (Continued)

Water shutoff notices for delinquent Sewer Recovery customers were discussed.	Water Shutoff
Visitor Marlene Beck complained of grass being thrown onto the street by neighbors mowing their yard.	Grass On St.

Adjournment was moved at 8:30 PM by D. Baustert, seconded by D. Stankus – ayes 4, nays 0.

September 11, 2017

The regular meeting of North Apollo Borough Council was scheduled to take place in the conference room of the municipal building at 7:00 PM. Members present were D. Baustert & D. Stankus. R. Good was initially present but excused himself prior to the beginning of the meeting. There being no quorum present, no business could be conducted. Those present <u>decided to schedule a special meeting for Friday, September 15, 2017 at 8:00 AM.</u>	No Quorum
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------

September 15, 2017

North Apollo Borough Council met in special session at 8:00 AM in the conference room of the municipal building and was called to order by President L. Ford, who led the Pledge of Allegiance. Roll Call of Members: Members present were L. Ford, D. Baustert, and D. Stankus. Absent were R. Good and M. Bernat. Also present were Mayor J. Durandetto, Sec'y E. Stitt, and Solicitor A. Generelli. The meeting was called for the purpose of considering a proposal by Mike Manning for continuation of a non-conforming use at 1725 Allison Avenue, and any other business duly brought before Council. Special Session

Minutes of the meeting of August 7, 2017 were accepted as presented by motion of D. Stankus, seconded by D. Baustert – ayes 3, nays 0. Minutes

Visitor Mike Manning explained his proposal for using the property at 1725 Allison Avenue, for the assembly of items for sale, a non-conforming use for the area, which is zoned B-1, but the same activity as has taken place on that property since prior to current zoning regulations. The business is to begin with 8 employees, then expand to 12 – 13 employees. No chemical wastes would be involved. Hours would be mainly daylight Monday through Friday with occasional additional hours as required. Manning
1725
Allison

September 15, 2017 (Continued)

Non-Com Use Approved Motion was made by D. Stankus, seconded by D. Baustert to accept the continuation of the non-conforming use of the property at 1725 Allison Avenue by Mike Manning – ayes 3, nays 0.

Pay NAVFD Motion was made by D. Stankus, seconded by D. Baustert, to approve a request by the North Apollo Volunteer Fire Department for \$15,000.00 in Fire Protection Fee proceeds – ayes 3, nays 0.

Pay Bills Motion was made by D. Stankus, seconded by D. Baustert, to pay the bills presented, with the exception of Black Lab Tree Service – ayes 3, nays 0. (See Bill Lists and Voucher Register for September, 2017)

Exec Session Motion was made by D. Baustert, seconded by D. Stankus, to go into executive session to discuss a personnel matter – ayes 3, nays 0.

Motion to return to regular session was made by D. STankus, seconded by D. Baustert – ayes 3, nays 0.

D. Vogel Motion was made by D. Stankus, seconded by D. Baustert, to hire Deborah Vogel for the position of part-time Clerk, at a wage of \$11.00/hour to work Monday, Wednesday, and Friday from 9 Am to 4 PM – ayes 3, nays 0.

Abate Notice Discussion took place regarding sending notices to property owners with ordinance violations warning them to abate any unlawful conditions.

Case Term. Discussion took place regarding the proposed termination of a court case against Timothy Brueggeman. A Generelli suggested filing intent to proceed with the case so that future action can be taken if needed.

RTK Request A sizable Right to Know request from an organization from Florida was discussed. The request was for records of all payments made for goods and services for the year 2016. Ideas on how best to grant the information requested were exchanged.

Ord 329 Motion was made by D. Baustert, seconded by D. Stankus, to adopt ordinance 329-2017, which amends Ordinance 313-2013 and Chapter 7 of the North Apollo Code of Ordinances, to regulate disbursements of the Fire Protection Service Fee – ayes 3, nays 0.

Shutoffs Water Auth Adden Water shutoffs for delinquent Sewer Recovery customers were discussed. An addendum to the agreement with the Municipal Authority of Westmoreland County for shutoffs increases fees for the service. Motion was made by D. Stankus, seconded by D. Baustert, to enter into an addendum with the Water Authority and authorize the execution of the addendum – ayes 3, nays 0.

Prop. Mnt A proposed property maintenance ordinance was discussed.

Swr Jet D. Stankus advised that the Water Pollution Authority sewer jet is needed to clean the grate on Wysocki Avenue. The cost is a minimum of two hours at \$175.00/hour and

September 15, 2017 (Continued)

wages for two men at \$51.00/hour each. Motion was made by D. Baustert, seconded by D. Stankus, to rent the KVVPCA sewer jet to clean the grate on Wysocki Avenue – ayes 3, nays 0. Rental

A message from Brian Querry, Robbins Avenue, indicates that a damaged basketball hoop has not been replaced since the street paving and the street has not yet been swept. These were determined to be matters for Tresco Paving to handle. B Ball Hoop

A contractor is to cut both Lloyd Miller lots on Wysocki Avenue for \$40.00. Mowing

Adjournment was moved at 8:55 AM by D. Stankus, seconded by D. Baustert ayes 3, nays 0.

October 2, 2017

The regular meeting of North Apollo Borough Council was called to order at 7:00 PM in the conference room of the municipal building by President L. Ford, who led the Pledge of Allegiance. Roll Call of Members: The following members were present; D. Baustert, M. Bernat, L. Ford, and D. Stankus. Absent was R. Good. Also present: Sec’y E. Stitt, Solicitor A. Generelli, & Equip. Operator W. Beck. Mayor J. Durandetto was not present.

Minutes of the meetings of September 11 and September 15, 2017 were accepted as presented by motion of D. Stankus, seconded by D. Baustert – ayes 4, nays 0. Minute

Public Participation: Visitors Mark Boyer and Donald Riggle, Allison Avenue, requested that the zoning of Allison Avenue from 16th to 18th Street be changed to Commercial/Light Industrial. Zoning Change

Visitor Pat Froncek, Wysocki Avenue, asked that the bill lists be read at the Council meetings, rather than residents being asked to file an Open Records request to see them. Discussion took place regarding making copies of the bill lists available after they are approved. Bill Lists

<u>Streets:</u> Discussion took place regarding a recent incident of dumping of concrete ng and dirt at the pole building by a contractor. Bldg	Dumpi Pole
It was noted that a catch basin on Robbins Avenue had not yet been cleaned out by Basin Tresco Paving. Robbins	C.
Discussion took place with W. Beck regarding the purchase of new wood and the need for repairs to the wheelchair ramp at the Borough building. Repairs	Ramp
Problems with the paving of Robbins Avenue, resulting in the street being sealcoated Robbins were discussed.	
D. Baustert noted that it would be appropriate now to begin crack sealing on the streets. W. Beck advised that the work will begin the week of either October 16 or 23, depending on the weather.	Crack Sealing
<u>Finance:</u> D. Baustert reported that the search for an office employee is continuing, as the chosen applicant turned down the job. Needed	Sec'y
Motion was made by D. Stankus, seconded by D. Baustert, to pay the bills presented - Bills ayes 2 (D. Stankus, L. Ford), nays 2 (M. Bernat, D. Baustert) Motion failed. Motion was then made by D. Stankus, seconded by D. Baustert, to pay the bills presented, except for Black Lab Tree Service and Geary and Loperfito – ayes 4, nays 0. (See Voucher Register and Bill Lists for October, 2017).	Pay
After discussion of a discrepancy between the amount of the required payment and the budget figure Non- uni showing on the monthly reports, motion made by D. Stankus, 2 nd by M. Bernat to pay the 2017 MMO minimum municipal obligation for the non-uniformed pension plan totaling \$9,264.70-ayes 4, nays 0.	Non- uni

October 2, 2017 (Continued)

MMO's Adopted	After discussion, motion was made by D. Stankus, seconded by M. Bernat, to adopt the following MMO's for the Borough's pension plans for 2028; Police Pension Plan, \$2,593.00, Non-uniformed Pension Plan \$3,805.90 – ayes 4, nays 0. (Paperwork for the MMO's was delayed due to a miscalculation of interest rates by National Guardian Life Insurance in 2015, which required extra time to adjust the rates for 2018).
Delqs	Discussion took place regarding collection of delinquent fees.
Property Problems	<u>Public Safety:</u> M. Bernat reported that he toured the Pegtown area and found a number of problems with properties, especially on Hunt Street. A. Generelli noted that a Code Enforcement Officer is needed, as well as a property maintenance code.

- Police Report L. Ford read the Police Activities Report in J. Durandetto's absence. There were no arrests, three non-traffic citations, and one warning for an unregistered vehicle.
- Mowing **Property & Ordinance:** D. Stankus advised that a company she thought would be able to mow two properties on Wysocki Avenue no longer come to the area and would likely charge more to do the job now. It was also noted that the woman in charge of those lots is elderly and is unlikely to do anything about them.
- Noise Discussion took place regarding whether or not the Borough has a noise ordinance.
- Sewer Cleaning M. Bernat advised having the Borough's storm and sanitary sewers cleaned out by quadrant on an annual basis. Costs will be obtained for doing this and plans will be made to put the work out for bids.
- Minutes E. Stitt was directed to have the minutes done within a week after the meeting.
- Water Shutoffs **Solicitor:** A. Generelli presented the addendum from the Water Authority which specifies the costs for having the water shut off for residents with delinquent sewer recovery bills. The Borough would have to pay the expected water bill of that resident while the water is shut off. Costs were discussed.
- Adden Motion was made by D. Baustert, seconded by D. Stankus, to accept the addendum to the water shutoff agreement with the Municipal Authority of Westmoreland County which specifies costs for shutoffs – ayes 4, nays 0.
- Prop A proposed property maintenance code was presented for study.
- Exec Session Motion was made by D. Stankus, seconded by D. Baustert, to go into executive session to discuss a litigation matter – ayes 4, nays 0.

Motion to return to regular session was made by M. Bernat, seconded by D. Baustert – ayes 4, nays 0.

October 2, 2017 (Continued)

- Motion was made by D. Stankus, seconded by M. Bernat, to terminate the court case against Tim Brueggeman – ayes 4, nays 0. End
Case
- Motion was made by D. Stankus, seconded by D. Baustert, to advertise for a full time Secretary/Manager – ayes 4, nays 0. Sec'y
- Motion was made by D. Baustert, seconded by M. Bernat, to pay the Geary and Loperfito bill – ayes 4, nays 0. Pay
Solic.
- Adjournment was moved at 8:40 PM by D. Baustert, seconded by D. Stankus – ayes 4, nays 0.

November 6, 2017

The regular meeting of North Apollo Borough Council was called to order at 7:00 PM in the conference room of the municipal building by President L. Ford, who led the Pledge of Allegiance. Roll Call of Members: The following members were present; L. Ford, D. Baustert, and D. Stankus. Absent were R.

Good and M. Bernat*(See below). Also present were Mayor J. Durandetto, Sec’y E. Stitt, Solicitor A. Generelli, B. Bothell from Senate Engineering, and Equipment Operator W. Beck.

Minutes Minutes of the meeting of October 2, 2017 were accepted as presented by motion of D. Stankus, seconded by D. Baustert – ayes 3, nays 0.

Zoning **Public Participation:** Discussion regarding the zoning of the 1700 block of Allison
Allison Avenue took place with visitor Mark Boyer, who expressed his belief that the area should be zoned commercial/light industrial. A Generelli explained the procedure for amending zoning. M. Bernat entered the meeting during the discussion.*

Pegtown Visitor Patrick Froncek initiated discussion about the zoning in Pegtown, particularly the
Zoning extent of the Industrial zone around the area of North Apollo Auto Wrecking. He noted that the row houses on Hunt Street are being used for storage. Discussion then turned to the Magistrate hearings on other buildings in Pegtown. Officer Darhl Goldinger was present. When questions came up regarding possible Police action regarding zoning matters, Goldinger explained the difference between code enforcement and zoning enforcement. J. Durandetto advised that condemnation action on a building goes through the Borough engineer, who needs permission from the property owner to enter the property.

Storm Visitor John Euker, Allison Avenue, advised that storm water is washing stone and debris
Runoff from Union Alley onto the Honey Bear property. Discussion took place regarding using Liquid Fuels funds to tar and chip Union Alley. B. Bothell suggested using County Aid funds to finish paving 18th Street and maybe work on Union Alley.

Truck Visitor Robert Knell, Moore Avenue, requested that trucks making deliveries to the
Parking Honey Bear to not be allowed to park next to the highway, because they are blocking drivers’ view at the intersection.

Street **Streets:** M. Bernat reported that a County Aid grant application has been received.
Activities Careertrak workers are painting street lines. Alley repairs are being done. The street lights were checked after the recent power surge. Catch basins are being cleaned. A quote of \$1,000 was received from M & M Tree Service to remove a tree at 1713 Moore Avenue. The parks are to close soon and the porta johns are to be removed.

Remove Motion was made by M. Bernat, seconded by D. Stankus, to have M & M Tree Service
Tree remove the tree at 1713 Moore Avenue – aye 4, nays 0.

Tires Tires are needed for the 2001 truck. Prices will be obtained.

Opener L. Ford reported that the automatic opener on the Borough building door was damaged
Damaged by the Oct. 29 power surge. Discussion took place regarding protection from power surge damage in the future.

November 6, 2017 (Continued)

Finance: Motion was made by M. Bernat, seconded by D. Stankus, to pay the bills Pay Bills
with the exception of the bill from Tresco Paving for sealcoating Robbins Avenue, and
the bill from Black Lab Tree Service for tree removal – ayes 4, nays 0.

Public Safety: Nothing to report.

Mayor’s Report: Discussion took place with D. Baustert regarding obtaining Police

information on calls received by the Kiski Township Police from North Apollo. There have been problems reported of peoples calls not being acted upon. Calls

Engineer: B. Bothell advised about MS4 requirements and noted that the MS4 permit was submitted on September 15 and will be up for renewal every 5 years. A stormwater ordinance that meets the new requirements will have to be adopted. Record keeping, training sessions and an MS4 annual meeting will be required. Bothell was unsure as to when the Borough will have to be prepared. MS4 Regs.

The Tresco bill for sealcoating Robbins Avenue was discussed. The \$12,000 bill had not been approved at a meeting. Motion was made by M. Bernat, seconded by D. Stankus, to pay Tresco Paving \$12,000 for sealcoating Robbins Avenue – ayes 4, nays 0. Tresco Bill Paid

Solicitor: Discussion took place with A. Generelli regarding a property maintenance code. Prop. Maint.

Discussion took place regarding procedures for water shutoff for delinquent sewer recovery bills. Water Shutoffs

A. Generelli advised that violation abatement notices may be posted on offending properties by either the Police or Code Enforcement Officer. Abatement Posting

Motion was made by D. Stankus, seconded by M. Bernat, to go into executive session to discuss personnel matters – ayes 4, nays 0. Exec. Session

Motion to return to regular session was made by D. Baustert, seconded by D. Stankus – ayes 4, nays 0. It was noted that there has been no response from Betty Rose Fischer of Teamsters Local 538 to Council requests regarding the contract for the street employees. No Response Teamsters Contract

Adjournment was moved at 9:05 PM by D. Stankus, seconded by D. Baustert – ayes 4, nays 0.

December 4, 2017

The regular meeting of North Apollo Borough Council was called to order at 7:00 PM in the conference room of the municipal building by President L. Ford, who led the Pledge of Allegiance. Roll Call of Members: The following members were present; L. Ford, D. Baustert, and D. Stankus. Absent were R. Good and M. Bernat. Also present were Mayor J. Durandetto, Sec'y E. Stitt, Solicitor A. Generelli, B. Bothell from Senate Engineering, and Equipment Operator W. Beck.

Minutes Minutes of the meeting of November 6, 2017 were accepted as presented by Motion of D. Stankus, seconded by D. Baustert – ayes 3, nays 0.

Campbell **Public Participation:** Councilman elect William Campbell requested a copy of the Request Borough Code and delinquent lists for the Sewer Recovery, Garbage, and Fire Protection Fees.

Kerr Chris Kerr, from North Apollo Volunteer Fire Department, advised that he received Amb. information that Oklahoma Ambulance is moving its ambulance unit out of Kiskiminetas Service Township and recommended that North Apollo and Kiski use the same service. After discussion, it was decided to write Oklahoma a letter and ask what their intentions are regarding provision of emergency medical service to the residents.

M. Boyer Discussion took place with visitor Mark Boyer, Allison Avenue, regarding his request to
Zoning change the zoning along the west side of Allison Avenue to Commercial/Industrial.

- T. Miller Tracy Miller was introduced as the recommended candidate for the position of full time
 Manager Borough Manager. Motion was made by D. Baustert, seconded by D. Stankus, to hire Tracy
 Miller to the position of full time Borough Manager – ayes 3, nays 0.
- Budget Motion was made by D. Baustert, seconded by D. Stankus, to advertise the 2018 Budget for
 public study for a ten (10) day period beginning December 8, 2017 - ayes 3, nays 0.
- Budget Motion was made by D. Baustert, seconded by D. Stankus, to advertise a special meeting
 Meeting for the purpose of taking action on the 2018 Budget for Monday, December 18, 2017, at 6:30
 Schedule PM – ayes 3, nays 0.
- Tax Ord. Motion was made by D. Baustert, seconded by D. Stankus, to advertise Ordinance 330-2017,
 which sets the Real Estate Tax rate for the Borough for 2018 at 11.59 mills, the same as for
 2017, for adoption on December 18, 2017 – ayes 3, nays 0.
- Manager In response to visitor William Campbell, L. Ford noted that the Borough Manager will be
 Pay paid \$14.50 per hour plus half her health insurance premium.
- Meeting Motion was made by D. Stankus, seconded by D. Baustert, to set the following schedule
 Schedule of meetings for 2018; January 2 (biennial reorganization), February 5, March 5, April 2, May 7,
 June 4, July 2, August 6, September 10, October 1, November 5, and December 3, with each
 meeting to start at 7:00 PM – ayes 3, nays 0.
- Streets **Streets:** W. Beck reported that the truck snow plow was repaired, Christmas banners have been
 put up. The '01 truck needs rocker panels and fenders, which will cost an estimated \$1,200 to
 repair.

December 4, 2017 (Continued)

- Alley work and catch basin cleaning was done. The snow equipment is ready. Alleys
 Salt and anti-skid have been received. Work on County Aid grants is ongoing. Cleaned
 A flood light for the pole building will cost \$590.00 from Current Services.
 Motion to have a flood light installed at the pole building for \$590.00 was made by D. Flood
 Baustert, seconded by D. Stankus – ayes 3, nays 0. Light
- Motion made by D. Stankus, to adopt the employee manual as prepared – ayes 3, nays 0. Emp
 Handbook
- Mayor's Report:** J. Durandetto reported that Kiski Police handled 21 incidents with Police
 1 arrest, and 14 citations issued for delinquent garbage fees. Report
- D. Stankus noted that Kiskiminetas Township is doing a Toys for Tots drive Toy Drive
- Engineer:** Discussion took place regarding the availability of small sewer and water Grants
 grant and paving grants with B. Bothell
- Solicitor:** A. Generelli noted that the International Property Maintenance Code is still IPM Code
 in waiting.
- Collection water shutoffs were discussed. L. Ford advised that only shutoff and restart Shutoffs
 fees would have to be paid, not water fees.

The Hoffman dog control contract was discussed. It was decided to hold it for the new Dog Control Council.

Motion was made by D. Baustert, seconded by D. Stankus, to adopt resolution 2 of 2017 which prohibits establishment of class 4 gambling casinos within the Borough – ayes 3, nays 0. Reso 2 Gambling Casinos

Adjournment was moved at 7:55 PM by D. Baustert, seconded by D. Stankus – ayes 3, nays 0.

December 18, 2017

Special Meeting Budget North Apollo Borough Council met in special session at 6:30 PM in the conference room of the municipal building for the purpose of taking necessary action regarding the Budget for 2018 and any other business duly brought before Council. President L. Ford led the Pledge of Allegiance. Roll Call of Members: The following members were present; L. Ford, D. Baustert, and D. Stankus. Absent were R. Good and M. Bernat. Also present were Sec’y E. Stitt and Mayor J. Durandetto.

Minutes Minutes of the meeting of December 4, 2017 were accepted as presented by motion of D. Stankus, seconded by D. Baustert – ayes 3, nays 0.

Budget Motion was made by D. Baustert, seconded by D. Stankus, to adopt the Budget for 2018 – ayes 3, nays 0.

Ord 330 RE Tax Motion was made by D. Stankus, seconded by D. Baustert, to adopt Ordinance #330-2017, which sets the Real Estate Tax Rate for 2018 at 11.59 mills – ayes 3, nays 0.

Reso. 3 Record Disposal Motion was made by D. Stankus, seconded by D. Baustert, to adopt Resolution 3 of 2017, which authorizes the disposal of various obsolete documents as per provision of the State Record Retention Act – ayes 3, nays 0.

Tax Statemts Motion was made by D. Baustert, seconded by D. Stankus, to have the County print tax statements for 2018 – ayes 3, nays 0.

Mr. John Motion was made by D. Stankus, seconded by D. Baustert, to renew the agreement with Mr. John for Portable toilets for the parks for 2018 – ayes 3, nays 0.

Adjournment was moved at 6:35 PM by D. Stankus, seconded by D. Baustert – ayes 3, nays 0.

The reorganization meeting of North Apollo Borough Council was called to order at 7:00 PM in the conference room of the municipal building by outgoing President L. Ford, who led the Pledge of Allegiance. Roll Call of Members: The following members were present; L. Ford, D. Baustert, M. Bernat and D. Stankus. Absent was Ron Good, John Spatafore. Also present were Mayor J. Durandetto, Manager T. Miller, Equipment Operator W. Beck.

Minutes Minutes of the special meeting of December 18, 2017 were accepted as presented by Motion of D. Stankus, seconded by D. Baustert – ayes 3, nays 0.

The meeting was handed over to Mayor J. Durandetto, who received needed paperwork and swore in new member W. Campbell and D. Acker. Member D. Baustert was present.

The Mayor then asked for nominations for President. Don Acker was nominated by D. Baustert, seconded by W. Campbell. Meeting was then turned over to new council president whom presided over the remainder of the meeting.

D. Acker asked for nominations for Vice President. Dana Baustert was nominated by W. Campbell, no second needed.

W. Campbell will serve as President Pro-Tem.
Vacancy Board Chairman was reappointed as Barb Burns.

Handbook T. Miller will be full-time borough manager at \$14.50/ hr with 50% of medical paid after 90 days. E. Stitt will be part-time secretary taking payments and doing billing. Duties to be delegated by council.

Mr. Stitt will be part-time working Tues., Weds., & Thurs as he chose. The math for his hourly rate of \$14.60 at the meeting was wrong at 24 hrs/wk, should have been calculated at 19.5 hrs/wk which is a rate of \$17.35 per hour plus 100% of medical. See following email from council VP, D. Baustert.

*From: dana baustert
Sent: Tuesday, January 2, 2018 9:41:59 PM
To: Tracy L. Miller
Subject: Ed wages*

*I knew something was wrong with wage calculation.
Ed only works 19.5 hrs per week.
With these hours and what his salary is calculates \$17.35 an hour plus 100 % medical*

We were calculating at 24 hrs per week.

*Thanks,
Dana*

Engineer Reappoint Senate Engineering with proviso Mr. J. Quaid not a representative of Senate Engineering with the borough.

Solicitor Submissions were reviewed and Mr. Bernie Matthews from Meyer-Darragh was selected. Nominated by D. Acker, seconded by D. Baustert.

Borough building office floor is to be cleaned top to bottom for one-time cleaning, per previous council vote. Two proposals were submitted & reviewed: Lyden Cleaning for price of \$1330 was selected. Motion by W. Campbell, seconded by D. Baustert.	Cleaning
Berkheimer & Assoc. requires minutes/resolution to allow manager to access website. Add manager, T. Miller to any/all banking functions. Motion by D. Baustert, seconded by W. Campbell. (Addendum – 1/11/18 Bank does allow four signatories.)	Banking
Switch to Quickbooks or remain with RA Services software (Best Choice). Move ahead with conversion of office software to Quickbooks. Motion by D. Baustert, Seconded by W. Campbell.	QuickBooks
Renew animal control with Hoffman Kennels as \$80/mo. Motion by W. Campbell, Seconded by D. Baustert. Tabled until February council meeting.	Animal Control
Zoning Hearing Bd- tabled till February meeting. Motion by D. Baustert, seconded by D. Baustert.	Zoning Hearing Bd.
911 needs a letter from council as to who are preference for ambulance coverage is. Kiski Twp., where will they be storing their ambulances, are they going to continue to cover N. Apollo Borough? Kiski Twp., Murrysville, then Ford City. Tabled till Feb. mtg.	Ambulance
Finance = D. Baustert Motion: W. Campbell, Unanimous water shutoffs were discussed. Streets = W. Campbell appointed. Grants = T. Miller to check on training.	Committees
Mr. Froncek wants Ordinance 325 of 2016 reviewed re: rentals. Also, suggested meeting minutes to be more substantial, outline only required. Citizen complaint that garbage cans are not being emptied completely.	Public Items
No report.	Mayor's Rpt
Council president asked if any citizen's have any police concerns. President would like a police presence at 16 th St., the mayor will discuss this with police.	Police
Tree, 15' stump, on 13 th Street job not finished by Black Lab Tree Svc, don't pay. Hire someone to finish the job and deduct from what we owe Black Lab.	Tree
Bills were reviewed & approved to pay everything but Black Lab Tree Svc. Motion: W. Campbell, 2 nd D. Baustert	Bills
Need to get books & receipts for 2017 if don't get report from fire company. Need to work on current teamster contract for Street workers. Will start moving forward with pay plans and shut-off for non-payment. Mr. Froncek asked about being Zoning Officer, was told by council VP No due to conflict of interest.	Firemen St. Contract Sewage Zoning Off.
Adjournment = 8:52 pm. Motion by W. Campbell, seconded by D. Baustert – ayes 3, nays 0.	


 Tracy L. Miller
 Borough Manager

The meeting of North Apollo Borough Council was called to order at 6:50pm in the conference room of the municipal building by Vacancy Board chairman Barb Burns, who led the Pledge of Allegiance. Roll Call of Members: The following members were present; Don Acker, William Campbell. Absent were Dana Baustert & John Spatafore. Also present were Mayor J. Durandetto, Manager T. Miller.

Minutes One interested candidate Arlene (Dolly) McCoy was present, her candidacy reviewed.

Motion: Barb Burns, 2nd – Bill Cambell.

She was then installed to the vacant council position.

Adjourn 6:58 pm Motion: Bill Campbell, 2nd – Arlene McCoy

Council Meeting, February 5, 2018

The meeting was call to order at 7:00p in the conference room of the municipal building by President Don Acker, who led the Pledge of Allegiance. Roll Call of Members: The following members were present: Don Acker, Arlene McCoy, William Campbell. Absent was Dana Baustert, John Spatafore. Also present were Mayor J. Durandetto, Manager T. Miller, Equipment Operator W. Beck.

Minutes Minutes of the January reorganization meeting of January 2, 2018 were accepted as presented by Motion of William Campbell, 2nd by D. Acker – ayes 3, nays 0.

Citizen's -Susan Bell was concerned about cats coming onto her property & porch and peeing. Called
Comments cops 1/19 and never got promised follow-up. Mayor Durandetto will follow-up with police.

-Mark Boyer – Allison Ave. in disrepair, causing him no water due to line freeze up.

Zoning change possible?

- John Kiser, 16th & Robbins – can get loose gravel cleaned up this summer?

County Commisioner Pat Fabian introduced himself and stayed for reminder of meeting.

Engineer Ben Bothell, Senate Engineering will be moving away., Bill Brawn will be representative of Senate Engineering for the borough in the interim until a new permanent rep is assigned.

Solicitor Submissions were reviewed and Mr. Bernie Matthews from Meyer-Darragh was selected. Nominated by D. Acker, seconded by D. Baustert.

UPMC UPMC separate single rates and group rates were reviewed. It was deemed that group rates forthe secretary and manager at 100% was appx. \$60/mo cheaper than paying separately for secretary at 100% & manager at 50%. Arlene McCoy will contact Century Insure rep Dan Busatto to confirm rates, upon confirmation, will move forward. Secretary aware of new copays / deductibles. Motioned by Arlene McCoy, 2nd – Bill Campbell

IT Bill Miller will serve as the borough's IT person at the reduced rate of \$50/hr. Council signed template contract. Motion: Arlene McCoy. Unanimous vote.

Animal Tabled from January was the signing of agreement for Hoffman Kennels. Tabled till March.
Control Calling county courthouse for animal control was addressed by mayor, who states that they are very spread out and hard to get a representative. Tabled till March meeting. Unan. Vote.

Garbage New name is Shank Waste Services. Mayor will follow-up with garbage pick-up complaints.
Ambu- Oklahoma/Vandergrift ambulance letter was reviewed, stating they will be storing vehicles in
lance Vandergrift and still serving N.A. borough as always.

Zoning Reappoint James Dixon for a term ending in 2022. Motion W. Campbell, 2nd D. Acker
Hearing Vote to advertise for vacancy on board left by A. McCoy. Motion: B. Campbell, 2nd D. Acker

Fire Since fire dept. gets fire protection fees that citizens pay, withdraw the borough donation of
Dept. \$15,000. Motion: B. Campbell, 2nd D. Acker. Financial books from fire dept. not received.
Send letter to fire dept. asking for expenditure details.

Tax Coll. Exoneration report-available for review & accepted, pay mileage. Motion: A. McCoy 2nd W.
Campbell

Council Meeting, February 5, 2018 (continued)

Report: Police are now at bus stops more as requested of them by mayor. Mayor's Rpt
They will be asked to look out for furniture etc.

Bills were reviewed & approved, save for Black Lab. Bills
Motion: W. Campbell, 2nd A. McCoy

Engineer discussed MS4 & DEP mapping symbology. MS4
He feels borough will have permit MS4 within two weeks.
Motion for Engineer's report: W. Campbell, 2nd D. Acker

Salt, plowing, cindering etc. Spreader got new chain put on it. Streets Rpt.

Adjournment = 8:30 pm. Motion by W. Campbell, seconded by A. McCoy– Unanimous.

Council Meeting, March 5, 2018

The meeting was call to order at 7:00p in the conference room of the municipal building by President Don Acker, who led the Pledge of Allegiance. Roll Call of Members: The following members were present: Don Acker, Dana Baustert, Arlene McCoy, Bill Campbell. Absent was John Spatafore. Also present were Mayor J. Durandetto, Manager T. Miller, Streets Dept.W. Beck, and Bill Braun of Senate Engineering.

Minutes Minutes of Vacancy Board & Council meeting on February 5, 2018 were accepted as presented
by Motion- Bill Campbell, 2nd by D. Baustert – ayes 3, nays 0.

Citizen's -Pres. Acker submitted to citizens presented that Hoffman Kennels charges \$70/cat to trap.
Comments Kiski Twp. police to check into situation further.

- Question asked about garbage & cars in yard at 1914 Acheson Ave.
- Mayor to follow-up on Bruggeman property.
- Robert Knell-Allegheny alley is very swampy at the bottom, drain at the end needs put in.
\$100 of three-ton 3B size stones will be placed to allow for more drainage.
- Delinquent garbage, sewage, fire accounts were discussed. W. Campbell to follow-up on it.
- Mark Boyer –Zoning change possible? There was no change in zoning change b/w Allison Ave. and the highway, per County Zoning Commission. (Ordinance 244 of 1996 & 1976)
Was not commercial/light industrial, he wants B1/B2.

Engineer Bill Braun- Gibson-Thomas, PennDot Replacement Project Utility Mtg. minutes. Re: 2 bridges
border N. A. borough. Glorietta Hill #2 (sanitary line nearby) & Sugar Hollow (grade adjust).

- Temporary MS4 permit granted. Yearly fee, continue testing etc.
- Work will continue of Stoops Ct. & paving 2018: 17th St., 18th St., Allison Ave., Clark Ave & Hickory Nut Rd. Being prepared: scopes of work, cost estimates for next mtg. then bids go out.

- Animal Control Tabled from February was the signing of agreement for Hoffman Kennels. Tabled til April. Mayor/citizen to look in to cat issue further.
- Solicitor Froncek v. N.A. Borough-Review letter from borough solicitor. Borough is now exonerated re: this case.
- Fire Dept. Fire Dept. books done by CPA, also have been looked at by Robin with county DA office, no concerns were found. Fire chief Jeff Walker, was in attendance.
- 1213 Birch St. 1213 Birch St. letter – council asked for owner’s intent. Raze, rebuild and occupy.
- Paving Borough got \$15,000 from Armstrong County for paving. MS-339 form will be filed online.
- ACAB Dinner Allow/pay for dinner for more than 1 person to attend quarterly dinner. Motion: B. Campbell, 3=Aye, 1=Nay-D. Baustert
- PSAB Class PSAB Grant writing class on 3/29/18. \$100 for PSAB members. Motion: W. Campbell, Unanimous.

Committees: Finance = 1. D. Baustert 2. A. McCoy,
 Streets = W. Campbell & J. Spatafore,
 Public Safety = A. McCoy & D. Baustert, Grants = T. Miller

No public safety report.

Council Meeting, March 5, 2018 (cont')

Mayor will ask police for more consistent follow-ups. If police don't get back to citizens they are to call the mayor. John to get police report for February. Mayor Report

Bills were reviewed & approved. Motion: W. Campbell, 2nd A. McCoy Bills

B. Beck submitted vacation dates. Cold patch, salting, plowing is continuing. Streets Rpt.
 Reclamation work may be done in conjunction with paving if budget allows.
 Waiting for truck parts, for repairs to begin.
 Street sweeper estimated purchase price is appx. \$13,000.
 Clean-up day will be May 16th.

Adjournment = 8:32 pm. Motion by D. Baustert – Unanimous.

Council Meeting Minutes, April 2, 2018

The meeting was call to order at 7:01p in the conference room of the municipal building by President D. Acker, who led the Pledge of Allegiance. Roll Call of Members: The following members were present: Don

Acker, Dana Baustert, Arlene McCoy, Bill Campbell. Absent was J. Spatafore. Also present were Mayor J. Durandetto, Manager T. Miller, Streets Dept. W. Beck, and Bill Braun of Senate Engineering.

Minutes Minutes of the March 5, 2018 meeting were accepted as presented by Motion- D. Baustert, 2nd by Bill Campbell.

Citizen's - Citizen (Dee) asked about a code enforce officer, there are some old vehicles on upper end.

Comments D. Baustert told them to contact Mayor Durandetto, who will then contact the police.

Next question was regarding online banking, not available from resident to borough office.

Overtime D. Acker addressed how overtime is handled in the borough, particular to Streets Dept. W. Campbell will oversee all Streets Dept. overtime. Bill Beck not paid to be at meetings.

2017 Audit Approve summary and payment of auditors. Motion: B. Campbell, 2nd A. McCoy

Animal State Dog Warden, Matt Patrick, assigned to Armstrong Cou. bites, strays, aggressive dogs.

Control Call police for animal cruelty issues. Hoffman Kennels voted not to renew contract

Motion: W. Campbell, unanimous.

Bills Bills were reviewed & approved. Motion: A. McCoy, 2nd D. Acker

Land Land Bank letter was submitted to council, Pres. Don Acker reviewed letter and will get back
Bank to borough office. Will get back to be by April 15, Motion D. Acker, 2nd W. Campbell.

Engineer Reclamation with millings behind old school on Hickory Nut to Eckman Rd. then also
Report Oakwood from top of 16th the whole way down and round and loop back to Locust where already paved. Project cost \$57,000.00. Motion: W. Campbell 2nd D. Baustert.

~~ Chapter 94 Wasteload Management report will be filed in Borough office.

Mayor Police Report copy was given to council. Cars in yards & junk in yard on way to Magistrate.
Report 32 total incidents for the borough.

Streets W. Campbell gave report & submitted quote for sweeper attachment for tractor = \$600.
Report Buy Trimmer (commercial grade w/ attachments) = \$885.93. Motion: A. McCoy, 2nd D. Baustert
Alley work and patching are continuing. 18th St. precast catch basins are being looked at for quotes.

Zoning Ordinances from 1976 & 1994 were submitted and reviewed.

Adjournment = 8:20 pm. Motion by W. Campbell, 2nd Don Acker – Unanimous.

Council Meeting Minutes, May 7, 2018

The meeting was call to order at 7:01p in the conference room of the municipal building by President D. Acker, who led the Pledge of Allegiance.

Roll Call of Members: The following members were present: Don Acker, Dana Baustert, Arlene McCoy, Bill Campbell, & J. Spatafore. Also present were Mayor J. Durandetto, Manager T. Miller, Streets Dept. W. Beck, Senate Engineering submitted a report.

Minutes of the April 2, 2018 meeting were accepted as presented by Motion- D. Baustert, 2nd Bill Campbell. With change per W. Campbell that Bill Beck gets paid if questions ask re: work.

Minutes

Cat Scram: product to rid cats was discussed. Grated Irish Spring soap was mentioned.

Put letter with suggestions in future utility bill. Motion: A. McCoy, W. Campbell

Lady to talk about trap, neuter, return at next council meeting. Motion- D. Baustert, 2nd W. Campbell.

Bethany Dilucente of One Dollar Filming Co. filming on Wysocki Ave., wants to discuss street closing for a short while for filming on Thurs. & Fri. evenings. Motion: A. McCoy, 2nd W. Campbell

--- Cindy Moore: Re: large garbage trucks in the alleys. (Forest & Beaver alleys). Send letter. (5/21/18 Addendum made to minutes by boro mgr. per phone call, with Stephanie, Shank Waste stated they will make an effort to use small truck on these alleys). No letter sent as they were agreeable via phone call.

--- Carol Shriver, Robbins & 14th Street, want a 4-way stop sign at intersection and a reduced speed limit of 15mph. If street not “ordained” police can’t enforce the speed limit, per W. Campbell.

1. All streets with speed limit signs are “ordained”.
 2. Contact solicitor ask if we can: (W. Campbell or D. Baustert will take the action)
 - a. Put 4 way stop signs.
 - b. Streets at 15mph, state law may be 25mph. Robbins & 14th St.
 - c. Do we need to advertise and ordain?
- Motion: A. McCoy, 2nd W. Campbell.

--- Street sweeping was discussed.

--- Esther Knell re: couch in yard on 1914 Acheson Ave. property. Letter was not sent as mayor said he will follow-up with the police. Police visited the property & issued a citation. Letter to be sent.

--- Pat Froncek re: property adjacent to him. Can’t finish roof on shed. Told him borough is not connected with North Apollo Open Roundtable on Facebook. Zoning Hunt to Baker St. was discussed.

--- North Apollo VFD-Chris Kerr-wanted to discuss annual \$15,000 donation. Fire Dept. ordinance was reviewed with respect to receipts. This donation is separate from the Fire Protection Fee. Fire Dept. will bring books to the borough office, with written request. Fire Protection Fee paid to Fire Dept. for 2017 was \$28,197.00.

---Carol Patrick re: rodents & bugs at 1713 Allison Ave. The police were at property today.

---Jeff Hines of 1837 Hickory Nut Rd., re: ditch and water drainage into his yard.

Motion to fix with pipe and stone: W. Campbell, 2nd J. Spatafore.

Additional
Citizen’s
Comments

Table discussing state dog warden and Hoffman Kennels contract till June council meeting.
Motion: W. Campbell, 2nd D. Baustert.

Animal
Control

Building Inspector, Grant Kanish, has been informed he is the Floodplain Administrator on record. Bldg. Insp.

Accept Frank’s Construction bid for concrete on salt bins for \$4295.00. Motion: D. Baustert,
2nd A. McCoy.

Cement -Salt
Bin

Building Inspection, for closing on a house sale, fee is \$75.00. Motion: D. Baustert, 2nd A. McCoy

Inspect Fee

Bills were reviewed & approved. Motion: W. Campbell, 2nd D. Baustert.

Pay Bills

11th St & CCTV the cobblestone & 11th St. above Teri’s Salon. Motion: A. McCoy, 2nd D. Ba
Cobblestone

Streets Porto Johns & suction trucks cost=appx. \$1500. Standing motion: D. Baustert, 2nd W. Campbell
Dept. ---Amounts for garbage bins for Clean-up day. \$475 each, up to a five-ton limit.

- Use Tomicek Excavating for 3 catch basins and trench box on Allegheny Alley and 20th St.
Motion: W. Campbell, 2nd A. McCoy
- Bids for Hickory Nut to Oakwood were opened. E. J. Brenemen bid = \$120,198.80.
This bid is rejected and re-advertise in Tribune Review. Bids to be opened at June council mtg.
Motion: D. Baustert, 2nd W. Campbell

KVWPCA Ed Kolakowski, KVWPCA representative. They are going to be going after delinquent sewer accounts. Council gave permission for office staff to assist in this effort w/ property owners.

Move to an Executive Session. Motion: W. Campbell, 2nd A. McCoy.

Motion to come back to regular meeting: W. Campbell, 2nd D. Baustert.
No action was taken in Executive Session.

Adjournment = 9:45 pm. Motion by W. Campbell, 2nd D. Baustert.

Council Meeting Minutes, June 4, 2018

The meeting was call to order at 7:01p in the conference room of the municipal building by Pres. D. Acker, who led the Pledge of Allegiance. Roll Call of Members: The following members were present: D. Acker, D. Baustert, A. McCoy, W. Campbell, & J. Spatafore. Also present were Mayor J. Durandetto, Mgr. T. Miller, Streets Dept. W. Beck, Bill Braun-Senate Engineering.

Minutes Minutes of May 7, 2018 meeting accepted as presented: Motion- W. Campbell 2nd D. Baustert. J. Spatafore opposes full-time Streets Dept. worker getting paid for meeting attendance, when asked questions in reference to work. On interim basis, starting with July meeting W. Beck is guest only at meetings unless invited by council. Motion: J. Spatafore, 2nd D. Acker. Against: D. Baustert & W. Campbell.

Rebids Rebids for Hickory Nut & Oakwood Ave. reclamation were opened and reviewed.
Open EJ Breneman = 120,198.80, A Folino Construction = \$128,000.00, Com Base = \$94,964.40.
-All bids were rejected due to costs greatly exceeding estimate.

Engineer - Put out for bid to mill and pave 18th St. from Allison to Acheson & Clarion to Wilson.
Report Engineer's report reviewed & accepted. Motion: W. Campbell, 2nd J. Spatafore

Executive Go to executive session at 7:23pm: Motion: W. Campbell, 2nd D. Campbell. Return from
Session executive session at 7:37. Action: no more Clean-up day dumpsters in Pegtown. Streets Dept. to pick up morning & afternoon for large items. Motion: W. Campbell, 2nd J. Spatafore.
Clean up day costs = \$3,920.75. Please note large item pick up is 1st Weds. of each month.

- Garbage Co. still running large trucks on alleys. They will try to use small trucks on alleys. Streets
- Cobblestone has a sewage leak, there is a capped sewer line. Camera'd line to find issue. Dept.
- Add Travis Wilson for Streets Dept. on as needed/emergency basis.
Motion: W. Campbell, 2nd A. McCoy at rate of \$8/hr.
- Kids are in for the summer sweeping Robbins Ave., mowing & weed whacking. They're paid by a program through the state.
- Port a Johns are in.

-- Catch basins are in at 18th & Allison and 18th & Moore, 1824 Hickory also Allegheny alley. Motion to accept Streets report: A. McCoy, 2nd D. Baustert.

Debbie Stewart arranged for speaker Robin Patton & Adele Milko from Homeless Cat Management Team to talk about feral cat colonies. TNR = \$30/cat. Donate annually to the Homeless Cat Management Team, amount TBD. Motion: D. Baustert, 2nd A. McCoy

Cindy Moore –1412 ½ Robbins, neighbor on Sowers Alley keeps putting buckets full of stone & she can't turn the school bus. Streets Dept. to measure and paint marks to show where alley lies.

Melissa Back – Cochran Ave., millings being taken by Travis ?? How long will this continue, she doesn't like the traffic on street. She was informed that he is hauling extra millings and saving us the money of getting rid of them. Also, people are dumping grass, brush etc = items are permitted.

Pat Froncek – disappointed with Clean-up Day. Also, it was made clear to him that the police are the ordinance enforcers. He submitted resume, was informed we aren't taking applications now. Right to Know request-Mr. Froncek was told the Sam Ross inspection report is not available.

Amanda Anderson-Acheson Ave., high grass/bushes at 1725 Acheson Ave. Call police. Warning given, then citation, wait for court date. Mayor to follow-up.

JoEllen Ergari – old elementary school has high grass. Informed her we await a court date and owner is in Puerto Rico.

There will be follow-up with solicitor to update the grass cutting ordinance: remove warning & have immediate fine after first occurrence of complaint. Vote to advertise: (not voted)

Pine Run Interceptor letter. Per KVVWPCA rep Ed. Kolakowski, allow acquisition. Line already exists along Rt. 356 by Kunkle Park, Kiski High School. Motion: W. Campbell, 2nd D. Baustert.

Keep current Worker's Comp providers. Motion: D. Baustert, 2nd W. Campbell

Bills were reviewed and approved. Motion: W. Campbell, 2nd D. Baustert.

The mayor presented the police report, all council members got a condensed copy. The Ordinance Officer is Dave Romagnoli.

No to Hoffman Kennels for animal control. Use county dog warden, then police.

Go to Exec. Session to discuss personnel matter at 9:00pm: W. Campbell, 2nd D. Baustert. Exec. Session
Return to regular session at 9:40pm. W. Campbell, 2nd D. Baustert. No action taken.

Adjourn at 9:41pm. Motion: W. Campbell, 2nd D. Baustert

Council Meeting Minutes, July 2, 2018

The meeting was call to order at 7:01p in the conference room of the municipal building by Pres. D. Acker, who led the Pledge of Allegiance. Roll Call of Members: The following members were present: D. Acker, D. Baustert, A. McCoy, W. Campbell, & J. Spatafore. Also present were Mayor J. Durandetto, Mgr. T. Miller, Bill Braun-Senate Engineering.

- Minutes Minutes of June 4, 2018 meeting accepted with one sentence deleted on Streets Dept. report. Motion- W. Campbell 2nd D. Baustert.
- Citizen's Comments -- Juanita Kardos, 1745 Wilson Ave., here to discuss grass at the old school. Borough council will check on a couple options of getting it mowed and putting a lien on property for the cost.
-- Gary Hunker, 1805 Wilson Ave., also grass and weeds.
- Streets Dept. Various work being done by Streets Dept. throughout town. Mowing and the like. For more items refer to the Engineer Report section.
- Engineer Report --Piggyback with Kiski Twp. re: reclamation of Hickory Nut Road. Clarify with Kiski Twp., via paint lines, exactly where they are doing their reclamation.
--MS4 Update will be ready for the August meeting. (he will check and see if PSAB has an MS-4 Ordinance.)
- Ordinance Vote to advertise Ordinance 331 of 2018. An ordinance re: grass, weeds & vegetation. Motion: W. Campbell, 2nd A. McCoy. Vote: All council members voted unanimously to advertise and have solicitor move forward with the ordinance.
- Bills Bills were reviewed and approved. Motion: W. Campbell, 2nd A. McCoy
- Public Safety Cooling Station: Using the Church of God as a cooling station was discussed between council and a fireman present. More follow-up needed.
- Mayor Report The mayor presented the police report, all council members received a condensed copy.
--Also discussed was the 15mph speed limit, per Kiski Twp. police asking PennDOT, PennDOT leaves it's up to the borough.
- Adjourn Adjourn at 7:50pm. Motion: W. Campbell, 2nd A. McCoy

Council Meeting Minutes, August 6, 2018

The meeting was call to order at 7:00pm in the conference room of the municipal building by Pres. D. Acker, who led the Pledge of Allegiance. Roll Call of Members: The following members were present: D. Acker, D. Baustert, A. McCoy, W. Campbell, & J. Spatafore. Also present were Mayor J. Durandetto, Mgr. T. Miller, Bill Braun-Senate Engineering.

Minutes Minutes of July 2, 2018 meeting approved. Motion- W. Campbell 2nd D. Baustert.

Cooling Station Pastor Bob – NA Church of God re: cooling station at the church. Expectations: they have no generators, and nor does the fire dept. When there is power, church can be open to community. During a heat advisory or for emergency relief, the church is available from M-F, 9-4 when there is power. Elderly folks will need to have a guardian in accompaniment. D. Acker to discuss issues with solicitor. Review with church before posting.

Newsletter Add announcements to quarterly bill, perhaps in newsletter format was discussed.

Streets Dept. Lady stepped in sinkhole in her yard (no address was stated). Moved her flower bed, company came in to camera and find problem. Fixed problem, leads to another issue, there is a procedure to line the pipe-procedure called “pipe lining”. Bill Campbell wants to use this in the pipe up to the vault. All members were given quote from Insight Pipe. Engineer to view video of cracked pipe. Storm sewer vault needs repaired asap. Tabled till next meeting – W. Campbell, 2nd D. Baustert.

Re: Grass at old elem. school somewhat mowed. Busy cleaning up washouts, 2 dye test completed, pot holes patched, kids painted lower park items & grass cutting also done. Got one load of gravel in. Catch basins also cleaned.

Engineer's Comments Clarion Alley – Dirt & Gravel, Bill Braun & B. Beck, 3 weeks ago, met with Gregg Smith, (county rep for Dirt & Gravel Roads-Armstrong Conservation District) to look at improvements on Clarion Alley from 18th St. to almost 16th St. Engineer's estimate material only = \$46,800.00 Engineer recommends tar & chip.
Send W. Beck & W. Faber to DGLVR (Dirt & gravel roads) recertification class st \$50 each, on 9/18/18. Motion: W. Campbell, 2nd A. McCoy
Armstrong County 2013 CDBG Program-MAWC Oakwood Ave. Water Line Extension Program came in under budget. The county submitted an amendment to the original Cooperation Agreement dated March 19, 2015 to reflect the amount of funds utilized. Need signed, retain one copy, submit other 2 copies to county. What were original monetary values, need original MAWC figures? Table till Sept. meeting: no vote.

Citizen's Comments Ray Ruzs, from Stoops Ct., here to discuss loose dogs pooping at 2128 Stoops Ct & 1914 Acheson Ave. Said he talked to cops, no action. Says he has called everyone, no action. Have to catch dogs “in action”. Mayor to ask cops to pay these residents a visit & note complaints have been made.

Fire Fees: what about delinquent accounts? What actions are being taken to collect? Per Dana discussion, a referendum to get fire fees added to taxes, no bill but taxes will go up. Delinquent fire fees were discussed, they do not go to magistrate at this time.

Council Meeting Minutes, August 6, 2018 (continued)

D. Baustert thought this was discussed in Spring 2018 and that it should be underway. D. Acker will meet with Magistrate to determine process of sending delinquent sewer & fire for payment, and will phone the solicitor.

Mr. Rusz also had question about union contract. D. Baustert explained that we've been trying to get hold of the union for a couple years now, to no avail.

-- Send return receipt letter to Union Representative Betty Fischer, borough wants to start negotiations, haven't heard from them in a couple years.

-- D. Acker to call solicitor re: PA Labor Relations Board and discuss union not returning calls.

One submitted bid: 18th Street Paving awarded to Holbein, Inc. for \$59,423.09, bid bond present. Motion: W. Campbell, D. Baustert.

-- \$15,000 from county may be held till next year to be spent.

--No reclamation will be done on Hickory Nut Rd.

Adopt Ordinance 331 of 2018 re: Grass, weeds, & vegetation and related fines.

Voted: D. Baustert, 2nd A. McCoy

Review specs for Garbage Collection bid ad. Council wanted to change one line to include use of small truck on all alleys.

-- Bills were reviewed and approved. Motion: D. Baustert, 2nd W. Campbell

KVWPCA letter sent to all residents re: increase in sewer rates reviewed.

Council wants a list of all accounts in arrears each month. 30, 60, 90, 120 days in arrears. Income already given, specifically the top ten offenders.

15mph speed limit for entire borough streets & enforcement issues were discussed.

The mayor presented the police report, all council members received a condensed copy.

Executive Session to discuss personnel issues at 8:28pm. Motion: D. Baustert, 2nd A. McCoy

Return to regular meeting: Motion: J. Spatafore, 2nd A. McCoy

1. Overtime on timecards needs 2 signatures, W. Campbell & J. Spatafore to be approved.
2. Streets Dept. will continue & office will begin to submit logs of work done.
3. Union letter to Betty Rose Fischer, move forward with letter.

Manager requested list of job responsibilities and informed council an ordinance is needed to create position of borough manager.

Please note W. Beck was invited to the meeting by W. Campbell.

Adjourn at 8:53pm. Motion: W. Campbell, 2nd D. Baustert

Citizen's
Comments
(cont'd.)

Engineer
Report

Ordinance
grass/weeds

Garbage
Bid

Bills

KVWPCA

Accts in
arrears

15 mph

Mayor Rpt

Ex. Session

Reg Sessio
resumed.

Adjourn

Council Meeting Minutes, September 10, 2018

The meeting was called to order at 7:00pm in the conference room of the municipal building by Pres. D. Acker, who led the Pledge of Allegiance. Roll Call of Members: The following members were present: D. Acker, D. Baustert, A. McCoy, W. Campbell, J. Spatafore. Also present Mayor J. Durandetto, Mgr. T. Miller, Bill Braun-Senate Engineering.

Minutes Minutes of August 6, 2018 meeting approved. Motion- W. Campbell 2nd D. Baustert. 0 nays.

Magistrate
Offc Staff Sending fees other than garbage were not moved on by current council. Only del. garbage fees are being sent at this time. President apologized for no action on these items. Stated T. Miller didn't fail in job responsibilities, but follow-up should've occurred b/w office staff, prior council, & new council.

Mag.-contd President Acker met with the Magistrate regarding delinquent sewer recovery and fire protection. Magistrate suggested minimum delinquent fee before send letter is \$150.00.

Payment of
Del. fees Need to send form letters to those delinquent in sewer recovery and fire protection, one each.
→ Thirty days will be given to respond to borough office to pay in full or payment plan. Payment plan arrangements are up to the borough, per magistrate.

→ If no payment plan or pay in full after 30 days.

~ Mayor gets list of those who don't pay to Kiski Twp. Police. Police will generate citation for non-payers. Magistrate says he cannot take action w/o citation from police.

~ Up to the mayor et al to make sure citations are issued and sent to magistrate.

→ Magistrate then issues a summons to appear at Magistrate office to plead guilty or not guilty.

→ One member from borough office and police must be present at the meeting, if both don't show, we start back at the beginning.

-- D. Acker will check with solicitor if we can shut off water for delinquent sewer recovery & fire protection. Sewer Rec. Del. = \$110,000 / Fire Prot. = \$22,000 / Garbage Coll. = \$25,000.

Ray Rusz
Comments Ray Rusz was told the Kiski Twp. Ordinance officer is Dave Romagnoli.

He also questions who oversees Streets. Dept. spending. He also wants an inventory of all Streets Dept. items incl. screwdrivers to major equipment. D. Baustert says this is underway.

Mr. Rusz submitted a judicial complaint form for use against magistrate if needed. He was informed, once we send del. account to magistrate, how it's handled (pay plan, jail etc) is out of council's hands.

S. Bell-Blighted
Properties Complaint about the Bruggeman property not being taken care of. Told her we are cutting the property at the old school, putting a lien on the property. Letter to be available at next meeting for review.

Engineer's
Comments --- 18th Street paving project was awarded at August meeting, to Holbein, contracts executed, notice to proceed letter issued on 9/5/18 by Senate. Contract is 45 days, with 3 day start notification to borough.
--- Senate Eng. to provide full-time inspection on the project.
--- Clarion Alley Dirt/gravel roads grant application was submitted on time. Response takes couple months
--- 15 inch storm pipe got repaired off 18th Street across from old school. Engineer inspected video and report, pipe is in poor condition and can be lined. There is flooding in the area and pipe could be undersized. Senate Eng. will be checking on need for larger pipe.

Streets Dept.
Salt As per CoStars contract, the price of salt this winter will be \$69.34/ton from American Rock Salt.

We agreed to 75 tons, which means we need to order a min. of 46 tons (60%) and a max. of 104 tons (140%).

Ray Rusz
Fire Fee Ref.

Wants fire protection fee dropped, a referendum item on next ballot. If lose fire dept. we'll have to rely on neighboring community. Also, he wants to pay \$15,000 that we don't give fire dept., pay extra on sewer recovery loan. T. Miller to try and get response times from 911 Center. Using fire prot. fees as a public safety fee for fire/police was discussed.

Police
Coverage

-- Police coverage by Apollo Borough was also discussed by Ms. Baustert. If no current police force, State Police would provide coverage, but there are only 2 officers to patrol whole county at times on weekend.

A. McCoy to contact Apollo Borough to see if they're interested in providing police coverage for North Apollo.

Council Meeting Minutes-September 10, 2018 (cont'd)

Mr. Rusz had question re: Streets contract, also had question about union contract. D. Baustert explained that we've been trying to get hold of the union for a couple years now, to no avail.

--Borough got return receipt from Union. They've got 60 days to reply, per J. Spatafore.

--Questions D. Baustert's ability to vote on certain items as a conflict of interest.

D. Baustert states she will resign at the December mtg. R. Rusz invited to join council. Requested addition, at Oct. meeting, by D. Baustert: She will resign at such a time when she submits resignation letter & council votes.

Kids using 20th Street as playground, 2 kids in particular with electric cars. He's concerned for their safety. He called 911 to report kids playing on street. Officer Polka stopped and talked with him. He isn't satisfied with the action of the police. Mayor to send the police chief to follow-up.

Regarding neighbors dog on 1313 Center Ave., keeps biting. Police were called, claimed they can't take action unless there is blood. Dog enforcement officer claims attack needs documented. Call cops for not tethered.

Pat Froncek's submitted letter was read re: condition of building at 1231 Pegtown Ave. He is giving permission to any person to enter his parcel to view the neighboring property. A. McCoy looked at property, couldn't reach Mr. Froncek until next day when they spoke. She notified him that the police are the ordinance enforcers.

She called the county and spoke with Brigit Beatty, County Municipal Services Coordinator. She said we should've participated in the land bank, county will buy blighted property and fix it up over the next 5 years. Closed now, will be expanded to other municipalities.

1. We could organize community-driven task force, do a sweep to note property issues, liability issue.
2. Code enforcement is there to help solve the blight issues as well as cite.
3. Junk yard properties have glass in the windows and are painted, can't act on those.
4. Mr. Froncek was aware that property is blighted.

There is a liability issue having council or workers injured.

Contact Area Agency on Aging, and others, A. McCoy will look into issue and will follow-up on Froncek letter.

1315, 1317, 1319 Clark Ave was grass cutting addressed. W. Campbell stated they were there. Black Lab Tree service was not paid for an unfinished job. W. Campbell to follow-up with council.

Signed Addendum Tabled from August 2018 meeting, CDBG 2013 for Oakwood Ave. (2015 Agreement) came in under budget, per Armstrong Cou. Dept. of Planning & Dev, Kathy Heilman, monies were reallocated to other projects.

1. Emergency generator for water treatment plant at Brady's Bend
2. Ford City Public Library ADA Improvement Project

A. McCoy to contact Apollo Police Dept. for police coverage negotiations, or any interested party. Motion: A. McCoy, 2nd W. Campbell. D. Baustert abstained due to conflict of interest. 0 nays.

--Vote to advertise Ordinance 332 of 2018 – 15mph Speed Limit in all of North Apollo

Motion: D. Baustert, 2nd W. Campbell 0 nays.

-- Vote to advertise bid specs for Garbage & Refuse Collection Contract

(current contract expires in 1/31/19). Motion: W. Campbell, 2nd D. Baustert 0 nays.

MMO Pension Plans 2019 (uniformed & Non-uniformed) Adopted: D. Baustert, 2nd W. Campbell. 0 nays.

Police = \$5,093.00, and Streets = \$6,691.40.

--Teamsters letter sent, no contact other than return receipt. 60 days for contact from Teamsters from day signed for it.

(per J. Spatafore)

--Dirt, Gravel grant application completed and filed online.

Citizen's Comm
(cont'd)
Union Contract

Baustert
resignation

Bob Knell
20th St.

Deb Stewart
Dogs biting

P. Froncek
letter
reviewed

Task Force
Discussed

Grass cut,
Trees

CDBG 2013
Addendum

Apollo Police
Dept.

Vote to Adv.
Ord. 332
Gbg Bid

MMO Adopt

Teamsters

Grant App

Bills
Tree branch

Bills were reviewed and approved, with proviso that solicitor's monthly statement now be submitted for approval.
Mr. Campbell asked M&M Tree service for 2 bills, 1. large branch & 2. tree on Clark Ave.
M&M Tree service to do large tree across from church parking lot, hold till done. Motion: W. Campbell, 2nd D. Baustert 0 nays.
Bid for Clark Ave. trunk. Motion: D. Baustert, 2nd A. McCoy. 0 nays.

Council Meeting Minutes-September 10, 2018 (cont'd)

- Mayor's Rpt. The mayor presented the police report, all council members received a copy. Closed court case results will be submitted at next council meeting by mayor.
- Salt W. Campbell given permission to order salt. Motion: A. McCoy, 2nd D. Baustert 0 nays.
- Ex. Session Go to executive session to discuss at 9:22pm. Motion: A. McCoy, 2nd W. Campbell 0 nays.
- Reg. Session Return to regular meeting 10:30pm. Motion: D. Baustert, 2nd W. Campbell 0 nays.
- Exec. Session Outcome from executive session:
Solicitor recommends one councilmember & one office staff to contact solicitor for council meeting items.
With all follow-up from solicitor to be written or email format. Contact persons to be D. Acker & T. Miller
- Fire Fee Ref. re: council meeting matters. Motion: J. Spatafore, 2nd A. McCoy. 0 nays.
- Time Card Sign off Look into getting fire fee dissolution on ballot as referendum, from Armstrong County Voters Reg.
Keep two signature method for overtime requests on timecards for any staffperson.
-- W. Campbell to initial timecards for each overtime instance for any Streets. Dept.
-- J. Spatafore to sign off each timecard one time. Employees need to start signing timecards.
- Arrears List Reviewed -- Office staff overtime approval will be A. McCoy / D. Baustert.
-- Overtime without two approval signatures will not be paid.

List of all accounts in arrears each month. 30, 60, 90, 120 days in arrears presented to council.
- Streets Rpt to be at top of Agenda D. Acker will check with solicitor if we can shut off water for delinquent sewer recovery & fire protection. Sewer Rec. Del. = \$110,000 / Fire Prot. = \$22,000 / Garbage Coll. = \$25,000.

B. Beck receives a minimum of 2 hrs of overtime whether he's here any time \leq 2 hrs.
Streets Report & Engineer report will be first on meeting agenda. W. Campbell to follow-up on council meeting items with Streets Dept. items.
- Adjourn Next council meeting T. Miller's job title and job description to be established.

Daily, weekly, monthly, & yearly job duties as requested.

Adjourn at 10:53pm. Motion: W. Campbell, 2nd J. Spatafore. 0 nays.
-

Council Meeting Minutes - October 1, 2018

- Roll Call The meeting was called to order at 7:00pm in the conference room of the municipal building by Pres. D. Acker, who led the Pledge of Allegiance. Roll Call of Members: The following members were present: D. Acker, D. Baustert, A. McCoy, W. Campbell, J. Spatafore. Also present Mayor J. Durandetto, Mgr. T. Miller. Absent: Bill Braun-Senate Eng.
- Minutes Minutes of Sept. 10, 2018 meeting approved, with requested addition by D. Baustert: She will resign at such a time when she submits resignation letter and council votes. Motion- W. Campbell 2nd J. Spatafore, 0 nays.
- Magistrate Payment of Del. fees On 9/25/18, Magistrate has informed North Apollo Borough that they will no longer collect delinquent fees, they will continue with those in progress. W. Campbell contacted a few collection agencies re: collecting debt. Info for collection agency AAS Debt Recovery in Monroeville was submitted for council's perusal. Follow-up to take place with solicitor. D. Baustert to follow-up with collection agency for more details. Draft letter for del. monies discussed.
- Teamsters -- No response yet from Teamsters, 60 days = Oct. 16.
- Sewer Tap-In -- Sewer tap-in fees raised by KVVWPCA to \$840.00, from \$750.00.
- 15 MPH -- Due to date received from solicitor, Nov. adoption of Ordinance 332 of 2018- 15mph Speed Limit.
- Miller-title -- T. Miller will continue with title of manager (Stated at end of meeting).
- Fire Protection Fee -- Fire protection fee was created by ordinance, it must be revoked by ordinance. This is not an item that can be a referendum item. Poor voter turn-out was also mentioned, in reference to a referendum item. Fire Response, see response time sheet for calls in North Apollo. Times listed denote response from the time 911 dispatches the unit until they call en route to scene. Fire Dept. doesn't do much to support themselves was discussed.
-- Ray Rusz & Debbie Stewart will canvas residents door to door to see if they want to continue paying the Fire Protect. Fee, turn in surveys by next council meeting. Mayor leaning to stop fire protection fee.
Motion to canvas residents of they want to keep paying Fire. Protection Fee: A. McCoy, W. Campbell 0 nays.
- Engineer Rpt. Engineer's report – no report, he was absent from the meeting.
- KVVWPCA rep Ed Kolakowski wishes to remain our representative for KVVWPCA.
- Citizen's Comments Cindy Moore: 1410 ½ Forest Alley re: neighbor's bucket of rocks & bats. W. Campbell & B. Beck went to property and spoke with her neighbor re: bucket of rocks and measured alley. They also explained to him that he would lose some of his property if a survey was conducted and showed him the paint markings, he went in house. They feel only outlet would likely be a survey of property. A survey is appx. \$2200.00.
Send him a letter and contact solicitor, 1411 ½ Cochran
--Bats at Ed Hall's old house.
P. Froncek: submitted written letter last council meeting. Follow-up from A. McCoy, she contacted Bridgett Beatty from the county, Ms. Beatty suggested a citizen task force. This was again discussed re: blighted properties. Habitat for Humanity will be contacted to see if they can help his neighbor to fix up her property.
-- Contact Grant Kanish to come to next council meeting, discuss UCC codes.
-- D. Romagnoli, Badge 107, Kiski Twp. Police. Per mayor, police don't do anything with structures.
-- Find Open Records response from May 2018 inquiry to P. Froncek, and send again.
Susan Bell: No return call by D. Romagnoli, Ord. Officer with Kiski Twp. police re: junk cars. Acker to make

follow-up call.

Council Meeting Minutes - October 1, 2018 (cont'd)

Ray Rusz: survey for fire protection fee discussed. Tree near Church of God, on Moore Ave. & Acheson want their trees trimmed. Per W. Campbell, when a tree is impinging on electric lines it's up to the electric co. to cut those trees. If trees just need maintenance, it's citizen's duty to cut it. As Streets Chairman, W. Campbell makes decision on which trees to cut.

-- R. Peck's termination discussed. Questioned if "Was decision was council's or W. Campbell's? D. Acker stated it was brought up by W. Campbell and voted on by council, during an executive session as it's personnel related.

-- 18th & Acheson - Catch basins #49 & #50, were they tampered with via cement poured in over traps at bottom? W. Campbell to follow-up.

Mowing, pothole patching, cleared catch basins & washouts, cut tree near Hickory Nut that was across road. Need 2 new rear tires for backhoe, one is leaking. There is an estimate from Ed's Tires for \$800.00. Motion to purchase tires: A. McCoy, 2nd W. Campbell. Abstain: D. Baustert. 0 nays

-- Locks to Streets Dept. door were changed.

-- W. Campbell wants to look at a zero turn mower, states our mower is on it's last legs. Wants to get estimates.

-- W. Campbell wants to advertise for a PT laborer, he will get details for advert to T. Miller.

-- Too much grass on streets, clippings fill up catch basins, asks that cops contact citizens.

A. McCoy checking for alternate police coverage possibilities.

Public safety covered earlier. Sample ordinance submitted.

The mayor presented the police report, all council members received a copy for review. States that police are responding better.

Bills were reviewed and approved. Motion: W. Campbell, 2nd A. McCoy. 0 nays.

Since Ed Stitt is Borough Secretary of record, to avoid confusion, T. Miller will continue with title of Borough Manager.

J. Spatafore brought up to council, if they were offered a free timeclock for upstairs borough office, would it be okay with that? 0 nays.

Financial report was reviewed. Copy given to P. Froncek per his request. W. Campbell to give key to A. McCoy. Finance Committee is now: Chair: A. McCoy, 2nd D. Acker. All signatories will need to go to bank and sign.

Adjourn at 9:10pm. Motion: J. Spatafore, 2nd W. Campbell. 0 nays.

Citizen
Comments
(cont'd)

Streets Rpt

Public Safe

Mayor's Rpt

Bills

T. Miller titl

Timeclock

Financial R

Adjourn

Council Meeting Minutes - November 5, 2018

Roll Call The meeting was called to order at 7:00pm in the conference room of the municipal building by Pres. D. Acker, who led the Pledge of Allegiance. Roll Call of Members: The following members were present: D. Acker, D. Baustert, A. McCoy, W. Campbell, J. Spatafore. Also present Mayor J. Durandetto, Mgr. T. Miller, Bill Braun-Senate Eng.

Minutes Minutes of Oct. 1, 2018 meeting approved. Motion- W. Campbell 2nd A. McCoy, 0 nays.

Building Insp. Grant Kanish, Building Inspector attends at council's request. He can't condemn structures, only deem unsafe. Mr. Kanish will turn in paperwork re: Hunt properties. If we remove someone from an unsafe property, we must find them a new place to live. Submitted UCC code and his powers under the code.

Engineer Rpt. -- Holbein has completed 18th Street paving. Project was \$13,478.36 under budget.

Holbein bill Motion- W. Campbell 2nd D. Baustert. 0 nays. Sign, approve Holbein, Inc. bills for paving 18th Street.

Clarion Alley

18th St. pipe -- Dirt/Gravel road grant was successful, received \$19,000 for Clarion Alley storm system & aggregate paving. Total estimate = \$32,350.00 which is \$13, 350.00 more than grant monies. Adjust project to match grant monies. Motion- W. Campbell 2nd D. Baustert. 0 nays
-- 18th Street stormwater pipe capacity. Recommend replacement of existing 15" diameter pipe with 21" diameter pipe, in lieu of lining existing pipe.

Garbage Bids Open & award garbage bids. Two yr. total: Waste Management = \$227,370.00. Shank Waste = \$158,730.00
Motion to award garbage bid to Shank Waste. W. Campbell 2nd D. Baustert. 0 nays
They will use a new smaller truck on alleys.

Streets Rpt. Skids in, Order salt, paint wall, mowing grass, shopping for mower. Zero turn mower:
Shearer Garage-Simplicity w/ bagger=\$7,349.00. Motion: A. McCoy, 2nd W. Campbell. Nay=J. Spatafore.
Vacation for W. Beck for honeymoon.
--Advertise for part-time laborer. Motion: A. McCoy, 2nd W. Campbell. Abstain: D. Baustert.
Tree trunk on Clark Ave. estimate from Prodigal Tree = \$300.00. Motion: A. McCoy, 2nd W. Campbell.

Debt Recovery Debt Recovery – need collection letter & process approved by solicitor. Magistrate cannot collect money.
Awaiting response from solicitor. Mr. Froncek spoke about his tenants having lots of arrears.

15 MPH -- Adopt Ordinance 332 of 2018 - 15mph Speed Limit. Motion: W. Campbell 2nd D. Baustert. 0 nays
Tax Rate 2019 -- Vote to Ordinance 333 of 2018 advertise 2019 Tax Rate at 11.59 mils. Motion: D. Baustert. 2nd A. McCoy.
Budget 2019 -- Vote to advertise 2019 Budget. Motion: W. Campbell 2nd J. Spatafore. 0 nays
KVWPCA rep -- Vote Ed Kolakowski as our representative for KVWPCA. Motion: W. Campbell 2nd J. Spatafore. 0 nays

Union Contract No response from union. Council president waiting for reply from solicitor as to next steps.
Labor relations board? Can union dues be put in escrow?

UCC Rep. Armstrong County UCC rep needs to attend 2 of 3 meetings. Our rep will continue to be P. Froncek.

Church Vol. Reviewed letter from Pastor Kevin- Church of God re: student volunteers. Who holds liability for injury or damage.

Apollo Police Review letter for possible police coverage by Apollo Borough for North Apollo Borough.

Healthcare-4% Healthcare rates up 4% for Streets worker W. Beck.

Hoffman – No Review Hoffman Kennels submitted contract for 2019. Reject. Continue with state dog warden. No-Unan vote.

Bills Review bills paid and approve bills yet to be paid. Motion: A. McCoy, 2nd W. Campbell.
VP D. Baustert asked for redacted solicitor bills. President Acker awaiting solicitor follow-up.

Council Meeting Minutes – November 5, 2018 (cont'd)

Meeting recordings were discussed & how long to keep. Solicitor suggests keeping till meeting minutes approved.

Meeting Recordings

Habitat for Humanity & A Brush with Kindness options discussed.

Public Safety

Susan Bell – re: old cars taken care of and owner cited on 10/19/18. Mayor had no further comments.

Mayor Report

President Acker states it's not council's intention to do away with fire fee, merely to find out constituent's opinions whether they wanted to keep fire protection fee or not. He will do what's in the best interest of the borough. Acker will attend the fire depts. monthly meeting and fire dept. will attend borough meeting.

Fire Fee. & Citizen Comments

-- He also encouraged the fire department to get into the borough to boost citizen support.

Asked Trib. Review reported present to print that the fire department books were reviewed and all above board.

Citizen surveys re: keeping fire protection fee came out 60% No, 40% Keep. It's a survey only not petition.

There was open discussion re: the fire department and the fire protection fees.

Fire Dept. was encouraged to do more fundraising on their own. Ass. Chief J. McEndree attended boro meeting.

Adjourn at 9:40pm. Motion: W. Campbell, 2nd D. Baustert.

Adjourn

Council Meeting Minutes – December 3, 2018

- Roll Call The meeting was called to order at 7:00pm in the conference room of the municipal building by Pres. D. Acker, who led the Pledge of Allegiance. Roll Call of Members: The following members were present: D. Acker, D. Baustert, A. McCoy, W. Campbell, J. Spatafore. Also present: Mayor J. Durandetto, Bill Braun-Senate Eng., Manager-T. Miller.
- Minutes Minutes of November 5, 2018 meeting approved. Motion- W. Campbell 2nd D. Baustert, 0 nays.
- Streets Rpt. -- Tree down at vacant lot on Baker Street, \$1,200.00 bid, awaiting possible bid from M&M Tree Service.
-- Stoops Ct. dumpster is full.
-- Need sump pump water into street letter, if don't comply could be charged for all needed remediations.
-- Clark Ave. stump is gone, catch basins cleaned, patched potholes. Zero turn mower is in. Get salt spreader fixed.
-- Additional 15mph signs have been ordered, cleaned trucks, highlift, shop and office.
-- AAS Debt Recovery collection agency charges no fee if no recovery of funds is made, no monthly fee.
- Solicitor Items -- Can we publish names of those in arrears?
-- Acker to ask solicitor to attend January 2019 meeting perhaps 2-3 meetings per year.
-- Union negotiations are under solicitor advisement.
-- Can union dues go into escrow & can pension be rolled over? Any negotiations should be moving forward only.
- Engineer Rpt. -- Allison Ave. was reviewed 3 possible project options presented b/w \$70K to \$111K.
-- Peoples Gas request for 2019 paving projects, Engineer will follow up.
-- Dirt/gravel roads grant paperwork submitted by manager using info from Engineer.
-- Blighted properties paperwork from Senate Eng. & Bureau Veritas from a couple years back turned in to office.
- Blighted Properties Other options for blighted properties need persued. Some need repaired, some need closed off. 1307 Cochran Ave collapsing garage was discussed.
- 2019 Budget Treasurer Stitt's Budget Notes were reviewed. -- Fire Protection Fees currently remain. \$30,000 from Liq. Fuels for paving. Vote to adopt 2019 Budget. Vote: A. McCoy, 2nd W. Campbell. 0 Nays.
- Meeting Ad -- Vote to advertise 2019 Meeting Schedule. Motion: A. McCoy, 2nd J. Spatafore.
- Zoning Officer -- B. Troup-Apollo Borough's part-time zoning officer submitted her resume for consideration for Zoning Officer.
- Adopt Ord. 333 -- Adopt Ordinance 333 – 2019 Tax Ordinance. Motion: A. McCoy, 2nd W. Campbell. 0 Nays.
- Tax Statements -- Get tax statements printed from Armstrong County. Motion: A. McCoy, 2nd W. Campbell. 0 Nays.
- Zone Bd. -- J. Favero to remain Zoning Hearing Board Solicitor. Motion: W. Campbell, 2nd A. McCoy. 0 Nays.
- Solicitor -- Raise garbage fee \$1.25/quarter total of \$5/yr. cover increased collection rates from Shank Waste.
- Garbage Rates Quarterly total will be \$37.00. No increase in last 12 years. Motion: W. Campbell, 2nd D. Baustert.
- Streets Ad -- Review ad for part-time Streets worker ad, deadline for apps is 12/17/18.
- Bills -- Bills/financials were reviewed and approved. Motion: W. Campbell, 2nd A. McCoy. 0 nays.
- Public Safety -- A. McCoy submitted info from D. Bradshaw/Apollo Borough of interest from Apollo Borough re: police coverage.
- Mayor's Rpt. -- Police report was submitted/reviewed by council. 1st conviction under new grass ordinance= \$300 was issued.
-- John to ask police to cruise by intersection at Robbins Ave. and school bus stop time.
- Citizen's Comments -- P. Froncek: Discussed the meeting recordings. Told he is welcome to listen to audio understanding, any existing minutes are a draft. He was told state law/PSAB doesn't require audios be kept after minutes approved. Also told to submit current resume for Zoning Hearing Board.
-- D. Stewart: asked how long Sewer Rec. Fee will be enacted. Appx 11-12 more years.
- Adjourn -- Adjourn at 8:50pm. Motion: W. Campbell, 2nd D. Baustert, 0 nays.