

Council Meeting Minutes, January 7, 2019

The meeting was called to order at 7:00pm in the conference room of the municipal building by Pres. D. Acker, who led the Pledge of Allegiance. Roll Call of Members: The following members were present: D. Acker, D. Baustert, A. McCoy, W. Campbell, J. Spatafore. Also present: Mayor J. Durandetto, Bill Braun-Senate Eng., Manager-T. Miller.

Pledge
Roll Call

Minutes of the December 3, 2018 meeting were accepted as presented by Motion- A. McCoy, 2nd Bill Campbell.

Minutes

Gordon Taylor, Pres. of Senate Engineering, Shane Michael, Sr. Engineer, will be slowly taking over for Bill Braun. Allison Ave. 2019 Paving – 3 options were presented -

Engineer Rpt.
Allison Paving

- Option costing \$70,620.00 chosen. Full depth reclamation & wearing surface.
- MS4 Draft Ordinance needs enacted, draft sent Jan 2018 to prior solicitor.

Salt spreader broke, new motor, also bought fuel tank.

Streets Rpt.

Sewer – homeowner on Acheson Ave. had issue with sewer, W. Campbell doesn't think it's a borough issue.

Sump pump – need ordinance before we can send sump pump letter. Acker to follow up with solicitor.

Per Solicitor Re: minutes -- meeting minutes are not meant to be a verbatim transcript.

Motion by W. Campbell, 2nd D. Baustert to go to Executive Session at 7:30 to discuss personnel matters.

Exec Session

Return to regular session at 8:10pm. Motion: W. Campbell, 2nd J. Spatafore.

Solicitor B. Matthews cannot reach local union rep., B. Beck was told he can contact Mr. Matthews at any time to begin negotiations, with the understanding he would have no union representation. Borough is under no liability to have a worker employed under expired contract.

Solicitor Items

-- Borough currently has authority to collect on unpaid garbage and sewer recovery fees. If new fees added will need to amend ordinance.

Fire Dept.: Possible options to discuss for helping financially.

Fire Dept.

1. Match 15,000 raised. 2. Pay vehicle insurance. 3. Fix building roof. 4. Change rate to \$10.00.

Mr. Froncek spoke about a posting on blighted properties in Pegtown.

Also spoke about his many Open Records requests for documents regarding Hunt Bros. properties.

Tree removal questions as well.

Citizen's
Comments

Tree Removal

Tree removal, 3 bids to remove tree on Baker St., 1232 Wysocki Ave.

1. Bartlett Tree Svcs = \$5,750

2. M&M Tree Svc = \$3,150.

3. Prodigal Tree Svc. = \$1,200. Use this one- Motion W. Campbell, 2nd A. McCoy.

Kiski Twp. police contract was tabled till next meeting so a new rate can be negotiated.

Motion: W. Campbell, A. McCoy.. No further contact from Apollo Borough re: coverage.

Kiski Twp. Police
Contract

Pay MMO in October after receive State Aid check, as per usual. Motion: W. Campbell, 2nd D. Baustert.

MMO Pay

UPMC Health Plan decrease by 4% with a \$5 increase in copays. New rate = \$1,263.28.

UPMC down 4%

T. Miller has 2 sick days, asked for 3 more sick days to total 5. Table till more details gathered from other boroughs.

Motion: D. Baustert, W. Cambell.

Sick Days

Discuss rates to add D. Baustert, B. Beck's wife, to his insurance. Single = \$1,060.52. Husband/Wife = \$2,340.00

Bills were reviewed and approved. Motion: W. Campbell, 2nd D. Baustert. 0 nays.

Insurance
Bills

Still looking at some blighted property issues. Send \$800 bill for grass cutting at the old elem. school.

Parks Twp. will be looked at for possible police coverage.

Public Safety

The police report was reviewed by council and mayor. 15 mph speed limit will now be enforced.

Mayor's Rpt.

Adjournment = 9:15 pm. Motion by W. Campbell, 2nd D. Baustert.

Adjourn

Council Meeting Minutes, February 4, 2019

The meeting was called to order at 7:00pm in the conference room of the municipal building by Pres. D. Acker, who led the Pledge of Allegiance. Roll Call of Members: The following members were present: D. Acker, D. Beck, A. McCoy, W. Campbell, Shane Michael-Senate Eng., Manager-T. Miller. Absent were J. Spatafore & Mayor J. Durandetto.

Pledge
Roll Call

Minutes of the January 7, 2019 meeting were accepted as presented by Motion- A. McCoy, 2nd D. Beck

Minutes

President's Notes:

Prez's Notes

All four ordinances are being worked on by solicitor, will be ready for March 2019 Meeting.

- Collecting delinquent fire protection, sewer recovery, garbage and sump pump ordinance.
- Solicitor suggests two councilmen look at police coverage, D. Acker appointed A. McCoy & D. Beck.
- Solicitor suggests W. Beck contact union to see who will be bargaining agent for W. Beck. Campbell & Acker to represent council. Tink will be handled after W. Beck, per solicitor.
- Solicitor recommends against borough collecting delinquent fees, and suggests using debt collection agency.
- A. McCoy & D. Beck will negotiate for police coverage. Apollo Borough & Parks Twp not interested at this time.

Senate Engineering-Shane Michael, Sr. Engineer:

Engineer Rpt.

- Vote to advertise Ordinance 334 of 2019 – MS4 Stormwater Management. Motion: W. Campbell, 2nd D. Beck.
- Vote for engineer to get RFP's for 2019 paving for Allison Ave & Oakwood. Motion: W. Campbell, 2nd A. McCoy.

Salt spreader maintenance, clean streets & alleys, dye tests, PA One calls. Tree on Baker St.

Streets Rpt.

Salt down in alleys, will need gravel in the spring. Ice in alley complaint was handled.

Building maintenance with smoke detectors. W. Faber will do some welding on dumps.

Re-advertise in the Trib & online for a part-time Streets worker.

Passed Resolution 1 of 2019 – allow vote by phone if mayor absent, and must listen to whole meeting till time of vote by phone. Motion: W. Campbell, 2nd A. McCoy.

Vote by Phone

Operator wages discussion. Owe W. Faber monies for Operator rate. Acker stated that the solicitor's stance is that other workers are not covered by the contract. W. Campbell may contact solicitor re: this topic.

Operator
Wages

Kiski Twp. wants to get police coverage resolved, they want a meeting. Mike Bash from Kiski Twp. in attendance.

Police Coverage

-- Froncek discussed a property owned in Pegtown, what are his plans for it?

Citizen's Comm.

Vote to accept exoneration tax list, taxes now in delinquent collections with the county.

Del. Taxes

Motion: D. Beck, 2nd W. Campbell.

Table Mr. John contract till March 2019.

Mr. John

Please turn in Ethics forms by May 1.

Ethics Form

Cintas review of prices. Boro will save appx \$1100/yr. No changes to services for Streets Dept.

Cintas

Bills were reviewed and approved. Motion: D. Beck, 2nd A. McCoy.

Bills

No public safety report.

Public Safety

No police report submitted.

Mayor's Rpt.

Fire protection fees will be discussed at a future meeting.

Fire Fees

Adjournment = 8:17 pm. Motion by W. Campbell, 2nd D. Baustert.

Adjourn

Council Meeting Minutes, March 4, 2019

Pledge
Roll Call The meeting was called to order at 7:00pm in the conference room of the municipal building by V.P. D. Beck, who led the Pledge of Allegiance. Roll Call of Members: The following members were present: D. Beck, A. McCoy, W. Campbell, Shane Michael-Senate Eng., Manager-T. Miller. Absent were D. Acker, J. Spatafore & Mayor J. Durandetto.

Minutes Minutes of the February 7, 2019 meeting were accepted as presented by Motion: W. Campbell, 2nd A. McCoy

Engineer Rpt. -- Vote to adopt Ordinance 334 of 2019 – MS4 Stormwater Management. Motion: A. McCoy, 2nd W. Campbell
-- Engineer opened 2019 paving for Allison Ave & Oakwood. Engineer will review and make a recommendation. Accept lowest bid after engineer's recommendation. Motion: W. Campbell, 2nd A. McCoy

Bidders	Base Bid – Allison	Alternate #1 Hickory Nut	Alternate #2 Oakwood
A. Folino Construction	\$92,002.50	\$32,471.50	\$104,220.00
Iron City Contractors	\$79,992.50	\$36,797.50	\$102,330.00

-- There are no PennDOT Multitmodal grant monies available for 2019.
-- Need to designate a Floodplain Administrator. Tabled til April meeting, needed for 2020. (no vote)
-- PennDOT culvert replacement on Rt. 56/66 discussed. Allow PennDOT contractor to do adjustment.
-- Peoples Gas will be replacing some gas lines on Allison Ave.

Streets Rpt. Salt spreader maintenance, clean streets & alleys, dye tests, PA One calls. Tree on Baker St. done. Cold patch ordered and patching will continue. Also, Career Track will start new crew this April. No further resumes were turned in since last week.

Zoning Officer B. Troup & P. Froncek resumes for Zoning Officer were reviewed. B. Troup was selected. Aye= W. Campbell, 2nd A. McCoy, & D. Beck vote was unanimous.

2018 Audit done 2018 Audit complete. Pay 2 auditors \$375 each. Accept Motion: W. Campbell, 2nd A. McCoy

Liq. Fuels monies Liquid Fuels monies for this year have been received totalling \$48,923.87. Used for paving and street lights.

Police Coverage Kiski Twp. wants to get police coverage resolved. Mike Bash & chief J. Thompson from Kiski Twp. in attendance. It was stated they patrol 21 out of 24 hours/day, patrol over 5000 miles a month & N.A. pays about 9% of Kiski Twp.'s total budget of \$450,000. Police contract approved by Motion: W. Campbell, 2nd A. McCoy.

Fire Prot. Fees Left it tabled from last meeting till next meeting. May help Fire Dept. pay some of their bills or match fundraising.

General Fund Discussed unauthorized attempt by unknown party to withdraw money from Apollo Trust General Fund. No monies were acquired. Police, solicitor and bank are involved in investigation. Hold action pending further account activity.

Bills Review & approve bills to be paid. Motion: Motion: W. Campbell, 2nd A. McCoy.

Debt Recovery Publishing names of those in arrears was discussed as costing too much. Mr. Froncek was informed he, as owner, is responsible for the bills for his properties per prior ordinances, and that N. A. Borough is not responsible to notify him when his property's sewer recovery, garbage :& fire prot. are unpaid.

Public Safety
Mayor's Rpt. Discussed earlier with the police contract. Police report was reviewed.

Exec. Session Go to Executive Session, for personnel matter at 8:40p Motion: W. Campbell, 2nd A. McCoy. Back to Executive session, Motion: W. Campbell, 2nd A. McCoy. No action taken in session.

AAS Debt Recovery will be contacted for info on how to proceed. Agency receives 35%.
No payments plans can be made in the office as many have breached these in the past.
May need to purchase new software: Motion: W. Campbell, 2nd A. McCoy.

AAS Debt Rec.

Anyone on council may call/email the solicitor as long as the query & follow-up are sent in an email to all of council. Motion: W. Campbell, 2nd A. McCoy.

Solicitor
Contact

Rescinded Resolution 1 of 2019 – allowing vote by phone. Council voted that a council member must be present to vote. Motion: W. Campbell, 2nd A. McCoy.

Res. 1 of 2019
Rescinded

Pres. Acker requested any changed made to this position take place with full council present, he and another councilmember were absent. -- VP Beck denied request, *as full quorum was present*.
Amended as voted in April meeting. Motion: W. Campbell, 2nd A. McCoy.
Vacation and sick days will be changed to PTO at rate of 4 hrs per pay period.
No schedule of expected PTO after X number of years. T. Miller will have to ask each year.
Borough manager title changed to Borough Administrator.

T. Miller title,
time off
changed

Accept new job description. Motion: A. McCoy, 2nd W. Campbell
Rescind job description. Motion: A. McCoy, 2nd W. Campbell
Job description changed pending further changes & more specific duties to be added.
Motion: A. McCoy, 2nd W. Campbell

Job description
tabled pending
further changes

Adjournment = 9:55pm. Motion: A. McCoy, 2nd W. Campbell

Adjourn

Continue to next page for April 2019 Minutes

Council Meeting Minutes, April 1, 2019

- Pledge Roll Call The meeting was called to order at 7:01pm in the conference room of the municipal building by V.P. D. Beck, who led the Pledge of Allegiance. Roll Call of Members: The following members were present: D. Beck, A. McCoy, W. Campbell, J. Spatafore, Mayor J. Durandetto & Manager-T. Miller. Shane Michael-Senate Eng. Absent:D. Acker.
- Minutes Minutes of the March 4, 2019 meeting were changed to D. Acker as absent. Second change requested by D. Beck was "Request of Pres. Acker was denied as full quorum was present." Motion: W. Campbell, 2nd A. McCoy
- Engineer Rpt. -- Engineer recommends signing contract from Iron City Construction to perform Full Depth Reclamation paving method on Allison Ave. Council approved and signed.
-- Engineer to call Peoples Gas as when/where work will begin on Allison Ave.
-- PennDOT Rt. 56/66 Culvert Replacement – voted to have PennDOT contractor supply material and install it. Motion: A. McCoy, 2nd W. Campbell.
-- PennDOT traffic counting April – June on 18th St. b/w Rt 56 & Allison Ave.
-- Need to designate a Floodplain Administrator, needed for 2020.
- Streets Report -- Salt spreader maintenance, clean streets & alleys, dye tests, PA One calls, patch potholes.
-- CareerTrack kids will be coming back.
-- Want to look at getting 3 new garage doors. W. Campbell will get bids for May meeting.
-- New drain pipe on 15th Street and Wemple.
-- Have solicitor draw up sump pump ordinance. W. Campbell to give T. Miller rough syntax and fee prices.
-- Sump pump- citizens putting basement water in streets in winter. New ordinance needs drafted, W. Campbell to get T. Miller wording for ordinance re: temps, fees, etc.
-- Port a Johns for parks, use. Mr. John or Bradley Services? W. Beck to see if Bradley Svcs. Price includes hand sanitizer and damage waiver. Tabled till May meeting by D. Beck.
-- W. Faber is owed back operator wages, pay now. Motion: W. Campbell, J. Spatafore. 0-nays.
- AAS Debt Recovery Contract signed for arrears collection of Sewer Recover, Garbage then Fire Prot. Motion. W. Campbell, A. McCoy.
-- Terms: Send all accounts > \$250 / past 90 days, as of 4/2/19.
-- No partial percentage can be used for settlement.
-- Put notice in next sewer bill that collections & terms are underway.
-- No payments in borough office as of signing of contract on 4/1/19.
-- Motion on terms and send ASAP: W. Campbell, A. McCoy.
- W. Campbell A draft contract for Billy Beck was handed out, by W. Campbell, to council members present.
- Citizen Complaint D. Cecchi, 1806 Allison Ave. letter was reviewed re: street condition, it's soon to be worked on.
- Port-o-Johns Left tabled from last meeting till May meeting.
- Citizen's Comments Nobody signed in. Random guy spoke about spam calls re: IRS, he called 911 whom said they would notify Kiski Twp. police, but he hasn't heard from them. J. Durandetto to follow-up.
- Zoning Officer Brenda Troup: \$12/hr. as borough employee.
- Fire Prot. Fee Tabled till May meeting.
- Garbage Co. Stoops Dumpster -- Citizens were told if they have a complaint, call the borough office.
-- 2105-2119 Stoops Ct. dumpster not a Shank Dumpster. He should be getting billed & picked up by Shank Waste. Previous owner of Stoops Ct. apts. was given verbal ok to use his own dumpster. Send letter stating he needs to use borough garbage company and he will be billed for 8 units as of July 2019, void verbal agreement. He'll have 90 days to make the change. Motion: A. McCoy, W. Campbell.
- Apollo Library 2017-18 financial reports available for review.

Council Meeting Minutes, April 1, 2019 (continued)

Review & approve bills to be paid. Motion: Motion: A. McCoy, 2nd W. Campbell.

Bills

A. McCoy discussed having a council workshop meeting 2 weeks after a council meeting for discussion of borough topics, not for taking any actions. No decision was made.

Council
Workshop

Keep meeting audio for 91 days then delete. If citizen wants copy, they will have to submit Open Records request, make an appt., and bring their own flash drive. Motion: W. Campbell, 2nd A. McCoy.

Meeting
Recordings

Discussed Stoops Ct. Dumpster.

Public Safety

Police report was reviewed. 33 incidents total reported.

Mayor's Rpt.

Adjournment = 8:34pm. Motion: W. Campbell, 2nd A. McCoy.

Adjourn