

## Council Meeting Minutes, January 7, 2019

The meeting was called to order at 7:00pm in the conference room of the municipal building by Pres. D. Acker, who led the Pledge of Allegiance. Roll Call of Members: The following members were present: D. Acker, D. Baustert, A. McCoy, W. Campbell, J. Spatafore. Also present: Mayor J. Durandetto, Bill Braun-Senate Eng., Manager-T. Miller.

Pledge  
Roll Call

Minutes of the December 3, 2018 meeting were accepted as presented by Motion- A. McCoy, 2nd Bill Campbell.

Minutes

Gordon Taylor, Pres. of Senate Engineering, Shane Michael, Sr. Engineer, will be slowly taking over for Bill Braun. Allison Ave. 2019 Paving – 3 options were presented -

Engineer Rpt.  
Allison Paving

- Option costing \$70,620.00 chosen. Full depth reclamation & wearing surface.
- MS4 Draft Ordinance needs enacted, draft sent Jan 2018 to prior solicitor.

Salt spreader broke, new motor, also bought fuel tank.

Streets Rpt.

Sewer – homeowner on Acheson Ave. had issue with sewer, W. Campbell doesn't think it's a borough issue.

Sump pump – need ordinance before we can send sump pump letter. Acker to follow up with solicitor.

Per Solicitor Re: minutes -- meeting minutes are not meant to be a verbatim transcript.

Motion by W. Campbell, 2<sup>nd</sup> D. Baustert to go to Executive Session at 7:30 to discuss personnel matters.

Exec Session

Return to regular session at 8:10pm. Motion: W. Campbell, 2<sup>nd</sup> J. Spatafore.

Solicitor B. Matthews cannot reach local union rep., B. Beck was told he can contact Mr. Matthews at any time to begin negotiations, with the understanding he would have no union representation. Borough is under no liability to have a worker employed under expired contract.

Solicitor Items

-- Borough currently has authority to collect on unpaid garbage and sewer recovery fees. If new fees added will need to amend ordinance.

Fire Dept.: Possible options to discuss for helping financially.

Fire Dept.

1. Match 15,000 raised. 2. Pay vehicle insurance. 3. Fix building roof. 4. Change rate to \$10.00.

Mr. Froncek spoke about a posting on blighted properties in Pegtown.

Also spoke about his many Open Records requests for documents regarding Hunt Bros. properties.

Tree removal questions as well.

Citizen's  
Comments

Tree Removal

Tree removal, 3 bids to remove tree on Baker St., 1232 Wysocki Ave.

1. Bartlett Tree Svcs = \$5,750

2. M&M Tree Svc = \$3,150.

3. Prodigal Tree Svc. = \$1,200. Use this one- Motion W. Campbell, 2<sup>nd</sup> A. McCoy.

Kiski Twp. police contract was tabled till next meeting so a new rate can be negotiated.

Motion: W. Campbell, A. McCoy.. No further contact from Apollo Borough re: coverage.

Kiski Twp. Police  
Contract

Pay MMO in October after receive State Aid check, as per usual. Motion: W. Campbell, 2<sup>nd</sup> D. Baustert.

MMO Pay

UPMC Health Plan decrease by 4% with a \$5 increase in copays. New rate = \$1,263.28.

UPMC down 4%

T. Miller has 2 sick days, asked for 3 more sick days to total 5. Table till more details gathered from other boroughs.

Motion: D. Baustert, W. Cambell.

Sick Days

Discuss rates to add D. Baustert, B. Beck's wife, to his insurance. Single = \$1,060.52. Husband/Wife = \$2,340.00

Bills were reviewed and approved. Motion: W. Campbell, 2<sup>nd</sup> D. Baustert. 0 nays.

Insurance  
Bills

Still looking at some blighted property issues. Send \$800 bill for grass cutting at the old elem. school.

Parks Twp. will be looked at for possible police coverage.

Public Safety

The police report was reviewed by council and mayor. 15 mph speed limit will now be enforced.

Mayor's Rpt.

Adjournment = 9:15 pm. Motion by W. Campbell, 2<sup>nd</sup> D. Baustert.

Adjourn

## Council Meeting Minutes, February 4, 2019

The meeting was called to order at 7:00pm in the conference room of the municipal building by Pres. D. Acker, who led the Pledge of Allegiance. Roll Call of Members: The following members were present: D. Acker, D. Beck, A. McCoy, W. Campbell, Shane Michael-Senate Eng., Manager-T. Miller. Absent were J. Spatafore & Mayor J. Durandetto.

Pledge  
Roll Call

Minutes of the January 7, 2019 meeting were accepted as presented by Motion- A. McCoy, 2<sup>nd</sup> D. Beck

Minutes

### President's Notes:

All four ordinances are being worked on by solicitor, will be ready for March 2019 Meeting.

Prez's Notes

- Collecting delinquent fire protection, sewer recovery, garbage and sump pump ordinance.
- Solicitor suggests two councilmen look at police coverage, D. Acker appointed A. McCoy & D. Beck.
- Solicitor suggests W. Beck contact union to see who will be bargaining agent for W. Beck. Campbell & Acker to represent council. Tink will be handled after W. Beck, per solicitor.
- Solicitor recommends against borough collecting delinquent fees, and suggests using debt collection agency.
- A. McCoy & D. Beck will negotiate for police coverage. Apollo Borough & Parks Twp not interested at this time.

Senate Engineering-Shane Michael, Sr. Engineer:

Engineer Rpt.

- Vote to advertise Ordinance 334 of 2019 – MS4 Stormwater Management. Motion: W. Campbell, 2<sup>nd</sup> D. Beck.
- Vote for engineer to get RFP's for 2019 paving for Allison Ave & Oakwood. Motion: W. Campbell, 2<sup>nd</sup> A. McCoy.

Salt spreader maintenance, clean streets & alleys, dye tests, PA One calls. Tree on Baker St.

Streets Rpt.

Salt down in alleys, will need gravel in the spring. Ice in alley complaint was handled.

Building maintenance with smoke detectors. W. Faber will do some welding on dumps.

Re-advertise in the Trib & online for a part-time Streets worker.

Passed Resolution 1 of 2019 – allow vote by phone if mayor absent, and must listen to whole meeting till time of vote by phone. Motion: W. Campbell, 2<sup>nd</sup> A. McCoy.

Vote by Phone

Operator wages discussion. Owe W. Faber monies for Operator rate. Acker stated that the solicitor's stance is that other workers are not covered by the contract. W. Campbell may contact solicitor re: this topic.

Operator  
Wages

Kiski Twp. wants to get police coverage resolved, they want a meeting. Mike Bash from Kiski Twp. in attendance.

Police Coverage

-- Froncek discussed a property owned in Pegtown, what are his plans for it?

Citizen's Comm.

Vote to accept exoneration tax list, taxes now in delinquent collections with the county.

Del. Taxes

Motion: D. Beck, 2<sup>nd</sup> W. Campbell.

Table Mr. John contract till March 2019.

Mr. John

Please turn in Ethics forms by May 1.

Ethics Form

Cintas review of prices. Boro will save appx \$1100/yr. No changes to services for Streets Dept.

Cintas

Bills were reviewed and approved. Motion: D. Beck, 2<sup>nd</sup> A. McCoy.

Bills

No public safety report.

Public Safety

No police report submitted.

Mayor's Rpt.

Fire protection fees will be discussed at a future meeting.

Fire Fees

Adjournment = 8:17 pm. Motion by W. Campbell, 2<sup>nd</sup> D. Baustert.

Adjourn

## Council Meeting Minutes, March 4, 2019

Pledge  
Roll Call The meeting was called to order at 7:00pm in the conference room of the municipal building by V.P. D. Beck, who led the Pledge of Allegiance. Roll Call of Members: The following members were present: D. Beck, A. McCoy, W. Campbell, Shane Michael-Senate Eng., Manager-T. Miller. Absent were D. Acker, J. Spatafore & Mayor J. Durandetto.

Minutes Minutes of the February 7, 2019 meeting were accepted as presented by Motion: W. Campbell, 2<sup>nd</sup> A. McCoy

Engineer Rpt. -- Vote to adopt Ordinance 334 of 2019 – MS4 Stormwater Management. Motion: A. McCoy, 2<sup>nd</sup> W. Campbell  
-- Engineer opened 2019 paving for Allison Ave & Oakwood. Engineer will review and make a recommendation. Accept lowest bid after engineer's recommendation. Motion: W. Campbell, 2<sup>nd</sup> A. McCoy

Bidders	Base Bid – Allison	Alternate #1 Hickory Nut	Alternate #2 Oakwood
A. Folino Construction	\$92,002.50	\$32,471.50	\$104,220.00
Iron City Contractors	\$79,992.50	\$36,797.50	\$102,330.00

-- There are no PennDOT Multimodal grant monies available for 2019.  
-- Need to designate a Floodplain Administrator. Tabled til April meeting, needed for 2020. (no vote)  
-- PennDOT culvert replacement on Rt. 56/66 discussed. Allow PennDOT contractor to do adjustment.  
-- Peoples Gas will be replacing some gas lines on Allison Ave.

Streets Rpt. Salt spreader maintenance, clean streets & alleys, dye tests, PA One calls. Tree on Baker St. done. Cold patch ordered and patching will continue. Also, Career Track will start new crew this April. No further resumes were turned in since last week.

Zoning Officer B. Troup & P. Froncek resumes for Zoning Officer were reviewed. B. Troup was selected. Aye= W. Campbell, 2<sup>nd</sup> A. McCoy, & D. Beck vote was unanimous.

2018 Audit done 2018 Audit complete. Pay 2 auditors \$375 each. Accept Motion: W. Campbell, 2<sup>nd</sup> A. McCoy

Liq. Fuels monies Liquid Fuels monies for this year have been received totalling \$48,923.87. Used for paving and street lights.

Police Coverage Kiski Twp. wants to get police coverage resolved. Mike Bash & chief J. Thompson from Kiski Twp. in attendance. It was stated they patrol 21 out of 24 hours/day, patrol over 5000 miles a month & N.A. pays about 9% of Kiski Twp.'s total budget of \$450,000. Police contract approved by Motion: W. Campbell, 2<sup>nd</sup> A. McCoy.

Fire Prot. Fees Left it tabled from last meeting till next meeting. May help Fire Dept. pay some of their bills or match fundraising.

General Fund Discussed unauthorized attempt by unknown party to withdraw money from Apollo Trust General Fund. No monies were acquired. Police, solicitor and bank are involved in investigation. Hold action pending further account activity.

Bills Review & approve bills to be paid. Motion: Motion: W. Campbell, 2<sup>nd</sup> A. McCoy.

Debt Recovery Publishing names of those in arrears was discussed as costing too much. Mr. Froncek was informed he, as owner, is responsible for the bills for his properties per prior ordinances, and that N. A. Borough is not responsible to notify him when his property's sewer recovery, garbage & fire prot. are unpaid.

Public Safety  
Mayor's Rpt. Discussed earlier with the police contract.  
Police report was reviewed.

Exec. Session Go to Executive Session, for personnel matter at 8:40p Motion: W. Campbell, 2<sup>nd</sup> A. McCoy.  
Back to Executive session, Motion: W. Campbell, 2<sup>nd</sup> A. McCoy. No action taken in session.

AAS Debt Recovery will be contacted for info on how to proceed. Agency receives 35%.  
No payments plans can be made in the office as many have breached these in the past.  
May need to purchase new software: Motion: W. Campbell, 2<sup>nd</sup> A. McCoy.

AAS Debt Rec.

Anyone on council may call/email the solicitor as long as the query & follow-up are sent in an email to all of council. Motion: W. Campbell, 2<sup>nd</sup> A. McCoy.

Solicitor  
Contact

Rescinded Resolution 1 of 2019 – allowing vote by phone. Council voted that a council member must be present to vote. Motion: W. Campbell, 2<sup>nd</sup> A. McCoy.

Res. 1 of 2019  
Rescinded

Pres. Acker requested any changed made to this position take place with full council present, he and another councilmember were absent. -- VP Beck denied request, *as full quorum was present*.  
Amended as voted in April meeting. Motion: W. Campbell, 2<sup>nd</sup> A. McCoy.  
Vacation and sick days will be changed to PTO at rate of 4 hrs per pay period.  
No schedule of expected PTO after X number of years. T. Miller will have to ask each year.  
Borough manager title changed to Borough Administrator.

T. Miller title,  
time off  
changed

Accept new job description. Motion: A. McCoy, 2<sup>nd</sup> W. Campbell  
Rescind job description. Motion: A. McCoy, 2<sup>nd</sup> W. Campbell  
Job description changed pending further changes & more specific duties to be added.  
Motion: A. McCoy, 2<sup>nd</sup> W. Campbell

Job description  
tabled pending  
further changes

Adjournment = 9:55pm. Motion: A. McCoy, 2<sup>nd</sup> W. Campbell

Adjourn

**Continue to next page for April 2019 Minutes**

## Council Meeting Minutes, April 1, 2019

- Pledge Roll Call The meeting was called to order at 7:01pm in the conference room of the municipal building by V.P. D. Beck, who led the Pledge of Allegiance. Roll Call of Members: The following members were present: D. Beck, A. McCoy, W. Campbell, J. Spatafore, Mayor J. Durandetto & Manager-T. Miller. Shane Michael-Senate Eng. Absent:D. Acker.
- Minutes Minutes of the March 4, 2019 meeting were changed to D. Acker as absent. Second change requested by D. Beck was *"Request of Pres. Acker was denied as full quorum was present."* Motion: W. Campbell, 2<sup>nd</sup> A. McCoy
- Engineer Rpt.
- Engineer recommends signing contract from Iron City Construction to perform Full Depth Reclamation paving method on Allison Ave. Council approved and signed.
  - Engineer to call Peoples Gas as when/where work will begin on Allison Ave.
  - PennDOT Rt. 56/66 Culvert Replacement – voted to have PennDOT contractor supply material and install it. Motion: A. McCoy, 2<sup>nd</sup> W. Campbell.
  - PennDOT traffic counting April – June on 18<sup>th</sup> St. b/w Rt 56 & Allison Ave.
  - Need to designate a Floodplain Administrator, needed for 2020.
- Streets Report
- Salt spreader maintenance, clean streets & alleys, dye tests, PA One calls, patch potholes.
  - CareerTrack kids will be coming back.
  - Want to look at getting 3 new garage doors. W. Campbell will get bids for May meeting.
  - New drain pipe on 15<sup>th</sup> Street and Wemple.
  - Have solicitor draw up sump pump ordinance. W. Campbell to give T. Miller rough syntax and fee prices.
  - Sump pump- citizens putting basement water in streets in winter. New ordinance needs drafted, W. Campbell to get T. Miller wording for ordinance re: temps, fees, etc.
  - Port a Johns for parks, use. Mr. John or Bradley Services? W. Beck to see if Bradley Svcs. Price includes hand sanitizer and damage waiver. Tabled till May meeting by D. Beck.
  - W. Faber is owed back operator wages, pay now. Motion: W. Campbell, J. Spatafore. 0-nays.
- AAS Debt Recovery Contract signed for arrears collection of Sewer Recover, Garbage then Fire Prot. Motion. W. Campbell, A. McCoy.
- Terms: Send all accounts > \$250 / past 90 days, as of 4/2/19.
  - No partial percentage can be used for settlement.
  - Put notice in next sewer bill that collections & terms are underway.
  - No payments in borough office as of signing of contract on 4/1/19.
  - Motion on terms and send ASAP: W. Campbell, A. McCoy.
- W. Campbell A draft contract for Billy Beck was handed out, by W. Campbell, to council members present.
- Citizen Complaint D. Cecchi, 1806 Allison Ave. letter was reviewed re: street condition, it's soon to be worked on.
- Port-o-Johns Left tabled from last meeting till May meeting.
- Citizen's Comments Nobody signed in. Random guy spoke about spam calls re: IRS, he called 911 whom said they would notify Kiski Twp. police, but he hasn't heard from them. J. Durandetto to follow-up.
- Zoning Officer Brenda Troup: \$12/hr. as borough employee.
- Fire Prot. Fee Tabled till May meeting.
- Garbage Co. Stoops Dumpster
- Citizens were told if they have a complaint, call the borough office.
  - 2105-2119 Stoops Ct. dumpster not a Shank Dumpster. He should be getting billed & picked up by Shank Waste. Previous owner of Stoops Ct. apts. was given verbal ok to use his own dumpster. Send letter stating he needs to use borough garbage company and he will be billed for 8 units as of July 2019, void verbal agreement. He'll have 90 days to make the change. Motion: A. McCoy, W. Campbell.
- Apollo Library 2017-18 financial reports available for review.

## Council Meeting Minutes, April 1, 2019 (continued)

Review & approve bills to be paid. Motion: Motion: A. McCoy, 2<sup>nd</sup> W. Campbell.

Bills

A. McCoy discussed having a council workshop meeting 2 weeks after a council meeting for discussion of borough topics, not for taking any actions. No decision was made.

Council  
Workshop

Keep meeting audio for 91 days then delete. If citizen wants copy, they will have to submit Open Records request, make an appt., and bring their own flash drive. Motion: W. Campbell, 2<sup>nd</sup> A. McCoy.

Meeting  
Recordings

Discussed Stoops Ct. Dumpster.

Public Safety

Police report was reviewed. 33 incidents total reported.

Mayor's Rpt.

Adjournment = 8:34pm. Motion: W. Campbell, 2<sup>nd</sup> A. McCoy.

Adjourn

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## Council Meeting Minutes, May 6, 2019

Pledge The meeting was called to order at 7:00pm in the conference room of the municipal building by V.P. D. Beck, who led the  
Roll Call Pledge of Allegiance. Roll Call of Members: Present were: D. Beck, A. McCoy, W. Campbell, J. Spatafore, Mayor J. Durandetto, Admin. T. Miller, S. Michael-Senate Eng. & T. Pellis-Solicitor. Absent: D. Acker.

Minutes Minutes of the April 1, 2019 meeting. Strike one line from Port-o-Johns re: fire dept. Motion: W. Campbell, 2<sup>nd</sup> A. McCoy.

Engineer's -- Peoples Gas working on Allison Ave. and sidewalk, should be done appx. week of 5/13/19.  
Report -- CDBG county grant, Monies for next year.  
-- Engineer to get specs & submit for borough building ramp and Fire Dept. ADA upgrades.  
-- Dirt/Gravel roads- Clarion Alley complete by 8/30/19. Project will be split into several phases to avoid \$25K threshold for formal bids. Engineer to take phone bids.  
-- Emergency Operations Plan – borough plan. Brenda Troup Zoning Officer to complete update.  
Hazard Mitigation – County Plan - Brenda Troup Zoning Officer to complete update.  
-- PennDOT working on 2 culverts 1. Glorietta Hill 2. Sugar Hollow Rd.  
-- Will need Floodplain Admin by Feb. 2020. Zoning Officer B. Troup, and Admin. T. Miller

Streets -- Advertise part-time Streets laborer again at 30 hrs./week. Motion: D. Beck, A. McCoy.  
Report -- Pothole patching.  
-- Purple dump truck bed needed. J&L = \$6,000 +\$240 for undercoat. Motion: A. McCoy, W. Campbell. Unan.  
-- Dusk/dawn light replaced above borough building ramp.

Exec. 7:30p W. Campbell addressed OT denied by J. Spatafore re: W. Beck. Solicitor suggested Exec. Session.  
Session Personnel & contract matters to be discussed. Motion: W. Campbell, A. McCoy. No action taken.  
Return to regular meeting, Motion: W. Campbell, A. McCoy.

Solicitor will now come to council meeting bi-monthly. Motion: A. McCoy, W. Campbell.  
Per solicitor: All personnel issues should be discussed in an Executive session.

Bills Review & approve bills to be paid. Motion: W. Campbell, A. McCoy.

High Grass School Property lien last yr. Citation was issued. Cut grass & lien property. Motion: A. McCoy, W. Campbell.  
Also site Wemple, 1315-1319 Clark Ave., 1214-1216 Wysocki Ave., 502 A&B 19<sup>th</sup> St.

Mr. Stitt- PSAB 30-year service award for secretary E. Stitt. Council to pay registration & expenses up to \$200.00.  
Award Pay him \$200 expenses for trip to PSAB Convention to receive award. Motion: W. Campbell, J. Spatafore.

ACBA mtg. County Boroughs Assn. meeting 5/23/19. N. Apollo is the host borough, all invited to attend as we are hosting.

**Council Meeting Minutes, May 6, 2019 (continued)**

W. Campbell called for a reorganization vote in view of Pres. D. Acker absence. Motion: W. Campbell, D. Beck. J. Spatafore=Nay, A. McCoy=Nay. With tie mayor can vote to break tie, mayor chooses not to vote. No action. Solicitor suggests this is an executive session matter moving forward.	<a href="#"><u>Reorganize</u></a>
Tabled from April till May meeting. Bradley Services put in port-o-johns. Motion: W. Campbell, A. McCoy.	<a href="#"><u>Port-o-Johns</u></a>
D. Beck to follow-up, get info, speak with solicitor. Send letter now, W. Campbell to get me addresses.	<a href="#"><u>Sump Pump Ord.</u></a>
Stoops Ct. apartments to be billed through borough.	<a href="#"><u>Stoops Ct. Gbg.</u></a>
Brenda Troup set to start. Will track hours on a time sheet and submit to borough office. Attend June mtg.	<a href="#"><u>Zoning Officer</u></a>
Ethics forms due May 1.	<a href="#"><u>Ethics Forms</u></a>
After much discussion: No Dumpster Day this year. Motion: D. Beck, W. Campbell.	<a href="#"><u>Dumpster Day</u></a>
Zoning officer will be at June meeting. Her job is PT= < 37 hrs./wk. Report to be turned in at future meetings. Report of needed citations will go to the police dept.	<a href="#"><u>Citizen's Comments</u></a>
A. McCoy making a map/database with mapping numbers and property owners. Workshop meetings 2 weeks after monthly council meeting w/ no action taken. Ads needed? Pending solicitor input-Motion of interest: D. Beck, A. McCoy.	<a href="#"><u>Public Safety</u></a>
Fire Protection Fee to be dropped. Per solicitor: pay Fire Dept. \$15,000 annually in 4 installments. Motion: D. Beck, W. Campbell. Aye=A. McCoy. (Follow-up note 5-17-19: Fee created via Ordinance 313 of 2013 & will need revoked via ordinance.)	<a href="#"><u>Fire Protection Fee</u></a>
<u>Cindy Moore</u> : Discussed survey for alley & bucket of rocks blocking alley and school bus. We can't charge resident for survey. Solicitor considers this a police dept. issue. He'll discuss with police dept.-is alley blocked? Alley edges to be repainted by week's end. -- Old house beside her falling apart, not borough issue.	<a href="#"><u>Additional Citizen's Comments</u></a>
-- 1710 Moore Ave. tree removal. Bid for \$500. Motion: A. McCoy, W. Campbell.	<a href="#"><u>Moore Ave Tree</u></a>
Police are enforcing the 15mph speed limit. Starting with warnings. Police report was reviewed. Total incidents reported = 67.	<a href="#"><u>Mayor's Rpt.</u></a>
Engineer to inspect ramp on borough building. J. Spatafore reports 5 of 11 support structures are rotting / absorbing water. Per solicitor suggestion get clarification from engineer as to what all qualifies for grant monies. Safety issue and can repair ramp in sections and don't wait for grant monies. Solicitor to follow-up with engineer. Purchase supplies as needed to maintain safety. Motion: D. Beck, W. Campbell, Unan.	<a href="#"><u>Boro Building Ramp</u></a>
P. Froncek questioned zoning. D. Beck states it's being looked into. A. McCoy will check further for zoning map with county.	<a href="#"><u>Zoning Question</u></a>
Adjournment = 9:15pm. Motion: W. Campbell, 2 <sup>nd</sup> J. Spatafore.	<a href="#"><u>Adjourn</u></a>

## Council Meeting Minutes, June 3, 2019

- Pledge Roll Call The meeting was called to order at 7:01pm in the conference room of the municipal building by D. Acker, who led the Pledge of Allegiance. Roll Call of Members: Present were: D. Acker, D. Beck, A. McCoy, W. Campbell, J. Spatafore, Mayor J. Durandetto, Admin. T. Miller, S. Michael-Senate Eng.
- Minutes Approve Minutes of the May 6, 2019 meeting. Motion: W. Campbell, 2<sup>nd</sup> J. Spatafore. Unan.
- Engineer's Report
- 2019 Paving – asphalt coring likely week of June 3.
  - CDBG county grant, Fire Station submitted on their own to CDBG for ADA upgrades.
    - ~15<sup>th</sup> Street mill & pave with drainage curb b/w Leonard Ave. & Wemple Ave.
  - Dirt/Gravel roads- Wemple Ave. will cost \$33,000. Submit project to county.
  - Engineer to do whatever needed to get grant monies. Motion: A. McCoy, 2<sup>nd</sup> D. Beck, U
- Zoning
- Two overgrown hedge reports were investigated, and owners notified.
  - Timesheets to be submitted monthly.
  - Her report copies & updates will be submitted to mayor and borough administrator.
  - Emergency Operations Plan, Hazard Mitigation & Floodplain Admin.
    - ~~ As they are not qualified remove D. Troup & T. Miller.
    - ~~ Council to ask fire chief.
- Streets Report
- Mowing, dye tests, one calls, clean-up catch basins, alleys and residential issues.
  - Interviews to come for PT worker.
  - Ford Dump repair = \$2,809.72.
  - Acker to ask solicitor about old Speer house (941 Peach St) to clean up his gravel washing out, hazard issues.
- Citizen Comments
- Ed Kolakowski asked about street repairs on 14<sup>th</sup> & Cochran, Streets Dept. to add cold patch.
    - Also asked about vehicles/trailers, they need to be licensed & inspected.
- Bills Review & approve bills to be paid. Motion: D. Beck, 2<sup>nd</sup> J. Spatafore.
- Fire Prot. Fee Vote to advertise ordinance to revoke fire protection fee.  
Motion: W. Campbell, 2<sup>nd</sup> A. McCoy. D. Beck-Aye, J. Spatafore-Nay  
Give fire dept. \$15,000 in quarterly installments of \$3,750 for 2019 plus matching funds up to \$15,000.  
D. Acker to follow-up with solicitor, boro to match what fire dept. raises up to \$15,000/yr.
- Exec. Session Streets dept. matters to be discussed. Motion: W. Campbell, A. McCoy.  
8:20pm Return to regular meeting, Motion: W. Campbell, A. McCoy. No action taken.  
Streets worker W. Beck is owed 45 mins. overtime pay.
- Add'l Items discussed
- Don Riggle requests opportunity to bid on borough vehicle work.
  - All employees got letter re: timecards and overtime.
  - Sump pump ordinance needed. Council will create letter for next garbage bill.
  - Flags with pictures of veterans along the streets was discussed along with family sponsorship.
- Public Safety No report.
- Mayor Report
- Police report was reviewed. 52 incidents total, 7 arrests, 3 vehicle citations, 1 non-traffic citation.
  - An ordinance to require house numbers was discussed.
- Adjourn Adjournment at 9:14pm. Motion: W. Campbell, 2<sup>nd</sup> J. Spatafore.



## Council Meeting Minutes, July 1, 2019

The meeting was called to order at 7:01pm in the conference room of the municipal building by D. Acker, who led the Pledge of Allegiance. Roll Call of Members: Present were: D. Acker, D. Beck, A. McCoy, W. Campbell, J. Spatafore, Mayor J. Durandetto, Admin. T. Miller, S. Michael-Senate Eng., Solicitor J. Kelly

Pledge  
Roll Call

Approve minutes of the June 3, 2019 meeting. Motion: W. Campbell, 2<sup>nd</sup> D. Beck. Unan.

Minutes

-- 2019 Paving – Iron City Construction to develop construction schedule

-- CDBG moving forward.

-- Dirt/Gravel grant monies from the county, project options reviewed. Total job estimate = \$34,000.

Engineer's  
Report

Possibility of more monies from county.

Have engineer pursue what needs done to obtain grant monies. Motion: A. McCoy, 2<sup>nd</sup> D. Beck. U.

-- 19<sup>th</sup> & Moore, bigger vault & pipe size was discussed to avoid water in residents basement. Senate Eng. to look at cost of labor/materials for new Moore Ave. catch basin.

-- Streets Dept. will look at putting in some curbs to divert water, 19<sup>th</sup> & Allegheny, Birch, 18<sup>th</sup> & Delaware.

-- Resolution and promulgation signed regarding Emergency Operations Procedures.

-- 1214-1216 Wysocki – who owns? A. McCoy will look up. Grass is very high. Mayor will follow-up with police.

Citizen  
Comments

-- P. Froncek asked solicitor re: zoning in Pegtown. P. Froncek was told the half block Hunt, Pegtown, Wysocki are all R1 based on zoning map.

-- D. Riggle – questions re: 1988 Ford Dump-questioned mileage on dump.

-- Questioned new bed on 1988 dump truck & monies spent. Also, question re: zero turn mower.

-- Procedure for maintenance on equipment was questioned.

-- Questions re: Peoples gas and digging street up.

--Citizen questioned overgrown shrubs on 502 19<sup>th</sup> St. – was turned in to police for citation at end of May.

-- Cleaning up gravel, leaves etc. left from frequent storms. M&M tree came out for tree on Moore Ave.

Streets Rpt.

-- Maintenance on vehicles, maintenance on alleys and pothole patching & mowing.

-- Old manhole ring on Allison Ave. replaced, also tie-ins and sumps re: Allison discussed.

-- 1988 Ford went for installation of new bed.

-- Search continues for part-time worker.

→ Vote to adopt Ordinance 335 of 2019 – Revoke Fire Protection Fee & give financial support to fire dept.

General Items

Motion: W. Campbell, 2<sup>nd</sup> A. McCoy, Unanimous.

→ Matching funds up to \$15,000/year will be discussed with solicitor.

→ 1806 Wilson Ave. (old elem. school), discuss with solicitor. Owner was prior given ordinance copy.

Review & approve bills to be paid. Motion: D. Beck, 2<sup>nd</sup> A. McCoy.

Bills

Approve zoning officer hours & report. Motion: D. Beck, 2<sup>nd</sup> J. Spatafore.

Zoning Report

Tree lying on ground, near elementary school, is on their property.

Public Safety

-- Police report was reviewed. 71 incidents total, 13 arrests, 7 vehicle citations, 2 non-traffic citations.

Mayor Report

Executive session at 8:34pm. Solicitor advice to be discussed. Motion: A. McCoy, 2<sup>nd</sup> J. Spatafore.

Exec. Session

9:15pm--Return to regular meeting, Motion: D.Beck, 2<sup>nd</sup> W. Campbell. No action taken.

Adjournment at 9:15pm. Motion: D. Beck, 2<sup>nd</sup> W. Campbell.

Adjourn

## Special Council Meeting Minutes, July 17, 2019

### Pledge Roll Call

The meeting was called to order at 7:00pm in the conference room of the municipal building by D. Beck, who led the Pledge of Allegiance. Roll Call of Members: Present were: D. Beck, A. McCoy, W. Campbell, J. Spatafore, Mayor J. Durandetto, Admin. T. Miller, S. Michael-Senate Engineering. Absent: D. Acker

### **Items for Discussion:**

1. Spend additional \$13,000.00 grant monies on Clarion Alley. Work to begin on 8/5/19.

Motion: A. McCoy 2<sup>nd</sup> W. Campbell.

2. Vote to spend additional borough funds, beyond the grant monies, for the Clarion Alley project with a max of \$2,000.00. Motion: A. McCoy 2<sup>nd</sup> W. Campbell.

3. Signed Resolution 3 of 2019 for Multimodal grant monies.

Engineer Shane Michaels has info on Multimodal grant for Oakwood & Hickory Nut.

→ Senate Engineering will apply for Multimodal grant monies.

Motion: A. McCoy 2<sup>nd</sup> W. Campbell.

→ There are no matching funds needed this year.

19<sup>th</sup> & Moore new, larger catch basin. Project will be split in two parts.

Borough will buy materials.

4. Senate Eng. to get labor quotes 360 feet on 19<sup>th</sup> & Moore to Acheson.

Motion: W. Campbell, 2<sup>nd</sup> A. McCoy

5. W. Campbell spoke about part-time Streets position interviews. He'd like to hire 2 new workers.

→ Travis Wilson is off for medical reasons and will not be coming back to work.

→ W. Campbell wants one worker for 32 hrs. / week, and one as needed.

6. Owner of old elementary school mowed some of the grass.

### Citizen Comments

No citizens present.

### Adjourn

Adjournment at 7:25pm. Motion: W. Campbell, 2<sup>nd</sup> D. Beck

## Council Meeting Minutes, August 5, 2019

The meeting was called to order at 7:01pm in the conference room of the municipal building by D. Acker, who led the Pledge of Allegiance. Roll Call of Members: Present were: D. Acker, A. McCoy, W. Campbell, J. Spatafore, Mayor J. Durandetto, Admin. T. Miller, S. Michael-Senate Eng., Absent: D. Beck

Pledge  
Roll Call

Review / Approve minutes from July 1, 2019 council meeting & minutes from July 17, 2019 special meeting.

Minutes

Motion to approve: A. McCoy, 2<sup>nd</sup> J. Spatafore. Unan.

Engineer's  
Report

-- Allison Ave Paving b/w 17<sup>th</sup> & 18<sup>th</sup> St. Work to begin on 8/12.

– Iron City Construction is the construction group. Subcontractor-Keystone doing reclamation.

-- Dirt & Gravel roads – Clarion Alley, Equip. drop off 8/6, work starts 8/7.

-- 19<sup>th</sup> St. between Moore Ave. & Acheson, bigger vault won't increase capacity. Replace pipe, larger size pipe

was discussed to avoid water in resident's basements. Borough to pay cost = \$36,625.

Motion: Make the repairs on 19<sup>th</sup> St. between Moore Ave. & Acheson. W. Campbell, J. Spatafore, Unan.

-- DCED Multimodal Grant application submitted for reconstruction of Oakwood Ave. & Hickory Nut Rd.

-- PennDOT culvert replacement work discussed for Glorietta Hill and Sugar Hollow Run

-- Passed Resolution 4 of 2019 and promulgation requesting 75% cost share from PennDOT.

Motion: A. McCoy, W. Campbell

-- Gene Burns had code enforcement questions, call Kiski Twp. cops for code enforcement.

Also commented on loose dog in the area.

-- Tim Biro-owner of R Bar states police are harassing his patrons.

-- Letter re: delapidated, overgrown property at 1825 Wilson Ave. was reviewed.

Citizen  
Comments

Clean up day will be Weds., Sept. 18<sup>th</sup> from 7:00a to 7:00p. One dumpster at 12<sup>th</sup> & Cochran, one at Pegtown entrance. Motion: A. McCoy, J. Spatafore, Unan.

Clean-up Day

1304 Leonard Ave. & 1302 Wemple, violation letter issued to each.

If want police to issue zoning violations, issue letter to supervisors, per mayor.

Zoning Rpt.

Review & approve bills to be paid. Motion: A. McCoy, W. Campbell

Bills

Go to executive session at 8:18p. to discuss personnel matters. Motion: W. Campbell, A. McCoy

Return from executive session at 8:40p. Motion: A. McCoy, W. Campbell

-- Two new Streets laborers will be hired.

M. Carnes *as needed* at a max of 32 hrs/week & K. Shellhammer *as needed* at max of 24 hrs/wk. With T. Wilson keeping his current number of hours.

Exec. Session

W. Campbell complains about garbage pick-up.

Streets Rpt.

-- Police report was reviewed.

Mayor Report

Adjournment at 8:45pm. Motion: W. Campbell, A. McCoy

Adjourn

## Council Meeting Minutes, September 9, 2019

<u>Pledge Roll Call</u>	The meeting was called to order at 7:00p in the conference room of the municipal building by D. Acker, who led the Pledge of Allegiance. Roll Call of Members: Present were: D. Acker, A. McCoy, W. Campbell, J. Spatafore, Mayor J. Durandetto, Admin. T. Miller, Also Present: S. Michael-Senate Eng., Solicitor J. Kelly, Absent: D. Beck
<u>Minutes</u>	Review / Approve minutes from Aug. 5, 2019 council meeting. Motion: A. McCoy, 2 <sup>nd</sup> J. Spatafore. Unan.
<u>Engineer's Report</u>	-- <u>Allison Ave Paving</u> b/w 17 <sup>th</sup> & 18 <sup>th</sup> St. -- Road foundation should be 8" base with overlay of asphalt. Solid road foundation is of utmost importance. -- Iron City Construction doing reprofiling for drainage etc. by milling off excess material. ADA ramps are still being worked on. Manhole to 17 <sup>th</sup> St. still needs some work, incl. the manhole lid. Liquidated damages clause = \$200/day when outside performance period. -- Mr. Tink Faber-End of Allison near Hoagie Shop, need road built up to send water round corner towards Rt. 66 -- Motion: hold payment & have Senate inspect/approve & do core boring on Allison: W. Campbell, 2 <sup>nd</sup> A. McCoy. -- <u>Clarion Alley</u> (18 <sup>th</sup> to Moore Ave )– Dirt & Gravel program - Project complete and accepted. -- Change order for work on 18 <sup>th</sup> Street: Orig estimate was \$21,000 + for labor. Protocol LLC had to bring in additional labor, equip., cut concrete, saw cut asphalt, dig & remove concrete on top of landscaping, dirt etc. Motion approve new Protocol LLC invoice (total \$41,585.00): W. Campbell, A. McCoy. Unan. -- <u>19<sup>th</sup> St. between Moore Ave. &amp; Acheson</u> - Project awarded to Protocol LLC. Appx. 140 feet of stormwater pipe to be restored to original design capacity, from vault at Moore & 19 <sup>th</sup> to 140' west. -- Tentative start date of early October. <u>Hickory Nut &amp; Oakwood</u> - Multimodal grant, should hear about it around Nov. <u>15<sup>th</sup> Street Drainage</u> – CDBG grant, waiting to hear.
<u>Citizen Comments</u>	-- Corby Ringle - 1720 Wilson- vacant lot behind his house, the vault backs up. -- Kris Geer – 1313 Birch St. re: flooding in basement. Tim Speer at top won't allow equipment near his property. -- 1718 Wilson-neighbor raised their yard, now water goes into his yard. → Neighbor issue, solicitor states we can't give legal advice.
<u>Streets Rpt.</u>	No public report.
<u>Bills</u>	Pay as presented. A. McCoy, W. Campbell.
<u>Zoning Rpt.</u>	1304 Leonard- overgrown hedges letter sent. Review & approve Zoning Report and timesheet. Motion: A. McCoy, W. Campbell.
<u>Mayor Report</u>	Police report available for review. We received a letter from Kiski Twp. stating there will be no lapse in police coverage with personnel changes. Pres. Acker wants to make sure there is a police presence near bus stops.
<u>Exec. Session</u>	Go to executive session at 8:22p to discuss personnel matters. Motion: W. Campbell, A. McCoy Return from executive session at 9:45p. Motion: A. McCoy, J. Spatafore. No action taken.
<u>Adjourn</u>	Adjournment at 9:46pm. Motion: A. McCoy, J. Spatafore

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## Council Meeting Minutes, October 7, 2019

The Meeting was scheduled to begin at 7:00pm. The only councilmember present was D. Acker, thus no quorum and no meeting.

Pres. Acker chose not to reschedule.

## Council Meeting Minutes, November 4, 2019

- Pledge Roll Call The meeting was called to order at 7:00p in the conference room of the municipal building by D. Acker, who led the Pledge of Allegiance. Roll Call of Members: Present were: D. Acker, D. Beck A. McCoy, W. Campbell, J. Spatafore, Mayor J. Durandetto, Admin. T. Miller, Also Present: S. Michael-Senate Eng., Solicitor J. Kelly,
- Minutes Review / Approve minutes from Sept. 9, 2019 council meeting and no quorum for Oct. 7, 2019 meeting.  
Motion: W. Campbell, A. McCoy. Unan.
- Engineer's Report -- Allison Ave. - Paving b/w 17<sup>th</sup> & 18<sup>th</sup> St. work has been completed. Based deemed fine after coring done.  
-- 19<sup>th</sup> & Moore Ave. – Project complete.  
-- North Ridge catch basins discussed. Three options presented.  
-- PA Small Water Grant discussed, 15% matching funds required. Possibly lower end of drainage systems.
- Bank Accts. Reviewed state of the bank accounts. Regular monthly bills were presented for council's information.
- Streets Rpt. Garage door opener needs replaced.  
Bid for new door = \$4,500. Parts to be researched.  
Snow plow quote was submitted for
- Exec. Session Go to Executive Session to discuss personnel and litigation matters: 7:30pm. Motion: W. Campbell, A. McCoy.  
Return to regular session at 8:00pm. Motion: D. Beck, W. Campbell.  
A. Chickens – no advice to give per solicitor as it would constitute legal advice.  
B. Personnel issue - Vote to dismiss, from employment, Streets laborer Travis Wilson.  
Roll Call: D. Acker- aye, D. Beck-abstain, A. McCoy-aye, W. Campbell-aye, J. Spatafore-nay.
- General Business
1. Vote: accept annual Uniformed & Non-Uniformed Minimum Municipal Obligation Pension Plan.  
Motion: D. Beck, A. McCoy.
  2. Vote to advertise Budget for 2020. Motion: A. McCoy, J. Spatafore.
  3. Vote to advertise the Tax Ordinance for 2020. Current tax rate = 11.59 mils. Motion: D. Beck, A. McCoy.
  4. Vote to advertise/approve 2020 Meeting Schedule. Jan. 6, Biannual Reorganization Meeting, monthly meeting to follow.  
Feb. 3, Mar. 2, April 6, May 4, June 1, July 6, Aug. 3, Sept. 14, Oct. 5, Nov. 2, Dec. 7.  
Motion: D. Beck, A. McCoy.
  5. Vote to advertise for 2 as-needed, Streets laborers at \$12.25/hr. Motion: W. Campbell, A. McCoy.
  6. N. A. Fire Dept. was given their check for State Aid Funds = \$5,390.60.
  7. Mun. Authority of Westmoreland County tap-in fee going from \$840 to \$851 as of 1/1/20.
  8. Pres. Acker reiterated-Any vehicle repair should be given to citizen D. Riggle first for a bid/repair.
- Citizens Name? – Sowers Alley has a house that has a lot of overgrown growth that needs attention.
- MS4 Rich Craft from Apollo Borough gave presentation re: Storm/Sewer system separation, they want to know if our borough would like to partner with Apollo Borough. No action taken.
- Bills Approve and pay bills as presented. D. Beck, W. Campbell.
- Zoning Rpt. Report reviewed & approve hours. Motion: W. Campbell, J. Spatafore.
- Mayor Rpt. Police report was reviewed.
- Adjourn Adjournment at 8:38pm. Motion: D. Beck, A. McCoy.

## **Council Meeting Minutes, December 2, 2019**

- Pledge Roll Call** The meeting was called to order at 7:00p in the conference room of the municipal building by D. Acker, who led the Pledge of Allegiance. Roll Call of Members: Present were: D. Acker, D. Beck A. McCoy, W. Campbell, J. Spatafore, Mayor J. Durandetto, Admin. T. Miller, Also Present: S. Michael-Senate Eng., Solicitor J. Kelly.
- Minutes** Review / Approve minutes from Nov. 4, 2019 council meeting. Motion: A. McCoy, J. Spatafore.
- Engineer's Report** **Vote:** Adopt Resolution 5 of 2019 for PA Small Water/Sewer Program requesting funds.  
**Motion:** A. McCoy, W, Campbell. Roll Call vote: Unanimous All voted Aye.  
**Vote:** To commit 15% in matching funds (appx. \$15,813) to PA Small Water/Sewer Program. Motion: W. Campbell, A. McCoy, Roll Call vote: Unanimous All voted Aye.  
Project estimate: \$105,422 to increase storm drain capacity under 18<sup>th</sup> St. by 45%.  
**Hickory Nut & Oakwood** – No monies available for the Multimodal grant in 2020.  
**15<sup>th</sup> Street Drainage** – No monies available for CDBG grant in 2020.  
-- Paving project possibilities for 2020 were discussed. Hickory Nut, Oakwood or other options.
- Citizen Comments** Also asking for copy of MS4 project paperwork, engineer will get this to borough office.  
P. Froncek any update on Hunt property documents — there is no update.
- Streets Rpt.** Garage door repair follow-up, repairs continue.
- Budget-2020** Adopt the 2020 Budget. Vote: A. McCoy, J. Spatafore. Abstain: D. Beck.
- Tax Rate 2020** Set Tax Rate for 2020-Ordinance 336 of 2019. Leave tax rate at 11.59 mils for 2020. Vote: D. Beck, W. Campbell.
- Bills** Pay as presented. W. Campbell, A. McCoy. Abstain: D. Beck.
- Zoning Rpt.** Field research & conversations with developer relating to Dollar General moving. Motion: W. Campbell, D. Beck.
- Mayor Report** Police report available for review.
- Exec. Session** Go to executive session at 7:30pm to discuss personnel & litigation matters. Motion: J. Spatafore, W. Campbell.  
Return from executive session at 8:35pm. Motion: W. Campbell, A. McCoy. No action taken.
- Special Mtg.** Vote to advertise / hold a special meeting on 12/19/19 at 7:00pm. Motion: W. Campbell, A. McCoy. Abstain: D. Beck.
- Adjourn** Adjournment at 8:37pm. Motion: W. Campbell, D. Beck.

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## **Special Meeting Minutes, December 19, 2019**

- Pledge Roll Call** The meeting was called to order at 7:00p in the conference room of the municipal building by D. Acker, who led the Pledge of Allegiance. Roll Call of Members: Present were: D. Acker, D. Beck A. McCoy, W. Campbell, J. Spatafore, Admin. T. Miller, Also Present: Solicitor J. Kelly. Absent: Mayor Durandetto
- Minutes** Review / Approve minutes from Dec. 2, 2019 council meeting. Motion: A. McCoy, J. Spatafore.
- Citizen Comments** None signed in to speak.
- Zoning Hearing Board** Seat vacated when JoAnn Good moved, term ending in 2021. D. Beck will take this seat.  
Appoint Arlene McCoy to seat vacated by J. Dixon's passing with term ending 2022.  
Appoint Vivian Shaffer to vacant seat with term ending 2023.  
Reappoint Carol Kennedy with term ending 2024.  
Reappoint Chris Rearick with term ending 2025.  
Vote: Unanimous

Exec. Session Go to executive session at 7:04pm to discuss personnel & litigation matters. Motion: A. McCoy, J. Spatafore.  
Return from executive session at 7:45pm. Motion: W. Campbell, J. Spatafore. No action taken.

New Union Received petition for new union for Streets Dept. Vote to accept petition. W. Campbell, A. McCoy.

New Streets Worker Add new Streets Dept. worker as needed only.  
1 day per week to start. W. Campbell. D. Beck.

Dollar Store Dollar Store is going to want us to open the paper street near Eagle Displays.

Adjourn Adjournment at 7:52pm. Motion: W. Campbell, D. Beck.

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### **Council Meeting Minutes, Jan. 3, 2020 Reorganization & Monthly Meeting**

Pledge Roll Call The meeting was called to order at 7:00p in the conference room of the municipal building by D. Acker, who led the Pledge of Allegiance. Roll Call: Present were: D. Acker, R. Rusz, J. Peters, W. Campbell, J. Spatafore, Admin. T. Miller, Also Present: S. Michael-Senate Eng., Solicitor J. Kelly. Absent: Mayor Durandetto.

Reorg. Mtg. In the absence of the mayor, the reorganization meeting was begun with D. Acker being named chair.  
Note: Newly elected councilmen Ray Rusz & Joe Peters have been given the Oath of Office prior to this meeting.

- Mr. Acker asks for nominations for Council President: Don Acker nominated by R. Rusz. All=Aye, 0=Nay
- Mr. Acker asks for nomination for Vice President: Ray Rusz nominated by J. Spatafore. All=Aye, 0=Nay
- Mr. Acker asks for nominations for Pres. Pro-Temp. Joe Peters nominated by W. Campbell.
- Chairman of Vacancy Board: Pat Froncek. Motion: R. Rusz, J. Spatafore.
- Reappoint J. Favero as Zoning Hearing Board Solicitor: W. Campbell, J. Spatafore.
- Reappoint Solicitor as Meyer & Darragh- Motion: R. Rusz, W. Campbell.
- Reappoint Engineer as Senate Engineering- Motion: W. Campbell, J. Spatafore.
- Reappoint Bureau Veritas as Building Inspector- Motion: R. Rusz, J. Spatafore.
- Assign two new bank signatories (along with T. Miller & E. Stitt). Assigned = R. Rusz, J. Spatafore.

Minutes Review / Approve minutes from Dec. 19, 2019 meeting. Motion: R. Rusz, J. Peters

Coordinators Named New Financial Coordinator named: Ray Rusz. Motion: J. Spatafore, J. Peters.  
New Streets Coordinator named: J. Peters. Motion: J. Spatafore, R. Rusz.

Contract Neg. Contract negotiation team for new union contract:  
1). Lead: R. Rusz, Motion: J. Peters, J. Spatafore. 2). J. Spatafore, Motion: R. Rusz, J. Peters.

Engineer's Report -- PA Small Water & Sewer Grant submitted for work on 19<sup>th</sup> St.  
-- 2020 Paving: Hickory Nut Rd. and Oakwood Ave. Full depth reclamation of both.  
-- Jim Smith at 1804 Acheson resident wants new piece of pipe under sidewalk for proper drainage of sub-surface water. Situation will be researched by Engineer with Streets Dept. Motion: J. Peters, Ray Rusz.

Streets Rpt. - Suggestion that Streets Dept. garage door needs replaced & use that door to replace parts in other two doors.  
- J. Peters will follow-up, look at doors and determine best course of action.  
- Need clutch in the purple dump truck  
- Quote reviewed for hourly rate for vactor trucks is \$285.00/hour with a 4 hour minimum for cleaning storm sewers/ catch basins.

Citizens None signed in.

Dollar Store Marc Seiavitch, PennTex Ventures counsel, discussed need to vacate paper streets to move forward with project.  
Hearing to be scheduled.

Hazard Mit. Vote to adopt the Resolution 1 of 2020, new Armstrong County Hazard Mitigation Plan. Motion: R. Rusz, J. Peters.

Bills Vote to pay bills as submitted. Motion: R. Rusz, J. Peters.

- Zoning Rpt. Report reviewed & approve hours. Motion: R. Rusz, J. Peters.  
Mayor Rpt. No police report was submitted in the Mayor's absence.
- Mem. Flags Ray Rusz will look get further info on veterans memorial flags for on poles.  
EMC Coord. Ray Rusz will contact Fire Dept. to see if any interest/qualified persons there.  
Fire Dept. Fire Dept. monies raised for borough match needs reviewed.
- Inventory Inventory the Streets Dept. tools & equipment. Motion: R. Rusz, J. Peters.  
 See logs for schedule for catch basin cleaning. Motion: R. Rusz, J. Peters.  
 Suspend arbitrary spending in Streets Dept. till inventory done then readdress. Motion: All Aye, W. Campbell-Nay.
- Treasurer Keep E. Stitt as Treasurer. Motion: D. Acker, J. Spatafore.  
Adjourn Adjournment at 8:55pm. Motion: R. Rusz, J. Spatafore.

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### **Council Meeting Minutes, Feb. 3, 2020 Meeting**

- Pledge The meeting was called to order at 7:01p in the conference room of the municipal building by D. Acker, who led the  
Roll Call Pledge of Allegiance. Roll Call: Present were: D. Acker, R. Rusz, J. Peters, W. Campbell, J. Spatafore, Admin. T. Miller, Also Present: S. Michael-Senate Eng., Solicitor J. Kelly. Absent: Mayor Durandetto.
- Minutes Review / Approve minutes from January 6, 2020 reorganization & council meeting. Motion: J. Peters, R. Rusz.
- Engineer's -- PA Small Water & Sewer Grant submitted for work on 19<sup>th</sup> St., should hear about it by mid-summer.  
Report -- DCED Greenway trails grant info made available to council. 15% matching funds required.  
 -- DCNR grant info discussed, 50% matching funds required.  
 -- 2020 Paving estimates for Hickory Nut, 13<sup>th</sup>, 14<sup>th</sup>, 15<sup>th</sup>, Center, Lower 1/2 of Allison will be discussed with Streets Coordinator Joe Peters.  
 -- Water runoff for Acheson b/w 18<sup>th</sup> & 19<sup>th</sup> and icing problem costs to be discussed.  
 -- Dollar General new store items discussed relating to pollution, stormwater management, and land development.
- Streets Rpt. - Cleaning out catch basins by hand, appx. ½ are done already.  
 - New garage door opener has been ordered.  
 - Water in street below R-Bar discussed.  
 - Borough has plenty of street salt for winter.
- Citizens None signed in, move forward without signing in.  
 - Don Riggle – 2 questions re: raincoats for Streets & costs for Cintas & uniforms.  
 - Pat Froncek – question re: solicitor fees.  
 - Debbie Stewart – question re: uniforms.  
 - Susan Bell – question re: solicitation permits for public use.  
 - Arlene McCoy – comments re: Zoning hearing board meeting for Dollar General variance for parking spaces.  
 -discussed having a short walking trail made by Dollar General on paper street.
- EMS Services EMS services Hayden Geisweldt introduced himself to put a face to the service.
- Res. 2 of 2020 Set sign permit fee. Motion: J. Spatafore, J. Peters.  
Res. 3 of 2020 Set fence & building permit fees. Motion: J. Peters, R. Rusz.
- Paper Streets Vote on petition to vacate paper streets filed by PennTex Ventures (Dollar Store). Motion: R. Rusz, J. Peters.
- Carpet Quotes for carpet for borough office reviewed. Tabled till March 2020 meeting.
- Sec. Camera Install a security camera in the Streets Dept. office. Motion: J. Spatafore, R. Rusz.



- Fire Dept. Vote to match 2019 Fire Dept. fundraiser monies at \$15,000 as amenable to General fund account. Motion: R. Rusz, J. Peters.
- Mem. Flags Put into information on future bill re: memorial Veteran's flags.  
Ord. 337 of 2020 Vote to advertise Ordinance 337 of 2020, new EMC & Floodplain Coordinator. Motion: J. Peters, R. Rusz.  
Tax Ex. List Vote to accept Tax Exoneration list, out of our tax collector's office now. Motion: R. Rusz, J. Spatafore.  
Pension Vote to pay Min. Municipal Obligations in Oct. after get state monies. Motion: R. Rusz, J. Peters.  
Bills Vote to pay/approve bills as submitted. Motion: R. Rusz, J. Peters.
- Zoning Rpt. Report reviewed & approve hours. Motion: R. Rusz, J. Peters.
- Mayor Rpt. No police report was submitted in the Mayor's absence. Motion: J. Spatafore, R. Rusz.
- Exec. Session Go to executive session: 8:18p to discuss personnel issues. Motion: J. Spatafore, R. Rusz.  
Return to regular session: 8:55p. Motion: R. Rusz, J. Spatafore, No action taken.
- Adjourn Adjournment at 8:57p. Motion: J. Peters, R. Rusz.

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### **Council Meeting Minutes, March 2, 2020 Meeting**

- Pledge The meeting was called to order at 7:00p in the conference room of the municipal building by D. Acker, who led the  
Roll Call Pledge of Allegiance. Roll Call: Present were: D. Acker, R. Rusz, J. Peters, W. Campbell, J. Spatafore  
Also Present: S. Michael-Senate Eng., Solicitor J. Kelly. Absent: Mayor Durandetto, Admin. T. Miller, Sec. E. Stitt
- Minutes Review / Approve minutes from February 3, 2020 council meeting. Motion: R. Rusz, J. Peters
- Engineer's Report
- PA Small Water & Sewer Grant submitted for work on 19<sup>th</sup> St., should hear about it by mid-summer.
  - DCED Greenway trails grant info made available to council. 15% matching funds required.
  - DCNR grant info discussed, 50% matching funds required.
  - 2020 Full depth reclamation estimates for Hickory Nut, 13<sup>th</sup>, 14<sup>th</sup>, 15<sup>th</sup>, Center, Lower 1/2 of Allison discussed.
  - Water runoff for Acheson b/w 18<sup>th</sup> & 19<sup>th</sup> and icing problem costs discussed.
  - Dollar General new store items discussed relating to pollution, stormwater management, and land development.
  - Passed Resolution 4 of 2020, PennDOT culvert replacement monies. Motion: R. Rusz, J. Peters 5-0
- Streets Rpt. - Water overflow freezing maintain streets. - Pothole patching. - Catch basin drains cleaned.
- Citizens
- Pat Froncek – MS4 report council responsibility & grant questions.
  - Don Riggle – Question re: bills.
  - Jeff Hines – comment re: Condition and speeding on Hickory Nut Rd.
- Ord. 337 of 2020 Vote to adopt Ordinance 337 of 2020 – Establish Floodplain Administrator. Motion: R. Rusz, J. Peters
- Carpet Move forward with 26 oz. green carpeting with Dunmire Furniture. Motion: J. Spatafore, R. Rusz
- Bills Bills were reviewed and discussed, no vote taken.
- Zoning Rpt. Report reviewed & approve hours. Motion: J. Peters, R. Rusz
- Mayor Rpt. Police report reviewed. Motion: J. Spatafore, R. Rusz
- Exec. Session Go to executive session at 8:49 to discuss litigation issues. Motion: J. Spatafore, R. Rusz.  
Return at 9:22 to regular session: Motion: J. Spatafore, R. Rusz  
No action taken on litigation issues.
- Handbook Revise office handbook from 3 to 5 days of PTO as of 1/1/2020. Motion: J. Spatafore, R. Rusz. W. Campbell – Nay.
- Adjourn Adjournment at 9:23p. Motion: W. Campbell, J. Spatafore

## **Special Meeting Minutes, March 15, 2020 Meeting**

Pledge Roll Call The meeting was called to order at 2:00p in the conference room of the municipal building by D. Acker, who led the Pledge of Allegiance. Roll Call: Present were: D. Acker, R. Rusz, J. Peters, J. Spatafore, Mayor J. Durandetto. Also Present: Solicitor B. Matthews. Absent: W. Campbell

Exec. Session Go to executive session: 2:00p to discuss personnel issues. Motion: R. Rusz, J. Peters  
Return to regular session: 3:30pm. Motion: J. Peters, J. Spatafore, No action taken.

Adjourn Adjournment at 3:31pm. Motion: J. Peters, R. Rusz.

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## **April 2020 & May 2020 Council Meetings cancelled due to Coronavirus**

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## **Council Meeting Minutes, June 1, 2020 Monthly Meeting**

Pledge Roll Call The meeting was called to order at 7:00p in the banquet room of the North Apollo fire hall by D. Acker, who led the Pledge of Allegiance. Roll Call: Present were: D. Acker, R. Rusz, J. Peters, J. Spatafore  
Also Present: S. Michael-Senate Eng., Solicitor J. Kelly. Absent: W. Campbell, Mayor Durandetto.

Minutes Review / Approve minutes from March 2 council meeting. Motion: R. Rusz, J. Peters  
Review / Approve minutes from May 15, 2020 special meeting. Motion: R. Rusz, J. Peters.

Engineer's Report -- PennDOT culvert replacement paperwork accepted by PennDOT.  
-- Dollar General Store – post construction stormwater management complies with borough ordinance.

Solicitor's Items

- Release of vacated streets to adjacent property owners
- Stormwater Operation and Maintenance Agreement
- Easement Agreement (Sanitary) for sanitary sewer
- Developer's Agreements
- Ordinance to Open Streets
- Hold Harmless Agreement required under Stormwater Ordinance.
- Pass Resolution 5 of 2020 to Enter PennDOT Agreement.

One motion for all items:  
R. Rusz, J. Peters.

Streets Rpt. - Bruggeman property discussed.  
- Work in progress, trim on Willow Ave. & 16<sup>th</sup> St. island

Citizens -- K. Gibbons-1823 Wilson Ave. Neighboring property of 1825 Wilson Ave. vacated June 2019 has junk all over yard and rotted trees.  
-- R. Knell-1911 Moore Ave. has questions re: crematory burning times.  
-- P. Froncek - discussed abandoned vehicles.  
-- M. Carnes - 16<sup>th</sup> St. water running in the street.  
- question re: stone wall behind & concrete pipe under old borough building on 16<sup>th</sup> St.

Ordinance 338 of 2020 -- Vote to adopt Ordinance 338 of 2020 – Open streets upon PennTex Ventures (Dollar General) petition.  
Motion: R. Rusz, J. Peters

EMC Coordinator -- Jason Burns recommended as new EMC Coordinator. Motion: R. Rusz, J. Peters.

KVWPCA Rep -- Walter Dean Moyer named as new representative to the Kiski Valley Water Pollution Control Authority.  
Motion: R. Rusz, J. Peters.

Dumpster Day -- Dumpster day tabled till August meeting.

Bills Review/approve bills as presented. Motion: R. Rusz, J. Peters.

Mayor Rpt. Report reviewed & approve hours. Motion: J. Peters, R. Rusz

Exec. Session Go to executive session at 8:49 to discuss personnel & litigation issues. Motion: R. Rusz, J. Peters.  
Return at 9:36 to regular session: Motion: R. Rusz, J. Spatafore. No action taken.

Adjourn Adjournment at 9:23p. Motion: R. Rusz, J. Peters.

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### **Council Meeting Minutes, July 6, 2020 Monthly Meeting**

Pledge  
Roll Call The meeting was called to order at 7:00p in the N. A. Vol. Fire Dept. by D. Acker, who led the Pledge of Allegiance.  
Roll Call: Present were: D. Acker, R. Rusz, J. Peters, J. Spatafore  
Also Present: S. Michael-Senate Eng., Solicitor J. Kelly. Absent: W. Campbell, Mayor Durandetto.  
Note: W. Campbell & Mayor Durandetto have not attended a meeting since March, per Pres. Acker.

Minutes Review / Approve minutes from June 1, 2020 council meeting. Motion: J. Peters, J. Spatafore. Unanimous.

Engineer's  
Report -- Senate Engineering found Fire Dept. addition of 43' x 10' structurally adequate for drywall installation on inside roof and walls.  
-- PA Small Water & Sewer DCED grant – September decision.  
-- CDBG Appx. \$223K available, no borough match. Possible ADA ramps 17<sup>th</sup> St., or Hickory Nut storm drains.  
-- Dollar General Store –construction status reviewed. Senate Eng. & Armstrong County will be doing inspections.

Streets Rpt. -- Painting lines, fixing front ramp on borough building, mowing.  
-- 16<sup>th</sup> Street water leak fixed.  
-- Quote-playground equip. & repair approved to move forward for \$825.00. Motion: J. Peters, R. Rusz. Unanimous.  
-- Kiski Twp. officers will lock the playgrounds.

Old Business -- Bruggeman property is being cleaned up.  
-- Corridoni Funeral Home & Crematory – there's no limitation on when they can operate crematory, they also passed a recent inspection. No smell or gasses noted.  
-- Check on abandoned vehicles in Pegtown.  
-- Trucks on 20<sup>th</sup> St., vehicles on 1914 Acheson Ave. are compliant.

Citizens -- Jim Barclay, Pres. NAVFD – Food truck fair on 8/29 from 4-9p chose portion of Acheson Ave.  
Motion: J. Peters, R. Rusz. Unanimous.  
-- Dave Notte – neighbor's fireworks bits landing in his yard. Put in next sewer rec. bill-state law re: fireworks.  
-- Bob Knell – crematory burning, discussed earlier in meeting.  
-- P. Froncek – blighted buildings.

Returned checks Resolution 6 of 2020 Establish ordinance for returned check fees of \$35.00. Motion: J. Peters, R. Rusz. Unanimous.

Auditors Audit complete, borough auditors want \$500 each due to lengthy audit. After discussion, no change in rate of \$250 each. No vote needed as no change was made.

Garbage rates Raise rates to \$40/qtr. tabled till August meeting.

Bills Bills were reviewed / approved. Motion: R. Rusz, J. Spatafore. Unanimous.

Zoning Rpt. No report submitted.

Mayor Rpt. Police report reviewed.

Exec. Session Go to executive session to discuss litigation issues. Motion: R. Rusz, J. Spatafore.  
Return to regular session: Motion: R. Rusz, J. Spatafore, Unanimous.  
No action taken.

Adjourn Adjournment at 9:20p. Motion: J. Spatafore, Ray Rusz, Unanimous.

## **Council Meeting Minutes, August 3, 2020 Monthly Meeting**

- Pledge** The meeting was called to order at 7:01p in the N. A. Vol. Fire Dept. by D. Acker, who led the Pledge of Allegiance.
- Roll Call** Roll Call: Present were: D. Acker, R. Ruzs, J. Peters, J. Spatafore.  
Also Present: S. Michael-Senate Eng., Solicitor J. Kelly. Absent: W. Campbell, Mayor Durandetto.  
Note: W. Campbell & Mayor Durandetto have not attended a meeting since March, per Pres. Acker.
- Minutes** Review / Approve minutes from July 3, 2020 council meeting. Remove W. Campbell from Adjournment motion and add R. Ruzs then minutes are approved. Motion: J. Peters, J. Spatafore. Unanimous.
- Engineer's Report**
- PA Small Water & Sewer DCED grant – September decision.
  - Community Dev. Block Grant - Hickory Nut catch basin/road repair & ADA curb ramps on Acheson discussed.
  - Dollar General Store –construction status reviewed.
  - Annual MS4 report due Sept. 30.
- Old Business**
- Got no response for Veteran's flags for the borough, not moving forward.
  - Corridoni Funeral Home & Crematory – Special circumstances apply due to Covid. Variance is ok.
  - P. Froncek – property must be vacant and ownership over to county before county can act as blighted property.
  - Hedges on Leonard Ave., citation has been issued, up to magistrate to enforce now.
- Streets Rpt.**
- Painting, repair and patching streets continues. Vehicle maintenance continues.
  - Playground on hold till hear from repair company, thus upper playground still closed.
- EMS** EMS attended to keep lines of communications active.
- Citizens**
- Melissa Back – Cochran Ave. abandoned cars.  
1214 Cochran – grass is high. Call Kiski cops at the station, code violation.  
Shed question discussed.
  - Mr. Carnes – lives next to R-Bar, complaints re: bar incl. patron language, trash on his property behavior, alleged illegal activity.
- Ord. 339** Ordinance 339 of 2020 – borough fee for returned checks will be \$35.00. Motion: J. Peters, R. Ruzs. Unan.
- Return ck fee**
- Dumpster Day** Cost is appx. \$4,000. Need to get citizens to utilize large item pick up day. Tabled. Motion: J. Spatafore, J. Peters.
- Garbage rate** Raise garbage rates remains tabled till Sept. meeting.
- Bills** Bills were reviewed / approved. Motion: R. Ruzs, J. Spatafore.
- Zoning Rpt.** No report submitted.
- Mayor Rpt.** Police report reviewed.
- Exec. Session** Go to executive session at 8:00p.to discuss personnel & litigation issues. Motion: J. Spatafore, R. Ruzs.  
Return to regular session: Motion: R. Ruzs, J. Spatafore, Unanimous.  
No action taken.
- Adjourn** Adjournment at 8:48p. Motion: J. Spatafore, Ray Ruzs, Unanimous.

## **Council Meeting Minutes, September 14, 2020 Monthly Meeting**

### Pledge Roll Call

The meeting was called to order at 7:00p at the N. A. Vol. Fire Dept. by D. Acker, who led the Pledge of Allegiance.  
Roll Call: Present were: D. Acker, R. Ruzs, J. Peters, J. Spatafore.  
Also Present: S. Michael-Senate Eng., Solicitor J. Kelly. Absent: W. Campbell, Mayor Durandetto.

### Minutes

Review / Approve minutes from August 3, 2020 council meeting. Motion: J. Peters, J. Spatafore. Unanimous.

### Engineer's Report

-- Community Dev. Block Grant  
- ADA curb ramps on Acheson discussed, Borough will commit to 5K for sidewalk in front of the Valarena skating rink contingent on getting grant money. Motion: R. Ruzs, J. Peters. Unanimous.  
- Hickory Nut catch basin. Surveys complete and submitted to county.  
Pres. Acker publicly thanks Arlene McCoy & Tracy Miller for going door to door to get all surveys are completed.  
-- Dollar General Store –construction status reviewed.  
-- Annual MS4 report due Sept. 30.

### Streets Rpt.

-- Fire Dept. wants on Oct. 3<sup>rd</sup>, to close streets incl. Acheson & 17<sup>th</sup> as needed from 3p-8p for food truck rally.  
Motion: J. Peters, J. Spatafore. Unanimous.  
-- Continued repairs are ramp work, patching streets, line painting & vehicle maintenance.  
-- Playground being worked on, thus upper playground still closed.

### Citizens

-- Phyllis Speer – Shooting in the boro, ruts & property damage by neighbor. Solicitor advises exec. session topic.  
-- Jim Barclay – Fire Dept. Chinese auction donations. Food truck rally already addressed.  
-- Mac McMunn – Issues with Streets worker. Solicitor advises exec. session topic.  
-- Melissa Back – Winter meetings start of 6pm was discussed.  
-- Cochran Ave. abandoned cars.  
-- Clark Ave., J. Peters will follow up.

### EMS

-- EMS update and encourages residents to get flu shots.

### Old Business

House on Acheson  
R-Bar

-- Mr. Ruzs asks the public not to air issues on social media, please come to a meeting or contact him.  
-- House on Acheson - overgrown vegetation & junk on property. Citation by Kiski Twp. issued & is with magistrate.  
-- R-Bar- R. Ruzs spoke with Sgt. Dessel, owner Mr. Biro. There's nothing boro can do, this will be handled with the PA LCB, things with them are on hold due to Covid. Mr. Biro was invited to meeting to speak, did not attend.

Garbage Rates

-- Garbage company has raised with boro several times, boro hasn't raised rates on citizens. Rates will likely go up.

Ord. 340 Tap in Fees

Pass Ordinance 340 of 2020 – Sets tap-in fee to match MAWC at \$851.00. Motion: J. Peters, R. Ruzs. Unanimous

Ord. 341 Amended

Pass Ordinance 341 of 2020 – Open streets for Dollar General amended. Motion: R. Ruzs J. Peters. Unanimous

Dumpster Day

Dumpster day remains tabled. Cost is appx. \$4,500. Encouraged citizens to utilize large item pick up day.

Trick or Treat

Trick or Treat will be as usual on 10/31 from 6-8pm, to participate turn porch lights on as usual.

### Bills

Bills were reviewed / approved. Motion: R. Ruzs, J. Spatafore.

### Zoning Report

Zoning report reviewed & hours approved. Motion: R. Ruzs J. Peters.

### Mayor Report

None submitted.

### Exec. Session

Go to executive session at 8:42pm. to discuss personnel & litigation issues. Motion: R. Ruzs, J. Spatafore.  
Return to regular session at 9:40. Motion: R. Ruzs J. Peters. Action: Pay Streets worker's 2021 pension as statutorily required.

### Meetings @ 6pm

Starting winter meetings at 6:00pm was discussed and amenable to all present council members.

### Adjourn

Adjournment at 9:49p. Motion: J. Peters, Ray Ruzs, Unanimous.