

## **Council Meeting Minutes. Jan. 4, 2021 Monthly Meeting**

- Pledge  
Roll Call The meeting was called to order at 6:01p at the N. A. Vol. Fire Dept. by D. Acker, who led the Pledge of Allegiance.  
Roll Call: Present were: D. Acker, J. Peters, J. Spatafore.  
Also Present: S. Michael-Senate Eng., Solicitor J. Kelly. Absent: R. Rusz, W. Campbell, Mayor Durandetto.
- Exec. Session Go to executive session at 6:03p. Discuss litigation and personnel matters. Motion: J. Peters, J. Spatafore.  
Return to regular session at 6:40p. Motion: J. Peters, J. Spatafore. No action taken.
- Minutes Review / Approve minutes from Dec. 7, '20 council meeting & Dec. 21, '20 special mtg. Motion: J. Spatafore, J. Peters.
- Engineer's  
Report -- Reappoint Senate Engineering as the borough engineer. Motion: J. Spatafore, J. Peters.  
-- PennDOT Multimodal Grant application submitted, Spring 2021 decision.  
-- No paving planned. Tabled discussion of paving for a future meeting.  
-- Add web link for MS4 to our website to aid in compliance.
- Fire Hall  
Meetings -- Pay N.A. Vol. Fire Dept. \$500 for use of the hall in 2020 for meetings. Motion: J. Peters, J. Spatafore.  
NOTE: Meetings will now be held in the borough building moving forward. Motion: J. Spatafore, J. Peters.
- Streets Rpt. Down one man. Plowing and vehicle maintenance continue. Patching potholes.
- Citizens - Jim Barclay – Fire. Dept. food trucks monthly on 2<sup>nd</sup> Sat. from May to Oct., want to close same streets a last year.  
Motion: J. Peters, J. Spatafore.  
- Fire Dept will get books together to show monies fundraised in 2020 for borough match.  
- Pat Froncek – Spoke about Armstrong County leadership.  
- Don Riggle – Questions re: backhoe. Maintenance appointments not being kept. Is the tar buggy for sale?  
-- How is contract negotiation going? Solicitor informed him it's an ongoing process.  
- Kari Streib – Birch St. didn't get plowed.  
- Tim Stull – Peach St. didn't get plowed.
- Auditor Resign -- Accept resignation letter of auditor Marsha Dufour. Motion: J. Peters, J. Spatafore.
- Public Works Request by Mr. Spatafore to change name of Streets Dept. to Public Works Dept. Motion: J. Spatafore, J. Peters.
- UCC Rep. Designated Pat Froncek as borough UCC representative. No Appeals Board candidate available.
- Bills Vote to pay/approve financials as submitted. Motion: J. Spatafore, J. Peters. Unan.
- Zoning Rpt. None submitted.
- Mayor Rpt. None submitted.
- Adjourn Adjournment at 7:26p. Motion: J. Peters, J. Spatafore.

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**February Council Meeting Cancelled**

## Council Meeting Minutes. March 1, 2021 Monthly Meeting

- Pledge Roll Call The meeting was called to order at 6:00 pm at the N. A. Borough Building by D. Acker, who led the Pledge of Allegiance. Roll Call: Present were: D. Acker, R. Ruzs, J. Peters, J. Spatafore. Also Present: Mayor J. Durandetto S. Michael-Senate Eng., Solicitor J. Kelly, Borough Secretary E. Stitt, Absent: W. Campbell, Administrator T. Miller
- Minutes Review / Approve minutes from Jan. 4, 2021. There was no Feb. meeting. Motion: J. Spatafore, J. Peters - Unanimous.
- Engineer's Report
- Spring 2021 decisions are expected on the Community Development Block Grant and the PennDOT Multimodal Transportation Fund Grant
  - A link is established on the Borough website to the County/State stormwater educational websites.
  - PennDOT culvert replacement tentatively begins this spring and will continue through summer 2022. Road closure and closure of Roaring Run Trail can be expected, beginning in April.
  - The Floodplain Ordinance has been submitted to the PA Municipal League to verify compliance with PEMA standards.
- Public Works J. Peters reported mainly snow clearing being done.
- Auditors The need for new Auditors was discussed. Candace Hall volunteered. Motion to appoint Candace Hall made by J. Peters, seconded by J. Spatafore - Unanimous
- Deborah Gerardi was mentioned for Auditor, as she is running for the position.
- D. Beck ZHB Motion to reappoint Dana Beck to 5 years on the Zoning Hearing Board. Made by R. Ruzs, second J. Spatafore - Unan.
- Public Comments
- Discussion took place with Gene Burns, Susan Bell, Ted Faber, Karen Greggs, Sheila Tilson, and a Ms. Fulton regarding recent garbage fee increase and the policy against collecting trash in the alleys. Mr. Faber presented a petition protesting the new policy of requiring trash to be placed on the front streets rather than the alleys. D. Acker is to ask a representative from Shank to attend the next meeting, which will then be held at the Fire Hall.
- NAVFD Report -James Barclay presented the Financial report for the North Apollo Fire Department for 2020.
- D. Gerardi Auditor Appoint Deborah Gerardi Auditor for 1 year. Motion by R. Ruzs, J. Peters - Unanimous.
- Bills R. Ruzs noted that spending is being watched. Vote to pay/approve the financials as submitted. Motion by R. Ruzs, second by J. Peters - Unanimous.
- Police Report J. Durandetto gave the report of Kiski Township Police activities for January and February.
- Exec. Session
- Executive session to discuss personnel and litigation, motion by R. Ruzs, second J. Spatafore - Unanimous.
  - Return to regular session, motion by R. Ruzs, second by J. Spatafore - Unanimous.
  - Motion by R. Ruzs, J. Peters, to pay the pension fund MMOs in October when State funds come in -Unanimous.
- Beck Actions
- R. Ruzs reported two Loudermill hearings. Motion by R. Ruzs, second by J. Peters, to send Bill Beck a letter of reprimand. Unanimous.
  - Motion by R. Ruzs, second by J. Spatafore, to accept a one- day suspension without pay on March 10 for Bill Beck – Unanimous.
- Adjournment Adjournment was moved at 8:12 PM by R. Ruzs, second by J. Spatafore – Unanimous.

## **Council Meeting Minutes. April 5, 2021 Monthly Meeting**

<u>Pledge Roll Call</u>	The meeting was called to order at 6:00 pm at the NAVFD Fire Hall by D. Acker, who led the Pledge of Allegiance. Roll Call: Present were: D. Acker, R. Rusz, J. Peters, J. Spatafore. Also Present: S. Michael-Senate Eng., Solicitor J. Kelly. Absent: W. Campbell & Mayor Durandetto.
<u>Minutes</u>	Review / Approve minutes from March 1, 2021. Motion: J. Peters /R. Rusz - Unanimous.
<u>Engineer's Report</u>	- CDBG Block grant funding approved for – Hickory Nut Catch Basin \$5,984 & Acheson Ave. eight ADA Ramps \$51,491. We have till 2024 to spend the funding. - PennDOT Multimodal Transportation Fund Grant – no news yet. - A link is established on the Borough website to the County/State stormwater educational websites. - PennDOT culvert replacement begins Spring 2021 and will continue through summer 2022. Road closure and closure of Roaring Run Trail can be expected, beginning in April.
<u>Candidate Major</u>	Candidate Abby Major introduced herself. Boro does not endorse any particular candidate.
<u>Shank Waste &amp; Public Comments</u>	Mr. Vogel answered questions from residents. Some questions were re: collection in front street, not alleys. Pres. Acker explained that council tried to save as much as possible for resident's garbage bills.
<u>Public Works</u>	J. Peters reports street cleaning continues, rocks etc. and Spring prep work.
<u>Old Business</u>	R-Bar complaints call the police & PA-LCB 800-932-0602. Add this info to the website. Put the fireworks guidelines on the back of May (2 <sup>nd</sup> Qtr.) sewer bill.
<u>Dumpster Day</u>	Dumpster day tabled till May meeting.
<u>NAVFD Report</u>	Match NA Vol. Fire Dept. fundraiser income for 2020 of \$15,000 as allowed by the General Fund. Motion: R. Rusz, J. Spatafore.
<u>Bills</u>	Vote to pay/approve the financials as submitted. Motion by R. Rusz, second by J. Peters - Unanimous.
<u>Exec. Session</u>	Executive session to discuss personnel and litigation, motion by R. Rusz, second J. Spatafore - Unanimous. - Return to regular session, motion by R. Rusz, second by J. Peters - Unanimous. No Action Taken Pres. Acker mentions the American Rescue Fund plan the borough should receive \$118,740, details to follow.
<u>Police Report</u>	The police report was reviewed.
<u>Adjournment</u>	Adjournment was moved at 7:27pm by R. Rusz, second by J. Spatafore – Unanimous.

## **Council Meeting Minutes. May 3, 2021 Monthly Meeting**

### Pledge Roll Call

The meeting was called to order at 6:00 pm at the NA borough building by D. Acker, who led the Pledge of Allegiance.  
Roll Call: Present: D. Acker, R. Ruzs, J. Peters, J. Spatafore.  
Also Present: S. Michael-Senate Eng., Solicitor J. Kelly. Absent: W. Campbell & Mayor Durandetto.

### Minutes

Review / Approve minutes from April 5, 2021. Motion: R. Ruzs, J. Spatafore - Unanimous.

### Engineer's Report

- PennDOT Multimodal Transportation Fund Grant awarded boro \$84,538 to repave Oakwood Ave.
  - Borough match is \$36,000 Work could begin 2022.
- CDBG Block grant funding approved for – Hickory Nut Catch Basin \$5,984 & Acheson Ave. & ADA Ramps \$51,491. We have till 2024 to spend the funding.
- A link is established on the Borough website to the County/State stormwater educational websites.
- Mobile environmental display was discussed, no date chosen.
- PennDOT culvert replacement begins Spring 2021 and will continue through summer 2022.  
Road closure and closure of Roaring Run Trail can be expected, beginning in April.

### Public Works

J. Peters reports playgrounds are open, pothole patching continues & other necessary work.

### Old Business

- Sen. Pittman's office was contacted re: grant monies. We should keep line of communication open w/ his office.
- Only one complaint about garbage cans being returned to back of property. Please call Ray if you see a problem.
- Loose dogs were discussed. Contact Ray or boro office.

### Public Comments

Gene Burns asked about abandoned houses on 1315-17 Clark Alley.

### Liquid Fuels

Liquid fuels monies in the amount of \$44,200 have been received.

### Dumpster Day

Dumpster Day tabled till Autumn.

### Pole bldg rewired

Pole building needs rewired, not up to code.

### Mutual Aid

Mutual Aid agreement with Hyde Park Fire Dept. tabled.

### Beck Resigns

Mr. William Beck resigned his position as laborer. Direct any questions to Mr. Beck himself.

### Bills

Vote to pay/approve the financials as submitted. Motion by R. Ruzs, second by J. Peters - Unanimous.

### Police Report

The police report was reviewed.

### Adjournment

Adjournment was moved at 7:11pm. Motion: R. Ruzs, second by J. Peters – Unanimous.

## **Council Meeting Minutes. June 7, 2021 Monthly Meeting**

<u>Pledge Roll Call</u>	The meeting was called to order at 6:00 pm at the NA borough building by D. Acker, who led the Pledge of Allegiance. Roll Call: Present: D. Acker, R. Ruzs, J. Peters, J. Spatafore. Also Present: S. Michael-Senate Eng., Solicitor J. Kelly. Absent: W. Campbell & Mayor Durandetto.
<u>Minutes</u>	Review / Approve minutes from May 3, 2021. Motion: J. Peters, R. Ruzs - Unanimous.
<u>Engineer's Report</u>	-- PennDOT Multimodal Transportation Fund Grant meeting June 9 <sup>th</sup> , 2021. - Borough match is \$36,000 Work could begin 2022. -- CDBG Block grant applications due June 25 <sup>th</sup> , 2021. Permission given. - A link is established on the Borough website to the County/State stormwater educational websites. - Mobile environmental display was discussed, no date chosen. - PennDOT culvert replacement begins Spring 2021 and will continue through summer 2022. Road closures in various areas can be expected.
<u>Public Works</u>	J. Peters reports speed limit signs are going up; mowing & other summer maintenance continues.
<u>Old Business</u>	Meeting with AAS Debt Recovery was discussed re: procedure. Letter being sent to code violators, in particular, re: grass, weeds and abandoned properties was also discussed. Armstrong County Land Bank was discussed.
<u>Public Comments</u>	Gene Burns asked follow-up question about abandoned houses on 1315-17 Clark Alley. Melissa Back asked to have Ron Kerr Park on 13 <sup>th</sup> Street mowed. Pat Froncek again asked for the dangerous structure reports on various Pegtown properties. Rich Broadwater discussed the condition at 502 19 <sup>th</sup> Street.
<u>Mutual Aid b/w Fire Depts.</u>	Mutual Aid agreement b/w the fire departments of Hyde Park and North Apollo was approved. Motion: R. Ruzs, J. Spatafore. Unanimous.
<u>New Printer</u>	Vote - buy new printer, HP Laserjet Pro, for the borough office. Motion: R. Ruzs, J. Peters. Unanimous.
<u>Bid Threshold</u>	2021 bidding thresholds were reviewed. <ul style="list-style-type: none"><li>• &lt; \$11,500 = exempt,</li><li>• \$11,500 - \$21,300 = three written or phone quotes,</li><li>• &gt; \$21,300 must advertise for bids.</li></ul>
<u>Pole Building</u>	Rewire the pole building using Current Services. Motion: R. Ruzs, J. Peters. Unanimous.
<u>Bills</u>	Vote to pay/approve the financials as submitted. Motion: J. Peters / J. Spatafore - Unanimous.
<u>Exec. Session</u>	Go to executive session to discuss personnel matters: R. Ruzs, J. Spatafore. Return to regular session: R. Ruzs, J. Peters. Pay straight time to anyone for hours worked at a council meeting. R. Ruzs, J. Spatafore. Unanimous.
<u>Police Report</u>	No report was submitted.
<u>Adjournment</u>	Adjournment was moved at 7:42pm. Motion: R. Ruzs, second by J. Spatafore – Unanimous.

## Council Meeting Minutes. July 12, 2021 Monthly Meeting

- Pledge The meeting called to order at 6:04 pm at the NA borough building by D. Acker, who led the Pledge of Allegiance.
- Roll Call Roll Call: Present: D. Acker, R. Ruzs, J. Peters, J. Spatafore.  
Also Present: S. Michael-Senate Eng., Solicitor J. Kelly. Absent: W. Campbell & Mayor Durandetto.
- Minutes Review / Approve minutes from June 7, 2021. Motion: J. Spatafore, 2<sup>nd</sup> by J. Peters - Unanimous.
- Engineer's Report -- Armstrong County CDBG Grant for 5 new catch basins was submitted.  
-- PennDOT Culvert replacement closures continue.
- Public Works J. Peters reports pole building maintenance continues. Mowing, speed limit signs up, cold patch will go in alleys and & other necessary work.
- Old Business -- AAS Debt Recovery collections will change to all accounts over 90 days late. Amend collection routine and put note in August bill for collection starting with the November sewer recovery bill.  
No partial payments accepted in borough office. Motion: J. Spatafore, 2<sup>nd</sup> by J. Peters - Unanimous.  
-- The pole building was rewired by Current Services.  
-- Ordinance violation letters went out, with follow up citations by Kiski Twp. police.
- Public Comments -- J. Barclay discussed the Fire Dept. fundraising flyers will be going out via mail to the community.  
Gbg fee + -- Jeff Hines: discussed the extra garbage fee, blighted properties, Hickory Nut catch basin improvement project.  
Police Reports -- Melissa Back questioned: sump pump drainage, Kiski Twp. police monthly report. Tracy to send email  
Grass, sp. bump reminder.  
-- Elsie Kunkle – neighbor's grass is high, speed bump at end of driveway.
- Bills -- Vote to pay/approve the financials as submitted. Motion: J. Peters, J. Spatafore - Unanimous.
- Exec. Session  
Reg. Session Go to executive session at 7:24p to discuss personnel matters. Motion: R. Ruzs, 2<sup>nd</sup> J. Spatafore.  
Return to regular session at 7:53p. Motion: R. Ruzs, 2<sup>nd</sup> J. Spatafore.
- Union Contract Contract Negotiations done. A 3-year deal as of 7/12/21 for 3 part time employees.  
New Employee New Public Works employee Joseph Casella starts 7/13/21. Motion: J. Peters, 2<sup>nd</sup> J. Spatafore, Unanimous.  
Work Detail As of 7/13/21 there will be a work detail schedule for Public Works employees with follow-up by J. Peters.
- Res. 2 of 2021 -- Vote on Resolution 2 of 2021 naming Administrator Tracy Miller as Co-Chief Administrative Officer of the borough pension plan. Motion: J. Spatafore, 2<sup>nd</sup> R. Ruzs. Unanimous.
- County Aid App -- Vote on County Aid Application to supplement grant for Oakwood Ave. project.  
Motion: J. Peters, 2<sup>nd</sup> J. Spatafore. U.
- New Chair -- New office chair. Motion: R. Ruzs, 2<sup>nd</sup> J. Peters. Unanimous.  
Comcast Agmt. -- Solicitor to review Comcast Agreement. Tabled.  
Publish Agenda -- Sunshine law changes: Publishing of meeting agenda 24 hrs. before meeting was discussed.  
Bills to owners -- Discuss need for new ordinance requiring all bills the borough sends out go to property owner/landlord.  
Vote to advertise: Motion: R. Ruzs, 2<sup>nd</sup> J. Peters. Unanimous.
- Police Report None submitted.
- Zoning Report None submitted.
- Adjournment Adjournment was moved at 8:02pm. Motion: J. Spatafore, 2<sup>nd</sup> R. Ruzs – Unanimous.

## Council Meeting Minutes. August 2, 2021 Monthly Meeting

- Pledge  
Roll Call The meeting was called to order at 6:00 pm at the NA borough building by D. Acker, who led the Pledge of Allegiance.  
Roll Call: Present: D. Acker, R. Rusz, J. Peters, J. Spatafore.  
Also Present: Solicitor J. Kelly. Absent: S. Michael-Senate Eng., W. Campbell & Mayor Durandetto.
- Minutes Review / Approve minutes from July 12, 2021. Motion: J. Peters , J. Spatafore - Unanimous.
- Engineer's  
Report - PennDOT culvert replacement begins Spring 2021 and will continue through summer 2022.  
- Road closures are expected.
- Public Works --J. Peters reports pothole patching, mowing, spraying weeds & other necessary maintenance work.  
1. New employee is working out well. 2. Post office hump is being monitored. 3. Rocks in alley near skating rink.  
⑦ Need to hire a surveyor to find the right of way on Clark Ave. Was Oak Alley it switched to Clark Ave.  
-- Look for a paint machine for painting lines for crosswalks.
- Old Business Attorney fees were discussed. Solicitor meeting attendance was limited by last council, not current council.  
Attorney fees of \$40K incl. \$15K on contract negotiations + 7K on grievances, fact finder & hearings. Motion to addend these minutes by R. Rusz, & J. Peters, Unan. Attorney fees cited are not an exact amount but an approximation.  
Grass citations have been sent out.
- Public  
Comments -- J. Barclay from Fire Dept. spoke about their annual fundraiser.  
-- Gene Burns asked about Armstrong County abandoned houses, haven't heard from the county.  
How long can work trailer sit on a public street, cops will check on it. Cops can't go on property to check vehicles.  
-- Don Claypool re: tree on Jason Burns property and tree on his property.  
-- Ben Seevers – running for council as Libertarian. Discussed tree, can't have folks other than Public Works employees doing borough work and they are union members + a liability issue. He wants to privatize a lot of things.  
-- Deb Stewart & Joe Kerr– Discussed the neighbor's dog runs loose and bites people. Cops are limited by the law.
- Ord. 343 of 2021 1. Adopt Ordinance 343 of 2021 – All bills to owners/landlords. Motion: R. Rusz, J. Spatafore, Unan.  
Ord. 344 of 2021 2. Adopt Ordinance 344 of 2021 – No dumping on Borough property. Motion: R. Rusz, J. Spatafore, Unan.  
Ord. 345 of 2021 3. Vote to advertise Ordinance 345 of 2021 – Property Maintenance Ordinance. Motion: R. Rusz, J. Peters, Unan.  
Rescue Fund 4. American Rescue Fund account is created with \$62,853.86.  
Comcast Agree. 5. Vote to approve Comcast agreement, not an exclusive agreement. Motion: R. Rusz, J. Spatafore, Unan.  
Dumpster Day 6. Dumpster Day will be on Saturday, Sept. 18<sup>th</sup>. One at the pole building and one in Pegtown.  
Motion: R. Rusz, J. Peters, Unan.
- Bills Vote to pay/approve the financials as submitted. Motion by R. Rusz, J. Peters - Unanimous.
- Police Report The police report was reviewed and questions answered.
- Exec. Session  
Reg. meeting Go to Executive Session: 7:26p. Motion: R. Rusz, J. Peters, Unan.  
Return to regular session: 7:38p. Motion: R. Rusz, J.  
School property owner has paid all unpaid balance and lien. Draft property mgmt. ordinance will be reviewed.  
Change Administrator Tracy Miller's hours to 7:30 – 4:00pm. Office hours are 9-4pm. Motion: R. Rusz, J. Peters, Unan.
- Purple Dump Getting a clutch for the purple dump truck discussed.
- Adjournment Adjournment was moved at 7:44pm. Motion: R. Rusz, second by J. Peters – Unanimous.

## **Council Meeting Minutes, Sept. 13, 2021 Monthly Meeting**

<u>Pledge</u> <u>Roll Call</u>	The meeting was called to order at 6:00 pm at the NA borough building by D. Acker, who led the Pledge of Allegiance. Roll Call: Present: D. Acker, R. Ruzs, J. Peters, J. Spatafore. Also Present: Solicitor J. Kelly. Absent: S. Michael-Senate Eng., W. Campbell & Mayor Durandetto.
<u>Minutes</u>	Review / Approve minutes from August 2, 2021. With addendum by R. Ruzs. Motion: R. Ruzs, J. Peters, - Unanimous. Addendum = Old business – attorney fees quoted are approximated.
<u>Engineer's</u> <u>Report</u>	- Clark Ave. Right of Way scope of work submitted to surveyor. - MS4 report discussed & completed by Senate Engineering.
<u>Public Works</u>	-- Line painter was discussed. -- J. Peters reports pothole patching, mowing, spraying weeds & other necessary maintenance work. -- Alley repair continues. -- Truck inspections ensues.
<u>Old Business</u>	-- CDBG demographic surveys for Acheson & N. Ridge catch basins completed. Thank-you A. McCoy & T. Miller. -- List of properties with grass complaints discussed. Mr. Campbell complaint discussed, Mr. Ruzs asked him to attend the council meeting to get information he wants.
<u>Public</u> <u>Comments</u>	-- 1816 Acheson roof over pad & 1818 Acheson Ave. were discussed by the Zoning officer. Ms. Carol Ward at 1816 Acheson may have a potential zoning violation. Both parties are there with their surveys. Share info with each other, if no resolution, go to Zoning Hearing Board.
<u>Yak Diner</u> <u>Fire Dept. \$\$</u> <u>Ben Seevers</u>	-- Arlene McCoy moving the Yak to her property, she'll need to discuss with borough engineer. -- Fire Dept. had a good result on their fundraiser this year. -- Ben Seevers, Libertarian running for council, spoke shortly re: his stance on various topics.
<u>Dumpster Day</u> <u>Ord. 344 of 2021</u> <u>Ord. 345 of 2021</u> <u>Trick or Treat</u> <u>MMOs Tabled</u> <u>AAS Debt</u>	Dumpster Day will be on Saturday, Sept. 18 <sup>th</sup> . Adopt Ordinance 344 of 2021 – No dumping, had to re-advertise. Motion: R. Ruzs, J. Spatafore, Unan. Adopt Ordinance 345 of 2021 – Property Maintenance Ordinance. Motion: R. Ruzs, J. Spatafore, Unan. Vote to have Trick or Treat, 10/31 from 6:00-8:00. Vote to accept/pay Uniformed/Non-Uniformed Minimum Municipal Obligation for Pension Plan for 2021. Tabled. - Remind all that any Sewer Recovery account with a past due balance > 90 days will be turned over to AAS Debt Recovery for collection. NO PARTIAL PAYMENTS will be accepted in the borough office.
<u>PT Laborer</u>	Applications for part time laborer discussed.
<u>Bills</u>	Vote to pay/approve the financials as submitted. Motion by R. Ruzs, J. Peters - Unanimous.
<u>Police Report</u>	The police report was reviewed, and questions answered.
<u>Exec. Session</u> <u>Reg. meeting</u>	Go to Executive Session for personnel issue: 7:40p. Motion: R. Ruzs, J. Spatafore, Unan. Return to regular session: 8:05p. Motion: R. Ruzs, J. Peters. Unan.
<u>PT Laborer</u>	After interviews, vote to hire Greg Cooper as part time laborer. Motion: J. Spatafore, R. Ruzs, Unanimous.
<u>Adjournment</u>	Adjournment at 8:06pm. Motion: J. Spatafore, second by R. Ruzs– Unanimous.

## **Council Meeting Minutes. Oct. 4. 2021 Monthly Meeting**

- Pledge  
Roll Call      The meeting was called to order at 6:00 pm at the NA borough building by D. Acker, who led the Pledge of Allegiance.  
Roll Call: Present: D. Acker, R. Rusz, J. Peters. Also Present: Solicitor J. Kelly.  
Absent: S. Michael-Senate Eng., W. Campbell, J. Spatafore & Mayor Durandetto.
- Minutes      Review / Approve minutes from Oct. 4, 2021. Motion: J. Peters, R. Rusz - Unanimous.
- Engineer's  
Report      - MS4 report submitted by Senate Engineering.  
- Clark Ave. Right of Way, cost estimate for survey work provided.
- Public Works      -- J. Peters reports pothole patching, mowing, spraying weeds & other necessary maintenance work.  
-- Alley repair continues.
- Old Business      - Purple dump truck – frame has a hole, new clutch, shock mounts are weak.  
- New truck appx. \$30,000, price good through Spring 2022.  
- Suvey on Clark Ave. appx. \$6,800. Council will seek another estimate.  
- The police agreement with Kiski Twp. expires Dec. 31, 2021.
- Public  
Comments      -- Jim Barclay, NAVFD, reported a low hanging branch/tree over Hickory Nut Rd. Doesn't think semi's will be able to  
pass w/o knocking it down. Solicitor Kelly to send letter to utility companies to remove the branch/tree.  
R. Rusz will talk to Policeman Dessell re: speeding on Hickory Nut Rd.
- Ben Seevers      -- B. Seevers & A. Hreha, Libertarians running for council, spoke shortly re: his stance on various topics.
- Pension Plan  
AAS Debt      1. Voted to pay Min. Municipal Obligation for 2021 as directed by solicitor. R. Rusz, J. Peters. Unanimous.  
2. Remind all that any Sewer Recovery account with a past due balance > 90 days will be turned over to AAS  
Debt Recovery for collection. NO PARTIAL PAYMENTS will be accepted in the borough office.
- Bills      Vote to pay/approve the financials as submitted. Motion by R. Rusz, J. Peters - Unanimous.
- Police Report      The police report was reviewed, and questions answered.
- Adjournment      Adjournment at 7:34pm. Motion by R. Rusz, J. Peters - Unanimous.

## **Council Meeting Minutes Nov. 1, 2021 Monthly Meeting**

<u>Pledge Roll Call</u>	The meeting was called to order at 6:00 pm at the NA borough building by D. Acker, who led the Pledge of Allegiance. Roll Call: Present: D. Acker, R. Rusz, J. Spatafore. Also Present: Solicitor J. Kelly. Absent: S. Michael-Senate Eng., W. Campbell, J. Peters & Mayor Durandetto.
<u>Minutes</u>	Review / Approve minutes from Oct. 4, 2021. Motion: R. Rusz, J. Spatafore - Unanimous.
<u>Engineer's Report</u>	PennDOT is developing contract for Multimodal grant for Oakwood Ave. CDBG grant not approved for catch basins in North Ridge Dr. and Acheson Ave. / 20 <sup>th</sup> St.
<u>Public Works</u>	No report.
<u>Old Business</u>	- R. Rusz spoke re: Facebook and being misquoted. Asked citizens not to pay attention to info on Facebook. All necessary information is on the borough website. - Spoke re: buying a 2022 Ford pickup truck for \$29,000. Finance through FNB. Plow=\$5,000. Spreader=\$1,800.
<u>Public Comments</u>	Jeff Hines – Hickory Nut detour questions. Tara Bernat – social media question re: an interactive Facebook page.
<u>2022 Budget Ad 2022 Mtg Sched. Ad Tax Rate Ordinance</u>	Vote to advertise 2022 budget. Motion: R. Rusz, J. Spatafore - Unanimous. Vote to advertise 2022 meeting schedule. Motion: R. Rusz, J. Spatafore - Unanimous. Vote to advertise tax rate ordinance for 2022. Motion: R. Rusz, J. Spatafore - Unanimous.
<u>Draft Budget Police Contract</u>	Draft budget was reviewed. Police contract was discussed.
<u>Zoning Hearing Board</u>	D. Stankus & D. Stewart were appointed to the Zoning Hearing board to fill vacancies left by C. Rearick & V. Shaffer. Motion: R. Rusz, J. Spatafore. Unanimous.
<u>Handicap Spot</u>	Approved 1823 Wilson Ave, K. Gibbons request for a handicap parking spot in front of their house. Motion: R. Rusz, J. Spatafore – Unan.
<u>Executive Session</u>	Go to Executive Session at 7:04p to discuss personnel issue. Motion: R. Rusz, J. Spatafore - Unanimous. Return to regular session: 7:20p, Motion: R. Rusz, J. Spatafore - Unanimous. No action taken.
<u>Bills</u>	Vote to pay/approve the financials as submitted. Motion by R. Rusz, J. Spatafore - Unanimous.
<u>Police Report</u>	The police report was reviewed, and questions answered.
<u>Adjournment</u>	Adjournment at 7:22pm. Motion: R. Rusz, J. Spatafore - Unanimous.

## Council Meeting Minutes Dec. 6, 2021

<u>Pledge Roll Call</u>	The meeting was called to order at 6:00 pm at the NA borough building by D. Acker, who led the Pledge of Allegiance. Roll Call: Present: D. Acker, R. Ruzs, J. Spatafore. Also Present: Solicitor J. Kelly. Absent: S. Michael-Senate Eng., W. Campbell, J. Peters & Mayor Durandetto.
<u>Minutes</u>	Review / Approve minutes from Nov 1, 2021. Motion: R. Ruzs, J. Spatafore - Unanimous.
<u>Engineer's Report</u>	PennDOT is developing contract for Multimodal grant for Oakwood Ave.
<u>Public Works</u>	Cold patch, cleaning garages, Tree on Clark Ave. on hold, 2 public works employees out with Covid.
<u>Old Business</u>	New Ordinance letters sent to 5 properties from a list of 33 names. Police contract fees discussed. Raise of 5% each year from 2022-2024, due to 24/7 coverage, and new hires.
<u>Public Comments</u>	A. McCoy – requesting N. Apollo become co-permitee. P. Froncek – procedure to disconnect from sewer system. T. Bernat – Does council have any association with the events committee? No, they don't. W. Beck – Junk vehicle ordinance enforcement question.
<u>2022 MMOs</u>	Adopt 2022 Minimum Municipal Obligation (pensions) uniform & non-uniform. Late adoption due to receiving forms late. Motion: R. Ruzs, J. Spatafore - Unanimous.
<u>Time Clocks</u>	Vote to buy two new time clocks. Motion: R. Ruzs, J. Spatafore - Unanimous.
<u>Pay rate</u>	Discuss borough administrator pay raise. Acker votes to table. R. Ruzs, J. Spatafore vote to go to exec. session.
<u>New Truck</u>	Vote on buying a new truck, plow, & salt spreader and how to finance. Motion: R. Ruzs, J. Spatafore - Unanimous.
<u>Liq. Fuels Audit</u>	Liquid Fuels audit complete, had satisfactory outcome.
<u>LED St. Lites</u>	Handout - West Penn Power LED Conversion Street Lighting and Energy Savings Program.
<u>Executive Session</u>	Exec. Session to discuss personnel matters at 7:25p. Motion: R. Ruzs, J. Spatafore - Unanimous. Return to reg. meeting at 7:37p. Motion: Motion: R. Ruzs, J. Spatafore - Unanimous. Action taken: Vote to give borough administrator 3% raise to \$15.91/hr. Motion: Motion: R. Ruzs, J. Spatafore - Unanimous.
<u>Bills</u>	Vote to pay/approve the financials as submitted. Motion by R. Ruzs, J. Spatafore - Unanimous.
<u>Police Report</u>	No report submitted before meeting.
<u>Adjournment</u>	Adjournment at 7:40pm. Motion: R. Ruzs, J. Spatafore - Unanimous.

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## **Council Special Meeting Minutes Dec. 13, 2021**

Pledge  
Roll Call

The meeting was called to order at 6:00 pm at the NA borough building by D. Acker, who led the Pledge of Allegiance.

Roll Call: Present: D. Acker, R. Ruz, J. Peters, J. Spatafore. Absent: W. Campbell, & Mayor Durandetto.

Public -  
Comments

- P. Froncek – Re: Dangerous structures report questions.
- J. Smith – NA Event Comm. – request permission to close Acheson from 17<sup>th</sup>– 18<sup>th</sup> for St. Patty’s Day Block Party. Put on Jan. town hall info on Jan. garbage bill. Add NAERC to agenda.
- A. McCoy – Info re: being a co-permittee with N. Apollo to allow for Dolly’s Diner parking lot on boro property. Motion: R. Ruz, J. Spatafore, Unanimous.

2022 budget

Adopt to the 2022 budget. Motion: R. Ruz, J. Peters, Unanimous.

2022 mtg sched.

Adopt the 2022 meeting schedule. Motion: J. Peters, J. Spatafore, Unanimous.

Tax rate ord.

Adopt Ordinance 346 of 2021 - No change in the tax rate of 12.09 mills. Motion: R. Ruz, J. Spatafore, Unanimous.

Vote to have Armstrong County print tax statements as per usual. Motion: R. Ruz, J. Peters, Unanimous.

Police Contract expires 12/31/21. Needed action &/or vote to be taken. Motion: R. Ruz, J. Spatafore, Unanimous.

Vote to apply to be a co-permittee with Arlene McCoy, See attached PennDOT form.

Motion: R. Ruz, J. Spatafore, Unanimous.

New Truck-no go

Ford quit making the 2022 F-250 so the new truck is a no-go.

Adjournment

Adjourn: 7:04p. Motion: Motion: R. Ruz, J. Spatafore, Unanimous.

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## **Council Special Meeting Minutes Dec. 27, 2021**

Pledge  
Roll Call

The meeting was called to order at 6:00 pm at the NA borough building by D. Acker, who led the Pledge of Allegiance.

Roll Call: Present: D. Acker, R. Ruz, J. Peters, J. Spatafore. Absent: W. Campbell, & Mayor Durandetto.

Public Comm.

None.

Police Contract

Police contract overrule vote after mayoral veto. Motion: R. Ruz, J. Peters, Unanimous.

MMOs new #s

Vote to pay police MMOs with new figures for Wilmot. Motion: R. Ruz, J. Peters, Unanimous.

Adjournment

Adjourn: 6:05p. Motion: Motion: R. Ruz, J. Spatafore, Unanimous.

## January 3, 2022 Reorganization Meeting & Monthly Council Meeting

- Pledge  
Oath  
Roll Call      The meeting was called to order at 6:00p in the conference room of the municipal building by Mayor Kilgore, who led the Pledge of Allegiance. D. Riggle & D. McMunn were given the oath of office by the mayor.  
Roll Call: Present: R. Rusz, J. Peters, D. Riggle, R. McMunn, B. Seevers, Admin. T. Miller,  
Also Present: S. Michael-Senate Eng., Solicitor J. Kelly. Absent: Mayor Kilgore.
- Reorg. Mtg.      Note: Newly elected councilmen B. Seevers was given the Oath of Office prior to this meeting.  
- Mayor asks for nominations for Council President: Ray Rusz nominated by J. Peters. Motion: 5=Aye, 0=Nay  
- Mayor asks for nominations for V. President: Don. Riggle nominated by J. Peters. 5=Aye, 0=Nay  
- Mayor asks for nominations for Pres. Pro-Temp. Joe Peters nominated by R. Rusz. Motion: 5=Aye, 0=Nay  
- Chairman of Vacancy Board: Andrew Hreha nominated by B. Seevers. Motion: 5=Aye, 0=Nay  
- Reappoint J. Favero as Zoning Hearing Board. Motion: 5=Aye, 0=Nay  
- Reappoint Solicitor as Meyer & Darragh- Motion: 5=Aye, 0=Nay  
- Reappoint Engineer as Senate Engineering- Motion: 5=Aye, 0=Nay  
- Reappoint Bureau Veritas as Building Inspector- Motion: 5=Aye, 0=Nay  
- Assign one new bank signatories (along with T. Miller & E. Stitt). Assigned = J. Peters. Motion: 5=Aye, 0=Nay
- Minutes      Review & approve minutes from Dec. 6 mtg. & Dec. 13 & 27 special meetings. Motion: D. Riggle, B. Seevers.
- Engineer's Report      Grants: 1. PennDOT Multimodal grant for Oakwood Ave. in process with PennDOT. Match is appx. \$40K.  
2. CDBG grant with county for Hickory Nut Rd. catch basin & Acheson Ave. ADA ramps. Some in-kind work can be done by public works employees. Matching is appx. \$1,500.  
-- Yak Diner relocation must comply with N. Apollo Stormwater Mgmt. ordinance.  
-- P. Froncek asks about 2016 dangerous structures report.
- Citizens      Ms. Greggs asks about meeting minutes. R. Rusz told, and Ms. Greggs & Mr. Froncek agreed, we will give Dec. meeting audio, not January because minutes aren't approved yet, & we are not required to keep the recordings.
- NAERC      Can't bypass public drinking ordinance for their proposed St. Patty's Day event. Must get approval from all residents in the affected area to move forward.
- Streets Rpt.      Inventory the Streets Dept. tools & equipment. Pole building was cleaned. New cold patch was obtained. Any work needs done call Mr. Peters.
- Old Business      Discussed reason for 12/27/21 special meeting and the police contract to overrule Mayor Durandetto's veto.
- New Business      -- Need two new auditor appointed.  
-- Put info re: NAERC town hall on Jan. garbage bill.  
-- Sign CDBG agreement with the county for 2020 projects: ADA ramps and Hickory Nut Catch Basins.
- Mayor Rpt.      Police report reviewed.
- Bills      Vote to pay bills as submitted. Motion: D. Riggle, R. McMunn, U.
- Zoning Rpt.      No report submitted.
- Adjourn      Adjournment at 6:55pm. Motion: J. Peters, R. McMunn.

## **Council Meeting Minutes, February 7, 2022 Monthly Meeting**

- Pledge** The meeting was called to order at 6:00p in the conference room of the municipal building by council president R. Rusz, who led the Pledge of Allegiance.
- Roll Call** Roll Call: Present: R. Rusz, J. Peters, D. Riggle, R. McMunn, B. Seevers, Mayor Kilgore, Admin. T. Miller, Also Present: Solicitor J. Kelly. .
- Minutes** Review & approve minutes from Jan. 3, 2022 reorganization & monthly council meetings.  
Motion: B. Seevers, J. Peters, Unanimous.
- Engineer's Report** Grants: 1. PennDOT Multimodal grant for Oakwood Ave. in process with PennDOT.  
2. CDBG grant with county for Hickory Nut Rd. catch basin & Acheson Ave. ADA ramps. Some in-kind work can be done by public works employees. Matching is appx. \$1,500.  
-- Yak Diner relocation must comply with N. Apollo Stormwater Mgmt. ordinance.
- Citizens** -- Mr. Froncek question re: audio retention. Mr. Froncek was informed we will no longer record meetings. Public is welcome to record meetings on their own.  
-- Mr. Jim Barclay, NAVFD, requests salt in front of fire hall garage doors when needed.
- Streets Rpt.** -- Street cleaning continues to move the piles of snow.  
-- Purple dump truck blew a head gasket.  
-- Auger salt spreader will be needed for new truck.
- Old Business** No old business.
- New Business** -- Tabled signing of the CDBG 2020 Agreement for ADA ramps on Acheson Ave. & Hickory Nut catch basins.  
-- Vote that borough will not keep meeting recordings past the time when minutes are approved at next meeting.  
Motion: D. Riggle, J. Peters.  
-- Vote to pay Uniformed MMO pension fund in October after receive state aid. Motion: D. Riggle, J. Peters.  
-- Joe Estermyer will perform 2021 audit, in lieu of no elected auditors. Motion: J. Peters, D. Riggle  
-- Need to appoint UCC representative and Appeal Board candidate for Armstrong County Planning & Development.  
P. Froncek will remain the UCC representative. Motion: D. Riggle, B. Seevers. Unanimous.  
-- Reappoint A. McCoy to another 5 yr. term on Zoning Hearing Bd. Ending 2027. Motion: D. Riggle, J. Peters. U.  
-- Raise Zoning Hearing Bd. Fee from \$700 to \$1500. B. Seevers, J. Peters. U.  
-- Voted to buy new Ram dump truck with \$30,000 down and \$31,000 on a 5 yr. lease & new salt spreader.  
Motion: D. Riggle, J. Peters. Unan.
- Mayor Rpt.** The police report was reviewed.
- Bills** Financials/expenses reviewed and approved. Motion: B. Seevers, J. Peters.
- Zoning Rpt.** No report submitted.
- Exec Session** Go to executive session to discuss personnel/litigation matters. Motion: J. Peters, R. McMunn.  
Return to regular session: D. Riggle, J. Peters. No action taken.
- Adjourn** Adjournment at 7:14pm. Motion: B. Seevers, R. McMunn

## Council Meeting Minutes, March 7, 2022 Monthly Meeting

- Pledge The meeting was called to order at 6:00p in the conference room of the municipal building by council president R. Rusz, who led the Pledge of Allegiance.
- Roll Call Roll Call: Present: R. Rusz, J. Peters, R. McMunn, B. Seevers, Mayor Kilgore, Admin. T. Miller, Also Present: S. Michael-Senate Eng. Absent were D. Riggle, Solicitor J. Kelly.
- Minutes Review & approve minutes from the February 7, 2022 monthly meeting. Motion: R. McMunn, J. Peters.
- Engineer's Report Statewide Local Share Account Grant reviewed and resolution voted on & signed. Motion by J. Peters, R. McMunn
- Citizens
- Dolly McCoy discussed and submitted the stormwater management plan and zoning permit for Dolly's Diner.
  - Jim Barclay - people parking in front of the fire hall doors. J. Peters is to follow up with a sign.
  - P. Froncek - tri-axle truck on small streets in Pegtown.
  - Donna Casella – veterans' flags on poles in town
- Public Works For any street issues, do not post on Facebook, call 911 or the Police. Call Councilman J. Peters directly on his cell 724-664-7372
- Old Business
- Per Council discussion, Joe Estermyer was appointed Auditor for the 2021 Audit.
  - There will be no St. Patrick's Day block party.
- New Business
- Discussion regarding the CDBG 2022 cooperation agreement for ADA ramps and sidewalk for Acheson Avenue and the catch basin on Hickory Nut Road. Motion to reject by B. Seevers, J. Peters. R. Rusz abstained.
  - Discussion about the purchase of a salt spreader from Wagner Truck Equipment for the red Ford truck. Motion to purchase by J. Peters, R. McMunn.
  - Vote to accept the Tax Exoneration list for 2021 Taxes. Motion by R. McMunn, J. Peters. B. Seevers-Nay.
  - Discussion regarding the Local Share Account Statewide Guidelines.
  - Vote to elect the "standard allowance" for the American Rescue Funds. Motion by J. Peters, R. McMunn.
- Mayor Rpt. No report submitted.
- Bills Expenses and finances were reviewed and accepted. Motion by J. Peters, R. McMunn.
- Zoning Rpt. Zoning Report was reviewed and accepted. Motion by R. McMunn, B. Seevers.
- Adjourn Motion to adjourn, B. Seevers, R. McMunn. 7:25 PM.
-

## **Council Meeting Minutes. April 4, 2022 Monthly Meeting**

- Pledge The meeting was called to order at 6:00p in the conference room of the municipal building by council president R. Rusz, who led the Pledge of Allegiance.
- Roll Call Roll Call: Present: R. Rusz, J. Peters, B. Seevers, Mayor Kilgore, Admin. T. Miller, Also Present: S. Michael-Senate Eng., Solicitor Jason Kelly. Absent: R. McMunn.
- Minutes Review & approve minutes from the March 7, 2022 monthly meeting. Motion: B. Seevers, J. Peters.
- Engineer's Report Statewide Local Share Account Grant application submitted CDBG grant 2022 due May 13, 2022. Catch basins on Stoops Ct. – CDBG &/or ARPA fund monies can be used on this project.
- Public Wks. Patching potholes, vehicle maintenance, other annual spring-cleaning activities continue.
- Citizens
- Kathy Heilman, Arm. Cou. Dept. of Planning & Dev. Discussed the 2020 CDBG grant.
  - Bob Knell 1911 Moore Ave. – questioned what he thought to be a suspicious gas co. employee.
  - Jim Barclay – 1909 Moore Ave. – questioned the CDBG grant voted down and why.
  - T. Dessell, Kiski Twp. officer discussed the R-Bar opening. Despite talking with LCB & it being a nuisance bar. Mr. Dessell also gave us a non-emergency 911 #, which is 724-548-5105, which will be added to boro website.
- Old Business There is no old business.
- New Business
- Council voted to grant permission for collection of fees, delinquent or otherwise, by KVVPCA from boro residents.
  - Council tabled, till May, the MAWC proposal, to use ARPA funds on joint projects re: water line replacement.
  - Council tabled, till May, the discussion & voting on what to do with purple dump truck.
- Mayor Rpt. Police report was reviewed.
- Bills Expenses and finances were reviewed and accepted. Motion by B. Seevers, D. Riggle.
- Zoning Rpt. None submitted.
- Exec Sess. Go to executive session at 6:55p. Motion: J. Peters, B. Seevers. Return to regular session at 7:14p. Motion: D. Riggle, B. Seevers.
- Adjourn Adjournment at 7:15p. Motion: J. Peters, B. Seevers.

## **Council Meeting Minutes. May 2, 2022 Monthly Meeting**

- Pledge** The meeting was called to order at 6:00p in the conference room of the municipal building by council president R. Rusz, who led the Pledge of Allegiance.
- Roll Call** Roll Call: Present: R. Rusz, D. Riggle, J. Peters, R. McMunn, B. Seevers, Mayor Kilgore, Admin. T. Miller, Also Present: Solicitor Jason Kelly. Absent: Engineer Shane Michaels
- Minutes** Review & approve minutes from the May 2, 2022 monthly meeting. Motion: D. Riggle, B. Seevers.
- Engineer's Report** Catch basins on Stoops Ct. – CDBG &/or ARPA fund monies can be used on this project. Est. cost = \$79K.  
Storm drainage pipe near Dogwood Dr. and Stoops Ct. Est. cost = \$14K
- Public Works** Parking sign at fire hall was discussed, mowing, cleaning around town, put stone in alleys as needed. Usual summer maintenance.
- Citizens** -- Jim Barclay discussed properties that pose a danger.  
-- Patrick Thoma – spoke re: paper street Park Ave. and Stoops Ct. and potentiality of borough vacating Park Ave.
- Old Business** Please don't put police issues on Facebook. Please call 911 or 911 non-emergency # 724-548-5105.
- New Business** -- Kathy Heilman from Arm. Cou. Community Development re: CDBG 2020 Agreement that was previously voted down. Hickory Nut catch basin and ADA ramps/sidewalk on Acheson.  
Vote to accept grant monies. 1 nay by B. Seevers.  
-- Stoops Ct. catch basin discussion tabled till June meeting.  
-- Pension Plan-Convert non-uniform pension plan to annuity. Motion: J. Peters. R. McMunn. 5-0  
-- Purple dump – discussed sale using Muncibid. Motion: B. Seevers / J. Peters. Seevers, Riggle, Stitt to be contacted for Muncibid. Resolution to follow.  
-- Dumpster Day discussion was tabled till June meeting.  
-- B. Seever's ordinance discussion for public alcohol consumption, tabled till June meeting.  
-- New front loader. J. Peters/ R. Rusz to follow-up.  
-- Cement block bin for salt in borough garage discussed, J. Peters to follow-up.
- Mayor Rpt.** Police report was reviewed.
- Bills** Expenses and finances were reviewed and accepted. Motion: D. Riggle, R. McMunn.
- Zoning Rpt.** Zoning report/hours reviewed and approved. Motion: B. Seevers, D. Riggle.
- Exec Sess.** Go to executive session at 6:54p. Motion: B. Seevers, D. Riggle.  
Return to regular session at 7:11p. Motion: B. Seevers, J. Peters. No action taken.
- Adjourn** Adjournment at 7:12p. Motion: D. Riggle, R. McMunn.

## Council Meeting Minutes - June 6, 2022 Monthly Meeting

- Pledge The meeting was called to order at 6:00p in the conference room of the municipal building by council president R. Rusz, who led the Pledge of Allegiance.
- Roll Call Roll Call: Present: R. Rusz, D. Riggle, J. Peters, R. McMunn, B. Seevers, Mayor Kilgore, Admin. T. Miller, Also Present: Solicitor Jason Kelly. Absent: Engineer Shane Michaels
- Minutes Review & approve minutes from the June 6, 2022, monthly meeting. Motion: B. Seevers , D. Riggle.
- Engineer's Report Have Shane move forward with CDBG items. Motion: J. Peters/ D. Riggle.  
Tabled till July meeting:  
Catch basins on Stoops Ct. – CDBG &/or ARPA fund monies can be used on this project. Est. cost = \$79K.  
Storm drainage pipe near Dogwood Dr. and Stoops Ct. Est. cost = \$14K.
- Public Works Parking sign at fire hall was discussed, mowing, cleaning around town, put stone in alleys as needed. Usual summer maintenance.
- Citizens  
-- John D. Williams discussed Community Service hours.  
-- Gene Burns, discussed condition at 1315 -1319 Clark Ave.  
-- Wendy Baker- question re: tree/brush disposal. Informed her-can't throw over the hill, it could slide down into Apollo.  
-- Sheila Tilson & Delia Fulton– discussed condition at 1820 Moore Ave.  
-- Jim Barclay – People are parking in front of fire hall at red painted curb, citizens urged not to do that.  
B. Seevers apologized for wrongfully accusing J. Barclay/Fire Dept.
- Old Business None.
- Items Discussed
1. Dumpster Day will be Sat., Sept. 24<sup>th</sup> from 10a to 6:00p. at the Mid-Towne Plaza.  
(Plaza where Salvation Army is located) Motion: B. Seevers, J. Peters.
  2. Vote to take need action to complete sale of purple dump truck. Bid accepted = \$4,100.00. Transfer title, R. Rusz sign transfer and verify funds. Motion: B. Seevers, R. McMunn.
  3. Stoops Court catch basins & drains tabled till next meeting.
  4. B. Seevers ordinance options for public alcohol consumption tabled till next meeting.
  5. New ordinance to replace Ord. 310 of 2012 for stop signs was tabled till next meeting.
- Mayor Rpt. The police report was reviewed.
- Bills Expenses and finances were reviewed and accepted. Motion: B. Seevers, R. McMunn.
- Zoning Rpt. None submitted.
- Adjourn Adjournment at 7:33p. Motion: B. Seevers, J. Peters.

## **Council Meeting Minutes – July 11, 2022 Monthly Meeting**

- Pledge** The meeting was called to order at 6:00p in the conference room of the municipal building by council president R. Rusz, who led the Pledge of Allegiance.
- Roll Call** Roll Call: Present: R. Rusz, D. Riggle, J. Peters, R. McMunn, B. Seevers, Mayor Kilgore, Admin. T. Miller, Also Present: Solicitor Jason Kelly. Absent: Engineer Shane Michaels
- Exec. Session** Go to Exec. Session at 6:02pm to discuss Police Dept. contract. Motion: D. Riggle, J. Peters.  
Return to reg. session: 6:17pm. Motion: D. Riggle, J. Peters.  
North Apollo borough will accept State Police coverage for the time being. Solicitor to send letter to Kiski Twp. requesting a meeting with the twp. Mayor Kilgore will attend the Kiski Twp. meeting on 7/13/22.  
Vote to send letter requesting meeting with Kiski Twp. Motion: J. Peters, B. Seevers 5-0
- Minutes** Review & approve minutes from the June 6, 2022 monthly meeting, with proposed change by B. Seevers.  
Motion: D. Riggle, J. Peters.
- Engineer's Report** -- Engineer S. Michael to move forward with the Dirt, Gravel & Low Volume Roads (DGLVR) grant.  
Motion: R. McMunn, B. Seevers.  
-- Storm drainage pipe near Dogwood Dr. and Stoops Ct. Est. cost = \$14K
- Public Works** Mowing, cleaning around town, put stone in alleys as needed. Usual summer maintenance.
- Citizens** -- M. Beck – discussed trees on property behind her garage growing into the street.  
-- P. Froncek – question re: dangerous structure report & police involvement.  
-- S. Tilson – question re: ordinance relating to swimming pool.  
-- C. Kerr, Fire Chief – discussed burning of debris once the Hunt properties in Pegtown are razed.  
Also discussed was the usage of fire hydrants.
- Old Business** No old business.
- New Business** 1. Resignation letter from former Kiski Twp. Officer in Charge, T. Dessell, was read.  
2. After research by B. Seevers and discussion with council, audible opinion was that N. Apollo will not join the Armstrong County Land Bank.  
3. Stoops Court catch basins & drains were discussed. Engineer will move forward with the project for drains.  
Motion: R. McMunn, B. Seevers.  
4. Solicitor to create ordinance to switch from elected auditor so an appointed auditor – J. Estermeyer.  
Motion: D. Riggle, B. Seevers.  
5. With fire dept., council will seek to locate a fire pit property.  
6. Advertise lien for del. properties. Motion: 4-1, B. Seevers objection.
- Mayor Rpt.** Police report was reviewed.
- Bills** Expenses and finances were reviewed and accepted. Motion: B. Seevers, R. McMunn.
- Zoning Rpt.** None Submitted
- Adjourn** Adjournment at 8:15p. Motion: J. Peters, R. McMunn.

## **Council Meeting Minutes – August 1, 2022 Monthly Meeting**

- Pledge** The meeting was called to order at 6:00p in the conference room of the municipal building by council president R. Rusz, who led the Pledge of Allegiance.
- Roll Call** Roll Call: Present: R. Rusz, D. Riggle, J. Peters, B. Seevers, Mayor Kilgore, Admin. T. Miller, Also Present: Solicitor Jason Kelly. Absent: R. McMunn, Engineer Shane Michaels
- Minutes** Review & approve minutes from the July 11, 2022 monthly meeting, with proposed change by B. Seevers. Motion: J. Peters, B. Seevers.
- Engineer's Report** -- Storm drainage pipe near Dogwood Dr. and Stoops Ct. Work to begin mid-August.  
-- Gregg Smith, PennDOT, will apply for Dirt, Gravel & Low Volume Roads (DGLVR) grant for borough.
- Public Works** Prep & painting of curbs and crosswalks commencing. Usual summer maintenance, mowing cleaning, etc. Catalytic converter was stolen from the red dump truck. Police report attached.
- Citizens** -- C. Kennedy – spoke re: rental properties.  
-- J. Barclay – reminded all that annual Fire Dept. fundraiser to begin soon.
- Old Business** None
- Items of Action**
1. Adopted Ordinance 347 of 2022 to have an appointed auditor, not elected auditors. Motion: B. Seevers, D. Riggle.
  2. Stoops Court catch basins & drains were discussed.
  3. B. Seevers draft ordinance to replace Ord. 310 of 2012 re: alcohol consumption at outdoor events vote did not pass. Vote: B. Seevers-aye. Nay – mjmj---D. Riggle, J. Peters, R. Rusz.
  4. Stop sign ordinance to replace Ord. 310 of 2012. Tabled.
  5. Move forward with Aug. 2 meeting with Kiski Twp. to discuss police coverage.
  6. Special meeting on Aug. 4, at boro bldg. at 6:00p to discuss follow up from Aug. 2<sup>nd</sup> meeting w/ Kiski Twp.
  7. Updated EOP Manual, signed resolution & promulgation. Motion: B. Seevers, D. Riggle.
- Mayor Rpt.** Police report was reviewed.
- Bills** Expenses and finances were reviewed and accepted. Motion: B. Seevers, J. Peters.
- Zoning Rpt.** Zoning report was reviewed. Motion: B. Seevers, D. Riggle.
- Exec. Session** Go to Exec. Session to discuss litigation/personnel matters at 7:13p: Motion: B. Seevers, J. Peters.  
Return to regular session at 7:40p. Motion: D. Riggle, B. Seevers. No action taken.
- Adjourn** Adjournment at 7.41p. Motion: J. Peters, B. Seevers.

## Council Meeting Minutes – September 12, 2022 Monthly Meeting

The meeting was called to order at 6:01p in the conference room of the municipal building by council president R. Rusz, who led the Pledge of Allegiance.

### Pledge

Roll Call: Present: R. Rusz, D. Riggle, J. Peters, B. Seevers, R. McMunn, Mayor Kilgore, Admin. T. Miller, Also Present: Solicitor Jason Kelly. Absent: Engineer Shane Michael.

### Roll Call

Review & approve minutes from Aug. 1 monthly meeting & Aug. 4<sup>th</sup> 2022 special meeting, with proposed change by B. Seevers. Motion: D. Riggle, B. Seevers.

### Minutes

- Storm drainage pipe near Dogwood Dr. and Stoops Ct. Work to continue.
- Grant applications submitted for Dirt, Gravel & Low Volume Roads grant program for storm water drainage on Stoops Ct.
- Special Meeting 9/15/22 @ 6:00p at borough building to vote on work to be done @ Stoops Ct. stormwater pipe replacement.

### Engineer's Report

Alley patching, water diversion, summer maintenance, mowing cleaning, etc.  
Citizen report on broken pipe at Stoops Ct. retention pond. Public work to check it out.

### Public Works

- No citizens signed in to speak.

### Citizens

- B. Seevers had question about catalytic converter theft and Shafer's automotive's insurance coverage.  
D. Riggle to follow-up.

### Old Business

7. Annual MS-4 Report for 2021 from Engineer, signed.
8. Uniformed & Non-Uniformed Minimum Municipal Obligation for Pension Plan for 2023 were voted to turn into an annuity and funds from one plan may be used to cover shortfall for the other plan. Motion: D. Riggle, B. Seevers.
9. Fire Dept. Fundraiser – Voted to pay fundraiser match up to \$15K for 2021, boro office just received the paperwork. Motion: J. Peters. R. McMunn.
10. Buyout contract for Cintas Uniforms for Public Works = \$5,191.88. Motion: B. Seevers, D. Riggle, Unan.
11. Council was notified that American Rescue monies should be arriving next week. Appx. \$62,000.
12. Tabled. Review/refine garbage specs for October vote to advertise.
13. Voted to buy new computer for borough office, current computer is over 10 years old. Motion: R. McMunn, J. Peters. Unan. save B. Seevers.
14. Discussed Kiski Twp. police dept. See executive session note.
15. Tabled. Occupancy inspections for rental properties.
16. Tabled. Dress code for Public Works employees.

Police report was not submitted. Mayor discussed an email scan w/ her name attached. Kiski Twp./FBI to research.

### Mayor Rpt.

Expenses and finances were reviewed and accepted. Motion: J. Peters, B. Seevers.

### Bills

None submitted.

### Zoning Rpt.

Go to Exec. Session to discuss litigation/personnel matters at 7:20p: Motion: J. Peters , B. Seevers.  
Return to regular session at 7:42p. Motion: J. Peters, R. McMunn.

### Exec. Session

North Apollo Borough council will give Kiski Twp. more time to get their police dept. fully staffed.  
Motion: D. Riggle, J. Peters.

### R. Rusz take leave.

Council President R. Rusz announced that he will be taking a leave of absence as president. He will still sign checks, attend meetings when able & act as consultant. VP D. Riggle will run council meetings temporarily.

### Adjourn

Adjournment at 8:07p. Motion: J. Peters, R. McMunn.

## **September 15, 2022 Special Meeting Minutes**

Pledge The meeting was called to order at 6:01p in the conference room of the municipal building by council vice-president D. Riggle, who led the Pledge of Allegiance.

Roll Call Roll Call: Present:, D. Riggle, J. Peters, R. McMunn, Admin. T. Miller.  
Absent: R. Ruzs, B. Seevers, Mayor Kilgore.

Citizens No citizens signed in to speak.

Additional  
Stoops Ct.  
work. Voted to move forward on additional work on Stoops Ct. & Dogwood Dr. with Protocol LLC for \$7,000. Motion: J. Peters, R. McMunn. D. Riggle. Unanimous.

Adjourn Adjourn at 6:03p. Motion: J. Peters, R. McMunn.

## Council Meeting Minutes – October 3, 2022 Monthly Meeting

- Pledge The meeting was called to order at 6:00p in the conference room of the municipal building by council vice-president D. Riggle, who led the Pledge of Allegiance.
- Roll Call Roll Call: Present: R. Rusz, D. Riggle, J. Peters, B. Seevers, R. McMunn, Mayor Kilgore, Admin. T. Miller, Also Present: Solicitor Jason Kelly. Absent: Engineer Shane Michaels
- Minutes Reviewed & approved minutes from the Sept. 12 monthly council meeting, and Sep. 15 2022 special meeting.  
Motion: B. Seevers, Ray Rusz, Unan.
- Engineer's Report
- Storm drainage pipe under Dogwood Dr. complete.
  - MS4 report submitted
  - Dirt, Gravel & Low Volume Roads (DGLVR) grant items reviewed.
- Public Works
- Cold patch, salt supply, and road repair moves forward.
  - Stoops Ct. retention pond maintenance discussed, P. Works to cut 2 x / yr.
  - 1315-1319 Clark Ave. discussed future action. Liened?
  - J. Barclay states the weeds at end of Clark Ave. are tall. Also discussed Hall properties in Pegtown.
- Old Business -Federal ARPA monies were used to pay off the new dump truck.
- Citizens
- Cindy Moore discussed police coverage.
  - P. Froncek again discussed dangerous structures.
    - P. Froncek was told by Kiski Twp. officer Lee Bartolicius that "No crime was committed."
- New Business
1. Ordinance for renters & landlords, discuss \ take any action needed. Incl. inspection list. Tabled.
  2. Dress code for public works. Motion: R. Rusz, J. Peters.
  3. Garbage Specs – bring any wanted changes to Nov. meeting for follow up advertisement.
  4. Accept resignation of Public Works laborer K. Shellhammer. Motion: R. Rusz, J. Peters.
  5. Trick or Treat to be held on Mon., 10/31 from 6:00 – 8:00p, as usual.
  6. Kiski Twp. police to be at 2 FT, 2 PT, and 1 school resource officer.
- Mayor Rpt. Police report reviewed, if submitted.
- Bills Expenses and finances were reviewed and accepted. Motion: R. Rusz, B. Seevers.
- Zoning Rpt. No zoning report was submitted.
- Exec. Session Go to Exec. Session to discuss litigation/personnel matters at 7:42p: Motion: R. Rusz, B. Seevers.  
Return to regular session at 8:04p. Motion: R. Rusz, B. Seevers. No action taken.
- Adjourn Adjournment at 8:04p. Motion: J. Peters, R. McMunn.

## Council Meeting Minutes – November 7, 2022 Monthly Meeting

- Pledge The meeting was called to order at 6:00p in the conference room of the municipal building by vice-council president D. Riggle, who led the Pledge of Allegiance.
- Roll Call Roll Call: Present: R. Ruzs, D. Riggle, J. Peters, B. Seevers, R. McMunn , Mayor Kilgore, Admin. T. Miller, Also Present: Solicitor Jason Kelly, Engineer Shane Michaels
- Minutes -- Review & approve minutes from the October 3, 2022 monthly meeting. Motion: R. Ruzs, B. Seevers.
- Engineer's Report -- Dirt, Gravel & Low Volume Roads (DGLVR) grant approved for \$20,900 to install new catch basin to existing storm water drainage system on Stoops Ct.
- Public Wks. Truck maintenance continues, as does winter prep work. Highlift tires were replaced.
- Citizens -- P. Froncek again spoke about dangerous structures update re: Hunt Bros. lawsuit. He got injunct against them stating all work must be done by 1/15/23.  
-- S. Bell had comments about the garbage bids.
- Items of Action Some discussion took place re: mail being sent back and using the PO Box # only, & post office letter to citizens.
1. Garbage specs, finalize and advertise. Submission deadline for sealed bids will be 12/5/22 at 3:00pm for opening at the Dec. 5, '22 meeting. Motion: R. Ruzs, R. McMunn.
  2. B. Seevers garbage ordinance – discussed/voted. Motion: B. Seevers only.
  3. Post office – discussed need for box number on mail.
  4. 2023 draft budget. Vote to advertise with adoption at the December meeting. Motion: R. Ruzs, B. Seevers.
  5. Sign DGLVR grant agreement to install a catch basin & underground stormwater piping along Stoops Ct. Motion: B. Seevers, R. McMunn.
  6. Open bank account for Oakwood Ave. project & deposit budgeted monies. Vote: B. Seevers, J. Peters.
  7. After a citizen complaint, Stoops Ct. holding pond was repaired.
  8. Downspout violation letter sent to 1820 Moore Ave.
  9. Ordinance for renters & landlords, incl. inspection list. Change insp. fee to \$75. & advertise. Motion: R. Ruzs, J. Peters. B. Seevers – Nay.
  10. Cindy Moore will fill D. Stankus seat on the Zoning Hearing Board. Perm. appointment in Jan. Motion: R. Ruzs, R. McMunn. B. Seevers – Nay.
  11. Vote to advertise 2023 meeting schedule. B. Seevers, R. McMunn.
  12. Vote to advertise tax Ordinance 348 of 2022, keep tax rate at 12.09 mils.
- Mayor Rpt. Police report was reviewed.  
Voted to pay Kiski Twp full amount for Nov. 2022 along with fines owed. Motion: R. Ruzs, J. Peters. U.
- Bills Expenses and finances were reviewed and accepted. Motion: B. Seevers, J. Peters.
- Zoning Rpt. Zoning report, none submitted.
- Adjourn Adjournment at 7:38p. Motion: R. Ruzs, J. Peters.

## Council Meeting Minutes – December 5, 2022 Monthly Meeting

- Pledge The meeting was called to order at 6:00p in the conference room of the municipal building by vice-council president D. Riggle, who led the Pledge of Allegiance.
- Roll Call Roll Call: Present: R. Ruzs, D. Riggle, J. Peters, B. Seevers, Mayor Kilgore, Sec'y E. Stitt. Absent R. McMunn, Engineer Shane Michael, Solicitor Jason Kelly.
- Minutes -- Review/ approve minutes from the November 7, 2022 monthly meeting. Motion: R. Ruzs, J. Peters. Ayes 4, nays 0.
- Engineer's Report -- R. Ruzs reported Dirt, Gravel & Low Volume Roads (DGLVR) grant approved for \$20,900 to install 1 new catch basin to existing storm water drainage system on Stoops Court. Extra catch basin will cost \$10-15,000 and will require bidding.
- Survey 2 quotes were received for surveying Stoops Court. Senate can do for \$600.00. Motion by R. Ruzs, J. Peters for Senate to survey Stoops Court. Ayes 4, nays 0.
- Public Wks. -- J. Peters: Equipment is ready for winter. Town is being cleaned up.: Equipment is ready for winter. Town is being cleaned up. B. Seevers: Centerpiece on 16<sup>th</sup> Street needs cleaning up.  
-- D. Riggle: Repairs to Stoops retention pond are done.
- Old Business Two signatures are needed for papers to convert pension plans to annuities. Motion by R. Ruzs, B. Seevers, for R. Ruzs and E. Stitt to sign pension fund papers. Ayes 4, nays 0.
- Citizens -- P. Froncek again spoke about dangerous structures.
- Garbage 1. Garbage: No bids received. Motion by R. Ruzs, J. Peters, to readvertise for garbage bids, using the specs from the current contract. Ayes 3, nays 1 (B. Seevers). Use Leader-Times and Tribune Review.
- Budget 2. 2023 Budget was adopted as presented by motion of R. Ruzs, J. Peters. Ayes 3, nays 1 (B. Seevers).  
3. Ordinance 348 of 2022, setting the Real Estate Tax Rate at 12.09 mills, same as 2022 adopted by motion of R. Ruzs, J. Peters. Ayes 3, nays 1 (B. Seevers)
- Items of Action 4. Resolution 4 of 2022, conferring powers and imposing duties on the Tax Collector, as provided by Act 57 of the PA General Assembly, adopted by motion of B. Seevers, R. Ruzs. Ayes 4, nays 0.  
5. Ordinance 349, establishing regulations for rental properties within the Borough, was tabled until the January meeting.  
6. D. Riggle: Meeting will have to be held with Kiski Township Supervisors regarding pro-rated payment of service fees for the period of time the Township Police were less than fully staffed.  
7. Post Office: R. Ruzs reported that D. Riggle and R. McMunn talked to the Postmaster. Incoming mail will be returned if no P.O. Box is shown beginning in January.
- Mayor's Report Mayor Kilgore reported of a meeting in Leechburg regarding a possible regional Police force. Motion by R. Ruzs, B. Seevers, to have the Mayor explore the proposal for a regional Police force. Ayes 4, nays 0.
- Bills Expenses and finances were reviewed and accepted. Motion: R. Ruzs, B. Seevers. Ayes 4, nays 0.
- Zoning Rpt. Zoning report, none submitted.
- Adjourn Adjournment at 7:05 pm. Motion: R. Ruzs, J. Peters. Ayes 4, Nays 0.