

Council Meeting Minutes – January 9, 2023 Monthly Meeting

- Pledge The meeting was called to order at 6:00p in the conference room of the municipal building by vice-council president D. Riggle, who led the Pledge of Allegiance.
- Roll Call Roll Call: Present: R. Rusz, D. Riggle, J. Peters, B. Seevers, R. McMunn, Mayor Kilgore. Admin. Tracy Miller. Absent, Engineer Shane Michael, Solicitor Jason Kelly.
- Minutes -- Review/ approve minutes from 12/5/22 monthly meeting. Motion by R. Rusz, B. Seevers.
- Engineer's Report -- The Dirt, Gravel, and Low Volume Road (DGLVR) Grant program requires at least one person from the Borough to be DGLVR ESM Certified in order to be eligible for DGLVR Grant funding.
-- Obtain quotes approved for storm drain installation on Stoops Court. Motion by R. Rusz, J. Peters. 5-0.
- Public Wks. -- 16th & Robbins manhole collapsed. Look into late Spring repair. Engineer to inspect for safety of road traffic.
-- J. Peters reports dissatisfaction re: road salt quality.
- Old Business -- Special visitor Brigid Beatty, Program Manager, Armstrong Cou. Planning Dev. Is here to answer questions re: Armstrong Cou. Land Bank, which may help with blighted properties. \$500 to join. 50% of taxes shared with borough & A-R School District. A property can be acquired if vacant, or by donation. Borough maintains properties.
- Citizens -- P. Froncek spoke re: Hunt Bros. properties & record keeping methods.
-- J. Barclay, Capt. 2 NAVFD, request a donation from borough American Rescue Fund monies.
- Garbage
1. Garbage: Sealed bids were opened for contract dates 2/1/23 thru 1/31/25.
→ Shank Waste (Vogel) -- Yr. 1 = \$20.90 per unit/month. Yr. 2 = \$21.74 per unit/month.
→ Waste Mgmt.—Yr. 1 = \$20.00 per unit/month. Yr. 2 = 21.60 per unit/month.
Exec. session: 7:10p. Motion: R. Rusz, R. McMunn.
Return to regular session: 7:22p. Motion: R. Rusz, R. McMunn.
Contract awarded to Shank Waste. Motion: R. Rusz. J. Peters. B. Seevers – Nay. Vote: 4-1
-- Reason given is that Waste Mgmt. did not vote according to bid specs by charging for additional bags/cans.
 2. B. Seevers garbage ordinance – no action.
- Kiski Twp. Police New Computer
3. Kiski Twp. police - Pay full amount for Sept. & Oct. 2022. Motion: R. Rusz, D. McMunn. 5-0.
 4. Vote to pay M. Bowman of TechShapers to install new computer & transfer software.
Motion: D. Riggle, R. Rusz. B. Seevers = Nay. Vote = 4-1.
- Post Office Ord. 349 tabled Zone Hr. Bd. Ethics Forms
5. Discussion occurred re: post office & how items are addressed to resident being sent back if no PO box #.
 6. Ordinance 349, establishing regulations for rental properties within the Borough, was tabled until the Feb. meeting.
 7. Tabled till Feb mtg. Appoint Cindy Moore to Zoning Hearing Board from 1/9/23 to 12/31/27 to vacant spot.
 8. Ethics forms handed out and due 5/1/22.
- Mayor's Report
- Police report reviewed.
B. Seevers will follow-up with Valarena owner re: request for contact by council. Motion: R. Rusz, J. Peters.
Addendum: Mayor Kilgore also attended the meeting at the Valarena.
- Bills
- Zoning Rpt. Expenses and finances were reviewed and accepted. Motion: R. Rusz, J. Peters.
- Adjourn Zoning report, none submitted.
- Adjournment at 8:01pm. Motion: B. Seevers, R. Rusz. Ayes 4, Nays 0.

Council Meeting Minutes – February 6, 2023 Monthly Meeting

<u>Pledge</u>	The meeting was called to order at 6:00p in the conference room of the municipal building by vice-council president D. Riggle, who led the Pledge of Allegiance.
<u>Roll Call</u>	Roll Call: Present: R. Rusz, D. Riggle, J. Peters, B. Seevers, R. McMunn, Mayor Kilgore, Sec'y E. Stitt. Also present, Engineer Shane Michael, Solicitor Jason Kelly.
<u>Minutes</u>	-- Review/ approve minutes from 1/9/23 monthly meeting. Mayor Kilgore made a correction, stating that both she and B. Seevers said they would attend the meeting with the owners of the skating rink. Motion by B. Seevers, J. Peters, to accept as corrected.
<u>Engineer's Report</u>	-- One quote was received for drainage work on Stoops Court from three enquiries sent out. Protocol quoted \$22,400 for the original work plus \$10,000 for an additional catch basin. Motion to accept the Protocol for base work and extra catch basin by R. Rusz, J. Peters. -- Oakwood Avenue project and uses for ARPA Funds were discussed.
<u>Public Wks.</u>	Fresh cold patch is needed to patch potholes. Projects on gas lines and work at Luxemburg Manor are causing street damage.
<u>Old Business</u>	None
<u>Citizens</u>	Anita King, topic not noted Teresita Suarez, Post Office and road conditions due to gas company project. Pat Froncek, December minutes were wrong as to his topic. Also questioned was zoning at 1234 Wysocki, and prior approval form for 154 Hunt Street. Kari Streib, the condition of 16 th Street near the new construction. Sharon Davis, Post Office situation.
<u>Garbage Fee</u>	1. Motion by R. Rusz, J. Peters, to increase the garbage fee to \$66 per quarter to meet the cost of the new contract – Ayes 4, Nays 1 (B. Seevers)
<u>ARPA Funds</u>	2. Giving ARPA money to a fund based on Mayor Kilgore's suggestion was tabled
<u>Auditor Hired</u>	3. Motion by D. Riggle, R. Rusz, to have Estermyer & Associates do the annual audit – Ayes 4, Nays 1 (B. Seevers)
<u>Laborer</u>	4. The hiring of another Public Works employee was tabled.
<u>Oakwood Bids</u>	5. Oakwood Avenue project was discussed. Motion by D. Riggle, J. Peters, to have Engineer begin obtaining bids.
<u>Skating Rink</u>	6. B. Seevers and J. Kilgore met owners of the skating rink and discussed suggestions regarding safety and handling troublemakers.
<u>Exon. List</u>	7. Motion was made by R. McMunn, R. Rusz, to accept the Tax Collector's Exoneration List of 2022 taxes – Ayes 4, Nays 1 (B. Seevers).
<u>Land Bank</u>	8. Action regarding the Land Bank was tabled until the March meeting.
<u>Rental Ord.</u>	9. The rental ordinance was discussed. Jason Kelly is to rewrite the ordinance for the March meeting.
<u>Fire Dept. ARPA</u>	10. R. Rusz suggested to the Fire Department that they return next year with their request for ARPA funds.
<u>C. Moore ZHB</u>	11. Appointment of Cindy Moore to the Zoning Hearing Board was tabled.
<u>Post Office</u>	12. R. Rusz talked to the new Postmaster. Mail with no P.O. Box is being sent back as of the 2 nd week in January. Mayor Kilgore discussed the subject with our local Reps.
<u>Exec. Session</u>	Motion by R. Rusz, R. McMunn to go into executive session to discuss a personnel matter 7:35 PM. Motion to return to regular session by R. Rusz, R. McMunn 7:45 PM. Motion by R. Rusz, J. Peters, to grant Sec'y Stitt 6 paid holidays per year.
<u>Mayor's Report</u>	No Police report submitted.
<u>Bills</u>	Expenses and finances were reviewed and accepted. Motion by R. Rusz, R. McMunn.
<u>Zoning Rpt.</u>	None submitted.
<u>Adjourn</u>	Adjournment at 7:55p. Motion by R. Rusz, B. Seevers.

Council Meeting Minutes – March 6, 2023 Monthly Meeting

<u>Pledge</u>	The meeting was called to order at 6:00p in the conference room of the municipal building by D. Riggle, who led the Pledge of Allegiance.
<u>Roll Call</u>	Roll Call: Present: R. Ruz, D. Riggle, J. Peters, B. Seevers, R. McMunn, Mayor Kilgore, Administrator T. Miller. Also present, Engineer Shane Michael, Absent: Solicitor Jason Kelly.
<u>Minutes</u>	-- Review/ approve minutes from 2/6/23 monthly meeting. Motion by B. Seevers, R. Ruz.
<u>Engineer's Report</u>	-- Stoops Ct. work continues. Stormwater inlets installed; grass planted. Finishing work still to come. -- DGLVR - Grant for Oakwood Ave. Need to address drainage issues. -- Northridge catch basin estimate from Protocol needed. -- CDBG 2023 Underway.
<u>Public Wks.</u>	Cold patching of potholes begin. Stoops Ct. – dig up near playground & patch.
<u>Old Business</u>	1315-1319 Clark does not fall under Land Bank Guidelines.
<u>Citizens</u>	Pat Froncek – discussed same issues again. Dangerous structures in Pegtown, Post office issues: Dolly McCoy couldn't get PO boxes of 2 of her workers.
<u>Clean up day</u> <u>ARPA Funds</u> <u>Rental Ord.</u> <u>Postal Ord.</u>	<u>Items tabled to April meeting:</u> 1. Clean up day Spring or Fall was tabled. 2. Give ARPA money to a fund based on Mayor Kilgore's suggestion was tabled. 3 The rental ordinance 327 of 2017 rewrite was tabled. 4. Review B. Seevers postal Ordinance, to come back with more details.
<u>Post Office</u>	<u>New Items</u> 5. Further discussion re: the post office took place.
<u>Mayor's Report</u>	Discussed: -- Disposal of electronics, sponsored by the borough. -- A playground in Pegtown. -- Potential need to widen Moore Ave.
<u>Bills</u>	Expenses and finances were reviewed and accepted. Motion by R. Ruz, D. Riggle
<u>Zoning Rpt.</u>	None submitted.
<u>Adjourn</u>	Adjournment at 7:30p. Motion by R. Ruz, B. Seevers.

Council Meeting Minutes – April 3, 2023 Monthly Meeting

<u>Pledge</u>	The meeting was called to order at 6:07p in the conference room of the municipal building by D. Riggle, who led the Pledge of Allegiance.
<u>Roll Call</u>	Roll Call: Present: D. Riggle, J. Peters, B. Seevers, after seated: D. Acker. Mayor Kilgore, Administrator T. Miller. Also present: Solicitor Jason Kelly. Absent: R. Ruzs, R. McMunn, Engineer Shane Michael.
<u>Minutes</u>	-- Review/ approve minutes from 3/6/23 monthly meeting. Motion by B. Seevers, J. Peters.
<u>Special Business</u> <u>Acker Seated</u>	Vote to accept R. Ruzs resignation letter. Motion by B. Seevers, J. Peters. Vote to fill vacant seat. Nominated: D. Acker. Motion: J. Peters, D. Riggle. B. Seevers – Nay.
<u>Engineer's</u> <u>Report</u>	-- DGLVR - Grant for Oakwood Ave. Develop bid documents. Drainage issues addressed. -- CDBG 2023 Underway.
<u>Public Wks.</u>	Short one worker. Pothole patching continues. Remove salter from red dump truck.
<u>Old Business</u>	Post office letter from Bob Casey to Ray. Motion by B. Seevers, J. Peters.
<u>Citizens</u>	James Szalankiewicz, Elderton State Bank discussed a North Apollo branch office. Jennifer Batten, 1420 Wemple. Sewage blocked issues & questions. D. Riggle to follow-up.
	<u>Items to discuss or take action:</u>
<u>Clean up day</u> <u>ARPA Funds</u>	1. Clean up day: Will be 9/23/23 from 8:00a to 4:00p. Dumpsters will be at the borough shed.
<u>Rental Ord. tabled</u>	2. Give ARPA money to a fund based on Mayor Kilgore's suggestion was tabled.
<u>Postal Ord. proposed</u>	3. The rental ordinance 327 of 2017 rewrite was tabled.
<u>Zoning Ord. tabled</u>	4. Review B. Seevers' postal ordinance & vote to advertise. Motion: D. Acker, B. Seevers.
<u>Rental Prop. Ord.</u> <u>proposed.</u>	5. B. Seevers' proposed zoning ordinance tabled. 6. B. Seevers' proposed rental property ordinance tabled.
<u>B. Seevers Resign</u> <u>Letters of Interest</u>	Vote to accept resignation letter from B. Seevers. Motion: D. Acker, D. Riggle. Council will review letters of interest submitted for his vacant seat at May meeting.
<u>Mayor's Report</u>	-- Disposal of electronics, sponsored by the borough. Staples will take items for e-recycling. -- Mayor suggested a playground in Pegtown. -- Mayor suggested possible potential need to widen Moore Ave.
<u>Bills</u>	Expenses and finances were reviewed and accepted. Motion by J. Peters, D. Riggle.
<u>Zoning Rpt.</u>	None submitted.
<u>Adjourn</u>	Adjournment at 7:31p. Motion by J. Peters, D. Acker.

Council Meeting Minutes – May 1, 2023 Monthly Meeting

<u>Pledge</u>	The meeting was called to order at 6:00p in the conference room of the municipal building by D. Riggle, who led the Pledge of Allegiance.
<u>Roll Call</u>	Roll Call: Present: D. Riggle, R. McMunn, D. Acker, newly seated S. Henry. Mayor Kilgore, Administrator T. Miller. Absent: J. Peters. Solicitor Jason Kelly, Engineer Nathan Guntrum.
<u>Exec Session</u>	Go to Exec. Session: 6:02p to discuss personnel: Motion: R. McMunn, D. Acker. Return to reg. session: 6:12p. Motion: D. Acker, R. McMunn. Action taken-Steve Henry seated in vacant council seat after letters of interest reviewed.
<u>Minutes</u>	-- Review/ approve minutes from 4/3/23 monthly meeting. Motion by D. Acker, R. McMunn.
<u>Engineer's Rpt.</u>	-- DGLVR - Grant for Oakwood Ave. discussed, Eng. report reviewed.
<u>Public Wks.</u>	No report.
<u>Citizens</u>	Mike Tardivo – 2129 Stoops. Statements re: road surface issues. Ray Rusz – Re: Post office and mail delivery. Pat Froncek – Zoning in Pegtown. Steve Vucho – Zoning question re: privacy fence.
	<u>Items discussed/action taken:</u>
<u>Fill Council Seat</u>	1. Don Acker to fill vacant council seat. Motion: R. McMunn, S. Henry.
<u>Donate \$100</u>	2. Donate \$100 to Fallen Chief fund. Motion: D. Acker, R. McMunn.
<u>Kerr park closed</u>	3. Ron Kerr Park will be Closed till further notice.
<u>Zoning Hr. Board</u>	4. Appoint Ralph Kilgore to the Zoning Hearing Board from present to Jan. 2028.
<u>New Ck signatory</u>	5. New council signatory for checks to be D. Riggle.
<u>Elderton Bank</u>	6. Vote to give Conditional Use to Elderton Bank for a drive-thru banking window.
<u>Mayor's Report</u>	The police report was reviewed.
<u>Bills</u>	Expenses and finances were reviewed and accepted. Motion by D. Acker, D. Riggle.
<u>Zoning Rpt.</u>	Reviewed/approved. Motion: D. Acker, R. McMunn.
<u>Adjourn</u>	Adjournment at 7:03p. Motion by D. Acker, D. Riggle.

Council Meeting Minutes – June 5, 2023 Monthly Meeting

<u>Pledge</u>	The meeting was called to order at 6:00p in the conference room of the municipal building by D. Riggle, who led the Pledge of Allegiance, followed with a moment of silence for Joe Peters.
<u>Roll Call</u>	Roll Call: Present: D. Riggle, D. Acker, R. McMunn, S. Henry. Mayor Kilgore, Administrator T. Miller. Absent: R. Ali (newly seated), Solicitor J. Kelly.
<u>Fill Council Seat</u>	Vote to fill open council seat. Rocco Ali was voted in. He's absent therefore no Oath of Office yet taken. Motion: D. Riggle, D. Acker. Nay = 0
<u>Minutes</u>	-- Review/ approve minutes from 6/5/23 monthly meeting. Motion: D. Riggle, D. Acker.
<u>Engineer's Rpt.</u>	-- DGLVR - Grant for Oakwood Ave. discussed, -- Elderton State Bank construction to begin, stormwater mgmt. compliance was discussed. -- 1420 Wemple Ave. discussed. Blocked sewer line deemed to be homeowner's responsibility. -- Stoops Ct. paving completed early June.
<u>Public Wks.</u>	Pothole patching & mowing continues. Stoops Ct. tops soil on clay.
<u>Citizens</u>	Sheila Tilson – 1822 Moore Ave. Question re: landlord/rental ordinance. Pat Froncek – Zoning in Pegtown. Jim Szalankiewicz – Eng. for new Elderton Bank branch Stormwater mgmt. remarks. Move forward with new branch project. Motion: D. Riggle, D. Acker. All – Aye.
<u>Kerr Park closed</u> <u>Stoops Ct. park</u>	<u>Items discussed/action taken:</u> 1. Ron Kerr Park will be Closed till further notice. Appx.\$50k to restore w. new equip. 2. Stoops Ct. needs more base material. Cost = \$4,500.
<u>Mayor's Report</u>	The police report was reviewed.
<u>Bills</u>	Expenses and finances were reviewed and accepted. Motion by D. Acker, R. McMunn.
<u>Zoning Rpt.</u>	None submitted.
<u>Adjourn</u>	Adjournment at 7:08p. Motion by D. Acker, R. McMunn.

Council Meeting Minutes – July 10, 2023 Monthly Meeting

- Pledge The meeting was called to order at 6:00p in the conference room of the municipal building by D. Riggle, who led the Pledge of Allegiance.
- Roll Call Roll Call: Present: D. Riggle, D. Acker, R. McMunn, S. Henry, R. Ali.
Mayor Kilgore, Administrator T. Miller. Also Present: Solicitor J. Kelly, Eng. N, Guntrum.
- Oath of Office Oath of Office was given to new councilman Rocco Ali, by Mayor Kilgore.
- Minutes -- Review/ approve minutes from 7/10/23 monthly meeting. Motion: R. Ali, D. Acker.
- Engineer's Rpt. -- DGLVR - Oakwood Ave. discussed
-- Elderton State Bank construction to begin, stormwater mgmt. compliance approved.
-- 1420 Wemple Ave. discussed. Blocked sewer line deemed to be homeowner's responsibility.
-- Stoops Ct. paving completed.
-- Windstream upgrades – bid bond received.
- Public Wks. Pothole patching & mowing continues. Catch basins & general summer cleaning continue.
- Citizens -- Sheila Tilson – 1822 Moore Ave. Question re: landlord/rental ordinance.
-- Mia Argood – discussed Havin House.
-- Jim Szalankiewicz – Eng. for new Elderton Bank branch Stormwater mgmt. remarks.
-- Pat Froncek – Property status questions.
- Items discussed/action taken:
- Stop Signs 1. Discussed need for stops signs at Leonard Ave. & 13th St.
Advertise ordinance. Motion: R. Ali, D. Acker.
- Kerr Park closed 2. Ron Kerr Park discussed. Get cost for making a flat play area with spring toys reinstalled.
- Oakwood fund 3. Move \$20,000 from General fund to Oakwood Ave. fund. Motion: D. Acker, R. Ali. Unan.
- Solicitor re: Gbg 4. Open an Oakwood Ave. account with PLGIT to earn interest, open with \$55,000 from Apollo Trust Oakwood fund.
5. Look into having solicitor send letters of collection to delinquent garbage accounts.
- Mayor's Report The police report was reviewed.
- Bills Expenses and finances were reviewed and accept ed. Motion by D. Acker, R. McMunn.
- Zoning Rpt. None submitted.
- Executive Session To discuss litigation - Go to Executive Session: 6:50. Motion: D. Acker, R. Ali.
Return to regular session: 7:17. Motion: D. Riggle, D. Acker.
No action taken.
- Adjourn Adjournment at 7:20p. Motion: D. Riggle, D. Acker.

Council Meeting Minutes – Aug. 7, 2023 Monthly Meeting

- Pledge The meeting was called to order at 6:00p in the conference room of the municipal building by D. Riggle, who led the Pledge of Allegiance.
- Roll Call Roll Call: Present: D. Riggle, D. Acker, R. McMunn, S. Henry, R. Ali. Mayor Kilgore, Administrator T. Miller. Absent: Solicitor J. Kelly.
- Minutes -- Review/ approve minutes from July 10, 2023 monthly meeting. Motion: R. Ali, D. Acker.
- Engineer's Rpt. -- DGLVR - Grant for Oakwood Ave. discussed. Award bid contract.
-- Elderton State Bank construction to begin, stormwater mgmt. compliance was discussed.
-- Windstream upgrades, bid bond rcvd.
-- Eng. will follow-up on 911 Willow sewer issue.
- Public Wks. - Boro building bay 1 drain unclogged by State Pipe Svcs.
- Crosswalks being repainted, as needed.
- Old elementary school grass discussed.
- Citizens -- Connie Jerich- Jerich Ins. – discussed benefits of staying with current policy.
-- Bill Beck – high grass at old borough building lot.
- Stop signs 1. Vote to adopt Ordinance 349 of 2023 for Stop Signs at Leonard Ave. & 13th.
Motion: D. Acker, D. Riggle.
- Boro Bldg. Roof 2. Borough building roof repair.
- Kerr Playground 3. Ron Kerr (upper) playground, quote for flat play area. Tabled.
- Signatory=Acker 4. New signatory for checks to be D. Acker. Motion: D. Riggle, R. Ali.
- Keep Jerich Ins. 5. Stay with Jerich Ins. & add e-coverage. Motion: D. Acker, R. Ali.
- Collection tabled 6. Solicitor send letters for Garbage collection. Move forward? Tabled.
- Mayor's Report The police report was reviewed.
- Bills Expenses and finances were reviewed and accepted. Motion by D. Acker, R. Ali.
- Zoning Rpt. None submitted.
- Adjourn Adjournment at 7:30p. Motion by R. Ali, D. Riggle.

Council Meeting Minutes – Sept. 11, 2023 Monthly Meeting

Pledge The meeting was called to order at 6:00p in the conference room of the municipal building by D. Riggle, who led the Pledge of Allegiance.

Roll Call Roll Call: Present: D. Riggle, D. Acker, R. McMunn. Also Present: Sol. Jason Henry, Mayor Kilgore, Administrator T. Miller. Absent: S. Henry, R. Ali.

Minutes -- Review/ approve minutes from 8/7/23 monthly meeting. Motion: D. Acker, R. McMunn.

Engineer's Rpt. -- DGLVR - Grant for Oakwood Ave.
-- Elderton State Bank stormwater mgmt. compliance.
-- Windstream upgrades.
-- Hickory Nut inlet.

Public Wks. -- 15th Street Maintenance & also Hickory Nut maintenance continues.
-- 911 Willow Ave. sewage issue follow up.
-- Delaware/Allegheny allies' catch basins opened.

Citizens Chris Kerr – Fire Dept. requests donation for new “used” fire engine, cost of engine is \$30,000.
Pat Froncek – Health & Safety committee question.
Melissa Back– 1421 Wemple handicapped sign, hedges @ 13th & Leonard are too high.
Kari Streib – wants gravel put down.
Kevin Gibbons – wants 4-way stop at post office. 1304 Leonard hedges too high.

Items discussed/action taken:

ANNOUNCEMENT: The borough is not responsible for street dig up needed for homeowner sewer repair.

- Borough Roof 1. Review bid for Borough building roof replacement from Mattu Construction.
Motion: D. Riggle, R. McMunn, Unan.
- Elderton Bank 2. Approved (with additions) Elderton Bank right of way. Motion: D. Riggle, D. Acker. Unan.
- Fire Dept. 10K 3. Fire Dept. asks for donation for new “used” engine. Donate \$10,000. Motion: D. Riggle, D. Acker. Unan.
4. CDBG grant was discussed.
5. Tabled – solicitor send letters for garbage delinquent fees.
- ACBA dinner 6. ACBA (Arm. Cou. Boros Assn.) – Ed to attend at \$25. Motion: D. Riggle, D. Acker.
- Del. accounts 7. Post delinquent accounts for garbage & fire protection fees discussed, they will be posted.

Mayor's Report The police report was reviewed.

Bills Expenses and finances were reviewed and accepted. Motion by R. McMunn, D. Acker.

Zoning Rpt. None submitted.

Adjourn Adjournment at 7:11p. Motion by D. Riggle, D. Acker.